

2. TEMP SERVICES - DATA ENTRY AND GENERAL OFFICE STAFF -- VARIOUS DEPARTMENTS
FUNDING -- AMERICAN RESCUE PLAN ACT (ARPA)
 (Request sent to 48 vendors)

RFP #21-0060 Contracts

Abacus Service Corporation		Arch Staffing & Consulting		Arnold & Associates of Wichita, Inc. dba The Arnold Group	
Positions	Hourly Rates	Positions	Hourly Rates	Positions	Hourly Rates
Data Tracking	\$20.46	Data Entry	\$22.00	Data Entry	\$25.80
Results Calls	\$17.82	Conversion Fees		Conversion Fees	
Results Letters	\$19.30	0-30 days	25% of annual salary	Up to 320 hours	10% of annual salary
Vaccine Clinic	\$18.70	31-90 days	20% of annual salary	320 hours or more	No Fee
Drug Screen	\$25.00-\$40.00	91-120 days	15% of annual salary		
Background Screen	\$24.00-\$50.00	121+ days	\$500.00 admin fee		
Conversion Fees					
During 0 to 30 days	15% of annual salary				
31 to 60 days	10% of annual salary				
61 to 90 days	8% of annual salary				
After 90 days	No Fee				
Cambay Consulting LLC		Cogent Infotech Corporation		Cross Country Staffing, Inc. dba Cross Country Healthcare Services	
Positions	Hourly Rates	Positions	Hourly Rates	Positions	Hourly Rates
Data Entry	\$20.54 - \$27.17	Data Entry	\$29.40	Non-Certified Medical Office/Business Staff	\$28.00
Conversion Fees		Conversion Fees		Medical Assistant	\$38.00
Before 90 days	15% of annual salary	Up to 960 hours	Not eligible	Medical Assistant Lead	\$43.00
Between 90-180 days	10% of annual salary	961-1,920 hours	15% of annual salary	Conversion Fees	
After completion of 180 days	No Fee	1,921-2,080 hours	10% of annual salary	After completion of 1,040 hours (and for up to 6 months from the last date of service)	\$500.00 flat fee
		2,081+ hours	No Fee		
Express Services, Inc. dba Express Employment Professionals		Global Solutions Group, Inc.		Infojini, Inc.	
Positions	Hourly Rates	Positions	Hourly Rates	Positions	Hourly Rates
Data Entry	\$18.19 - \$22.39	Data Entry (Base Year)	\$21.76 - \$28.56	Data Entry - Data Tracking	\$15.60 - \$28.60
Conversion Fees		Data Entry (Option Year 1)	\$22.20 - \$29.13	Data Entry - Results Calls	\$16.90 - \$29.90
Completion of 520 hours	No Fee	Data Entry (Option Year 2)	\$22.64 - \$29.71	Data Entry - Results Letters	\$14.30 - \$29.90
		Data Entry (Option Year 3)	\$23.09 - \$30.31	Data Entry - Vaccine Clinic Data Entry	\$18.20 - \$32.50
		Conversion Fees		Conversion Fees	
		0-3 months	15% of annual salary	0-3 months	15% of annual salary
		4-6 months	10% of annual salary	3-6 months	10% of annual salary
		7-12 months	5% of annual salary	More than 6 months	No Fee
Interim Health Care of Wichita, Inc.		LanceSoft, Inc.		Management Recruiters of Fort Worth - SW, L.P. dba Siter-Neubauer & Associates	
Positions	Hourly Rates	Positions	Hourly Rates	Positions	Hourly Rates
Quality Assurance	\$40.00	Data Tracking	\$28.48	Data Entry	\$42.00 (regular) \$63.00 (overtime/holidays)
Vaccine Management Analyst	\$85.00	Results Calls	\$25.00	Call Center Representative	\$42.00 (regular) \$63.00 (overtime/holidays)
Logistics Supervisor	\$75.00	Results Letters	\$23.51	Data Analyst	\$60.00 (regular) \$90.00 (overtime/holidays)
Registration Specialist	\$40.00	Vaccine Clinic Data Entry	\$25.43	Administrative Assistant	\$42.00 (regular) \$63.00 (overtime/holidays)
Data Entry	\$40.00	Conversion Fees		Conversion Fees	
Traffic Control/Line Flow	\$22.00	0-1 month	18% of annual salary	0-200 hours	33% of annual salary
Conversion Fees		1-2 months	12% of annual salary	201-400 hours	30% of annual salary
No Fee		3-4 months	5% of annual salary	401-600 hours	27.5% of annual salary
		More than 4 months	No Fee	601-800 hours	25% of annual salary
				801-1,000 hours	20% of annual salary
				1,000+ hours	No Fee
Medical Alliance Staffing Resource		Mountain Prairie Holdings, LLC dba Apprentice Personnel		R.L. Klein & Associates	
Positions	Hourly Rates	Positions	Hourly Rates	Positions	Hourly Rates
Data Entry - Data Tracking	\$18.75	Data Entry	\$34.57	Data Entry	\$19.05
Data Entry - Results Calls	\$17.25	Conversion Fees		Conversion Fees	
Data Entry - Results Letters	\$17.25	520 hours or more	No Fee	Waived	
Data Entry - Vaccine Clinic	\$19.00				
Call Center	\$14.00				
Customer Services	\$13.50				
Conversion Fees					
30 days	10% of contracted salary				
31 days or more	5% of contracted salary				
Staff Today Inc. (STI)					
Positions	Hourly Rates				
Clerical Staff - Data Entry	\$14.18 - \$20.25				
Conversion Fees					
1-160 hours	16% of annual salary				
161-280 hours	14% of annual salary				
281-340 hours	13% of annual salary				
341-400 hours	12% of annual salary				
401-460 hours	11% of annual salary				
461-520 hours	10% of annual salary				
521-680 hours	9% of annual salary				
681-720 hours	8% of annual salary				
721+ hours	No Fee				
No Bid	Aequor Healthcare Services, LLC Pure Health Nursing LLC	Advanced Personnel, Inc. Randstad	Elite Staffing Solutions The AGA Group	Labor Finders The Specialists Group, LLC	Maxim Healthcare Services Syndeo Staffing

On the recommendation of Joe Thomas, on behalf of various departments, Anna Meyerhoff-Cole moved to **accept the proposals from Cambay Consulting LLC, Cross Country Staffing, Inc. dba Cross Country Healthcare Services, and Interim Health Care of Wichita, Inc. for the rates listed above and in their proposal responses for a contract period of one (1) year with three (3) one (1) year options to renew.** Kenly Zehring seconded the motion. The motion passed unanimously.

An evaluation committee comprised of Lucretia Burch and Brad Ashens - Health Department; Jeannette Livingston - CDDO; Amy Murray - Human Resources; Nancy Delgado - Appraiser's Office; and Joe Thomas - Purchasing evaluated the proposal responses based on the criteria set forth in the RFP. Based on scoring, the above three (3) proposers were chosen for award.

Due to the ongoing pandemic, the Health Department and various other departments require data entry and general office personnel provided by temp services to address the urgent and emergent needs of the community. Temp agencies will ensure people hired meet the minimum qualifications of the position. These agencies will meet with assigned county personnel monthly or more frequently to review the scope of work, temp agency performance, staffing needs, performance of temp employees, communication between the agencies and Sedgwick County, and other pertinent topics.

Funding is being provided by the American Rescue Plan Act (ARPA).

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in our RFP. There are five (5) components to this RFP:

Component	Points
A. Meeting all requirements as stated in proposal request	20
B. Competitive conversion fees	25
C. Pre-employment screening process	25
D. References	15
E. Pricing*	15
Total Points	100