



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

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<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM #1

RFP #22-0054

DIGITAL RADIOGRAPHY PANEL UPGRADE

July 19, 2022

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for *Digital Radiography Panel Upgrade* for the *Regional Forensic Science Center*.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **What is the make/model of the x-ray system the DR panel will be paired with? Can pictures of the x-ray unit be provided?**

Answer: Photos of the existing system have been prepared, which can be viewed on Pages 4 – 7 of this Addendum #1 document.

2. **On the RFP #22-0054 Response Form, it has spots for both DUNS and SAM numbers. Are both required?**

Answer: These fields are not required.

3. **Is the budget for DR panel project \$26K?**

Answer: Yes, to include the hardware and software, and initial warranty. Any extended service or warranty would fall outside the \$26,000.00 budgeted amount.

4. **Section V
A & B**

If our formal quote meets or exceeds the specs do you prefer individual response to each line with how we meet with a “Yes” or how we exceed with specific info?

Answer: Please confirm that each specification is met with a “Yes” and if you wish to comment on how you exceed the specification, you may do so; however, that is not required.

5. Section V
C

Same with installation specs that also include warranty – in the DR world different components have different warranties. Labor is typically only 12 months. How do you prefer service support after the initial 12 months be presented/quoted?

Answer: Please confirm that each specification is met with a “Yes” and if you wish to comment on how you exceed the specification, you may do so; however, that is not required.

The Regional Forensic Science Center has asked for the cost to extended full coverage warranty and/or annual service agreement options if extended through year 2, year 3, and year 4 following the initial one (1) year warranty for parts and service. If a component breaks and needs servicing, the Regional Forensic Science Center wants the best option to call a technician and have prompt repair/service to eliminate down time.

6. Section VII

D – request timeline – Need Clarity on this statement on RFP

Answer: The following dates are provided for information purposes and are subject to change without notice. The below timeline is an estimated timeline of the proposal process prior to a vendor being award a contract with Sedgwick County.

Distribution of Request for Proposal to interested parties	June 28, 2022
Questions and clarifications submitted in writing by 5:00 pm CDT	July 12, 2022
Addendum Issued by 5:00 pm CDT	July 19, 2022
Proposal due before 1:45 pm CDT	July 26, 2022
Evaluation Period	July 27, 2022 – August 17, 2022
Board of Bids and Contracts Recommendation	August 25, 2022
Board of County Commission Award	August 31, 2022

7. Section VII

E Contract Period and Payment Terms

A contractual period will begin following Board of County Commissioners (BoCC) approval of the successful firm(s) and continue for a period of one (1) year following the installation date.

County may cancel its obligations herein upon thirty-day (30) prior written notice to the other party. County has dedicated up to \$26,000.00 for the completion of this project. However, it is understood that funding may cease or be reduced at any time, and in the event that adequate funds are not available to meet the obligations hereunder, either party reserves the right to terminate this agreement upon thirty (30) days prior written notice to the other. Payment will be remitted following receipt of monthly detailed invoice.

When are you keeping open to cancel? We submit a quote and that quote will be good for 120 days but once we get a PO are you saying you have 30 days to cancel the PO?

Answer: Any time during the contractual period, the county may cancel its obligation upon 30 days prior written notice to the other party. The 30 days to cancel applies to the amount of time the county needs to apply prior to written notice.

8. **The RFP doesn't address if the DR panel is dropped. Drop Protection can be provided but that is an additional cost at some point within the life of the panel.**

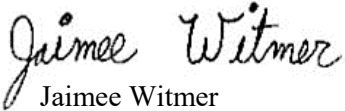
Answer: If you could provide the drop protection cost as an option that would be helpful.

9. **On your Timeline listed as Evaluation Period – July 27th to August 17th. Are you requesting for a demo panel to be brought on site and be used with patients and if so, how long are you expecting the demo to last? Typically it is between 1 to 3 days.**

Answer: No.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, July 26, 2022**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Jaimee Witmer
Purchasing Agent

JW/ch



