



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
Purchasing Department
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**ADDENDUM #1
RFP #22-0019
COMPREHENSIVE TRANSIT OPERATIONS AND TECHNOLOGY FEASIBILITY STUDY**

April 11, 2022

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for *Comprehensive Transit Operations and Technology Feasibility Study* for the Department on Aging.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

- 1. In order to allow sufficient time for respondents to prepare the highest quality response, would you consider a one (1) – two (2) week extension to the due date?**

Answer: Yes. The new date for sealed proposal submittal will be due no later than 1:45 pm CDT, May 3, 2022.

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|--|-----------------------------------|
| Distribution of Request for Proposal to interested parties | March 24, 2022 |
| Questions and clarifications submitted in writing by 5:00 pm CDT | April 4, 2022 |
| Addendum Issued by 5:00 pm CDT | April 11, 2022 |
| Sealed Proposal due before 1:45 pm CDT | May 3, 2022 |
| Evaluation Period | May 5, 2022 – May 19, 2022 |
| Board of Bids and Contracts Recommendation | May 26, 2022 |
| Board of County Commission Award | June 1, 2022 |

- 2. What is your proposed budget for the project?**

Answer: Approximately \$150,000.00.

- 3. When was the last time you conducted an onboard survey at your agency? Are those results available for us to review prior to our submittal?**

Answer: We have never conducted an onboard survey.

- 4. Scope of Work, pg. 4, in the Market/Demographic Analysis Section, do you envision using census data to identify and map the transit dependent areas in the region or do you envision an online community survey, or a more extensive survey form? If so, please detail the type of survey expected for this task.**

Answer: We would expect the bidder to propose the manner in which this survey would be completed.

5. **How do you currently dispatch/schedule trips at your office? Do you use software? If so, which software do you use?**

Answer: We use Paraplan Software.

6. **What is the main form of communication between the driver and dispatch? Cell phone, tablet, or 2-way radio or other?**

Answer: Cell Phone.

7. **Do you envision any public engagement for this study?**

Answer: Yes.

8. **Will this engagement help develop and assist the future service options in task six (6)?**

Answer: Possibly.

9. **Will there be an existing technical committee to represent goals/vision of the agency?**

Answer: Department staff will perform this function.

10. **Please provide a list of existing performance measures used at your agency.**

Answer: This will be provided to the awarded proposer at the time of contract creation.

11. **On pg. 22, in the first paragraph, last sentence, it states a separate contract goal of XX% DBE Participation....**

a. What should this % be or is there no DBE requirement?

Answer: No DBE requirement has been established for this procurement.

12. **In order to minimize our environmental footprint, would you consider electronic submissions only (rather than requiring a hard copy)?**

Answer: No, not at this time. Please submit your proposal in writing along with an electronic version on a flash drive.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, May 3, 2022**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Theresa Rhodes
Purchasing Agent

TR/ks