

**SEDGWICK COUNTY KANSAS**  
**Sedgwick County Sheriff's Civil Service Board**  
**510 N. Main~Suite 306**  
**Wichita, Kansas 67203**

Julia Craft, Vice-Chair  
Sheryl Wolford  
Jessica Beck  
Roosevelt DeShazer

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**SEDGWICK COUNTY SHERIFF'S CIVIL SERVICE BOARD**

Meeting Minutes

**January 20, 2021**

**Members:** Julia Craft, Vice Chair  
Sheryl Wohlford – *Absent*  
Jessica Beck  
Roosevelt DeShazer

**Also Present:** Milo Unruh, Board Attorney  
Jeff Easter, Sedgwick County Sheriff  
Greg Pollock, Undersheriff  
Sheena Schmutz, Chief Human Resources Officer  
Jane Link, Work Environment Manager  
Lynda Baker, Administrative Specialist

**I. Call Meeting to Order.**

The January 20, 2021 meeting of the Sedgwick County Sheriff's Civil Service Board was called to order via Zoom Meeting at 9:10 a.m. by Julia Craft, Vice Chair.

**II. Introduce New Civil Service Board Member, Jessica Beck.**

Jessica Beck introduced herself as the newest member of the Civil Service Board.

**III. Approve the Minutes of October 21, 2020.**

A motion to approve the minutes was made by Jessica Beck, seconded by Roosevelt DeShazer. Motion carried unanimously.

**IV. Approve Year End Report 2020.**

A motion to approve the report was made by Roosevelt DeShazer, seconded by Jessica Beck. Motion carried unanimously.

**V. Certify Detention Deputy Applicant List.**

A motion to accept the list was made by Roosevelt DeShazer, seconded by Jessica Beck. Motion carried unanimously.

**VI. Certify Commissioned Deputy Applicant List.**

A motion to accept the list was made by Jessica Beck, seconded by Roosevelt DeShazer. Motion carried unanimously.

**VII. Approve changes to CSB Policies 4.02 and 6.02.**

A motion to approve the changes was made by Roosevelt DeShazer, seconded by Jessica Beck. Motion carried unanimously.

**VIII. Other Business**

After a brief discussion, and since only 3 members were present, it was agreed that the selection of Chair and Vice-Chair would be made at the next meeting. Julia Craft will act as Acting Chair if business should arise prior to the next meeting.

**IX. Adjourn**

The meeting adjourned at 9:18 a.m.

**Next scheduled meeting:**

**April 21, 2021**

**9:00 A.M.**

**714 N. Main #219**

**Wichita KS 67203**