

**ITEMS REQUIRING BOCC APPROVAL**  
**October 6, 2022**  
**(2 Items)**

**1. ELECTION OFFICE MAILING FOR 2022 GENERAL ELECTION -- ELECTION OFFICE**

**FUNDING -- ELECTION OFFICE**

(Public Exigency)

#22-2068 S/C #Pending

		XPRESS	Broadstroke
	Qty.		
8.5" X 5.5" Polling Post Cards	233,619 Ea.	<b>\$31,319.51</b>	\$27,242.78
Mailing Services		<b>\$7,147.85</b>	\$13,574.67
Postage		<b>\$43,219.52</b>	\$69,618.46
Surcharge		N/A	\$4,417.44
Postcard Shells 12" x 18" - 4 up	58,405 Ea.	No Quote	\$18,262.70
Address Printing		No Quote	\$3,980.17
Mailing Services		No Quote	\$13,574.67
Postage		No Quote	\$69,618.46
Surcharge		No Quote	\$4,217.44
Polling Yard Signs 24" x 18" (with stakes)	600 Ea.	<b>\$3,553.80</b>	\$5,911.80
Surcharge		N/A	\$236.47
Selected Total Comparisons		<b>\$85,240.68</b>	\$121,001.62

On the recommendation of Joe Thomas, on behalf of the Election Office, Joni Wilson-Colby moved to **accept the quote from XPRESS in the amount of \$85,240.68**. Greg Gann seconded the motion. The motion passed unanimously.

The Election Office is conducting a mailing on the 2022 General Election. The quotes are for variable post card mailings of 233,619 pieces. These pieces and yard signs will be printed in color both front and back. The quotes also include presort standard postage through the county's bulk mail permit, processing, addressing, sorting, mailing, and delivery to the post office.

The Election Office request is for informed delivery. XPRESS is able to complete informed delivery and Broadstroke is not able to.

**Questions and Answers**

Greg Gann: It would appear this is going to offload an incredible amount of work onto the vendor from the Election Office. How much effort from the Election Office would we require from this choice?

Joe Thomas: They said it was considerable. They could not handle it through the Print Shop. I'll try and get you more information and get it back to you all.

Russell Leeds: What exactly is the content of the polling postcards?

Robin Fertner: The postcards are going to go out to everyone with their polling place listed on it so they can find it. It also has information on it on how to vote early because they are trying to push that since we're trying to get people to vote early. There is also options on how to vote by mail and where to get more information. The yard signs will have QR codes so people can scan to figure out if they are at the right polling place before they stand in line because there were issues with that in the past where people were showing up at the wrong polling places. As for the work, we asked David Adams in the Print Shop and he said he can't handle it. It's too much of a volume for him. That's why we had to look for outside bids.

Joni Wilson-Colby: Is the reason the Print Shop is unable to handle the task because they are short staffed?

Robin Fertner: Both volume and short staffed.

**BOARD OF BIDS AND CONTRACTS OCTOBER 6, 2022**

**2. TWO (2) MINI VANS FOR COMCARE -- FLEET MANAGEMENT / COMCARE  
FUNDING -- FLEET MANAGEMENT / COMCARE**

(Request sent to 95 vendors)

RFB #22-0072 S/C #Pending

		Rusty Eck Ford, Inc.	
Description	Qty.	Unit Cost	Extended Cost
Two (2) Mini Vans for COMCARE	2 Each	<b>\$31,497.00</b>	<b>\$62,994.00</b>
Total		<b>\$62,994.00</b>	
Make & Model	<b>2023 Ford Transit 7 Passenger</b>		
Order Cutoff Date	<b>No current cutoff date as of 10/3/2022</b>		
Delivery Date	<b>22-28 weeks</b>		
No Bid	Cable-Dahmer of Kansas City		Hatchett Hyundai East
	Masters Transportation		Northcutt Toyota
	Orr Nissan of Wichita, Inc.		

On the recommendation of Britt Rosencutter, on behalf of Fleet Management and COMCARE, Tim Myers moved to **accept the bid from Rusty Eck Ford, Inc. in the amount of \$62,994.00.** Greg Gann seconded the motion. The motion passed unanimously.

These vehicles are primarily used for client transportation in various forms. COMCARE provides transportation for consumers of our services to appointments, back and forth between home/programs, to hospital if non-emergency, to shelters, and to Social Security Outreach Access and Recovery (SOAR) disability interviews. The vans will also be utilized for weekly program grocery pickups and out of town staff training transportation to reduce the need to pay mileage reimbursement to multiple staff.

COMCARE staff also visit various nursing homes across Kansas and make weekly trips to Osawatomic State Hospital and various corrections facilities for discharge planning and transporting discharged consumers back to the Wichita area. COMCARE also provides transportation for Mental Health Advocacy Day attendees.

**Notes:**

Fleet evaluates all vehicles and equipment up for replacement before requesting bids.

<u>Vehicle #</u>	<u>Year</u>	<u>Make &amp; Model</u>	<u>VIN #</u>	<u>Points</u>	<u>Mileage</u>
9701	2006	Chevrolet Express 350	1GAHG39U961240617	18.2	170,058
9707	2005	Ford E350	1FDWE35L45HA10213	17.3	96,815

These are replacement vehicles. Surplus will be sold on Purple Wave.

**Questions and Answers**

Greg Gann: Given the wide variety of people served by these vans, is there any special accommodations that the vans have to have or are they simply just passenger vehicles?

Beau Bergeron: They are just passenger vans. The ones they are replacing are a one (1) ton small bus and a one (1) ton fourteen passenger van, which are cumbersome. You can tell by the size of them that they have trouble parking them so they wanted to go with something smaller. That's one (1) of the reasons. One (1) of them has low mileage because they never drive it because it doesn't fit their needs. They are just a small seven (7) passenger mini van.

Tim Myers: It looks like we didn't have any specific guidelines like it had to be a Ford or a Chevy. It looks like from the list that it was sent out to a variety of vendors. Is that correct?

Beau Bergeron: Yes, the only spec was they needed fold down seats so they could use it for cargo transportation as well and six (6) to seven (7) passenger mini van. It went out to everybody to bid on it.

Tim Myers: We only received one (1) bid back?

Beau Bergeron: Yes, just the one.