

SEDGWICK COUNTY KANSAS
Sedgwick County Sheriff's Civil Service Board
510 N. Main~Suite 306
Wichita, Kansas 67203

Julia Craft, Vice-Chair
Jessica Beck
Roosevelt DeShazer
Sheryl Wolford
Stephanie Yeager

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SEDGWICK COUNTY SHERIFF'S CIVIL SERVICE BOARD

Meeting Minutes

April 21, 2021

Members: Julia Craft, Vice Chair
Jessica Beck – *Tardy*
Roosevelt DeShazer
Sheryl Wohlford
Stephanie Yeager - *Absent*

Also Present: Milo Unruh, Board Attorney
Greg Pollock, Undersheriff
Isabella Hatfield, Civil Service Officer
Sheena Schmutz, Chief Human Resources Officer
Anna Meyerhoff, Deputy Chief Human Resources Officer
Lynda Baker, Administrative Specialist

I. Call Meeting to Order.

The April 21, 2021 meeting of the Sedgwick County Sheriff's Civil Service Board was called to order at 9:07 a.m. by Julia Craft, Vice Chair.

II. Introduce New Civil Service Board Member, Stephanie Yeager.

Stephanie Yeager was absent.

III. Introduce New Civil Service Officer, Isabella Hatfield.

Isabella Hatfield introduced herself as the Civil Service Officer for Sedgwick County.

IV. Approve the Minutes of January 20, 2021.

A motion to approve the minutes was made by Sheryl Wohlford, seconded by Roosevelt DeShazer. Motion carried unanimously.

V. Certify Detention Deputy Applicant List.

A motion to accept the list was made by Sheryl Wohlford, seconded by Roosevelt DeShazer. Motion carried unanimously.

VI. Certify Civil Process Server Applicant List.

A motion to accept the list was made by Roosevelt DeShazer, seconded by Sheryl Wohlford. Motion carried unanimously.

VII. Certify Office Specialist Applicant List

A motion to accept the list was made by Roosevelt DeShazer, seconded by Sheryl Wohlford. Motion carried unanimously.

VIII. Approve changes to CSB Policy 4.02

A motion to approve the changes was made by Roosevelt DeShazer, seconded by Sheryl Wohlford. Motion carried unanimously.

IX. Other business

After a brief discussion, it was agreed that Julia Craft would serve as Chair and Roosevelt DeShazer would serve as Vice-Chair.

IX. Adjourn

The meeting adjourned at 9:14 a.m.

Next scheduled meeting:

July 21, 2021

9:00 A.M.

714 N. Main #219

Wichita KS 67203