

District 5 CAB Oaklawn Sunview Senior Center, 2907 E. Oaklawn Dr.

June 3, 2022 Meeting Minutes

**Board Members in Attendance:** Fred Pinaire, Amanda Amerine, Tanya Jacobucci, John Nicholas, Brad Smith, Olivia Hayse, Joseph Elmore

**County Representatives:** Angela Caudillo, Scott Lindebak

1. **Call to Order:**
	1. Fred Pinaire called the meeting to order at 4:02 pm
2. **Invocation:**
	1. Brad Smith led the invocation
3. **Flag Salute:**
4. **Roll Call:**
	1. Fred Pinaire, Amanda Amerine, Tanya Jacobucci, John Nicholas, Brad Smith, Olivia Hayse, Joseph Elmore
	2. Quorum was present
5. **Approval of Minutes:**
	1. Joseph Elmore moved to approve the May 6th, 2022 meeting minutes. John Nicholas seconded the motion. The motion passed unanimously
6. **Public Agenda:**
7. **New Business:**
	1. **Elections in Sedgwick County, Angela Caudillo**
		1. Elections in Kansas
			1. Over 2000 elected offices in Kansas
		2. Election Office Activities
			1. Voter Registration and list maintenance
			2. Candidate Services
			3. Election planning, preparation, and execution
			4. Open records requests
			5. Petitions
			6. Public Outreach
		3. Voter Registration in Sedgwick County
			1. Current registration is 322,445
			2. Increases are expected leading up to general elections
			3. Typical fluctuation between Presidential and mid-terms is -1,200 to + 2,000
		4. Voting Options
			1. Advance by Mail Ballots
				1. Open to all registered voters in Kansas
			2. Early-in-Person
				1. Can vote in the Election Office 15 days prior
			3. Election Day
				1. There are 82 assigned polling locations
		5. Election Security
			1. Limited Access
				1. Physical locations are secured by proximity badges and monitored by camera**.** Paper sign-in logs are required for additional keyed areas
			2. User Roles
				1. Access can be limited by programming badges to work only on specific days and times
				2. Database and software administrative rights only given for essential functions necessary to complete tasks
			3. Chain of Custody
				1. Signed logs are required for ballot movement
				2. Two people of opposite political parties required for ballot collection
			4. Advance Voting
				1. Voter must apply and provide valid ID for each election
				2. Ballot is mailed in security envelope used solely for this purpose
				3. Ballots must be returned in preprinted, provided envelope
				4. Signature verification is required. All staff undergo training
				5. Voters must vote the mailed ballot or vote provisionally
				6. Board of County Canvassers make the final decisions regarding signatures if verification cannot be made
			5. Poll Books and Voting Equipment
				1. Electronic Poll Books

One way traffic on a closed loop

Poll books talk to each other to keep data up to date

Allows early-in-person voting at multiple sites

Does not connect to voter registration data base

* + - * 1. Pre/post-election testing

Accuracy checks on all equipment used

Verify that all results match expected outcomes

Public test to demonstrate this process

Performed before the election as well as after

* + - * 1. Post-election audit

Races are randomly selected for audit after the election

Audit board independently verifies the ballots cast match the totals reported on election night

Can be done with mages or the physical pieces of paper

* + - 1. All Paper Ballots
				1. Optical scanning equipment used at polling place
				2. Devices are not networked or connected to the internet
				3. Voting equipment is certified by EAC and State of Kansas
		1. Role in Election Security
			1. Help keep Elections Secure
	1. **Stormwater Management in District 5, Scott Lindebak**
		1. Duties in Stormwater Management
			1. Manage County’s MS4 permit with KDHE
			2. Supervise the Stream Maintenance Program
			3. Obtain necessary environmental permits for stormwater projects
			4. Design at least 6 bridge sized culverts annually
			5. Assist the County’s 26 townships with drainage concerns
			6. Review and approve subdivision drainage plans
		2. Stormwater Regulations
			1. Code was adopted November 2010
			2. Resulted in a joint City/Country Stormwater Manual
		3. Permits
			1. MS4 Permit Overview
			2. Environmental and Floodplain Permits
		4. Spring Creek Basin Watershed Study
			1. 29 existing ponds
			2. 45 parking lots
			3. 1-80 acre regional detention pond
			4. $63 million in BMPs
			5. $156 million in stream improvements
		5. Stream Maintenance Program
			1. Crew of six public works employees. Lead by Foreman Danny Evans
			2. Equipment includes 3 excavators and 2 bulldozers
			3. Main tasks include: Remove trees and sediment from drainage structures and bridges; install rip rap stone at culvert ends, embankments, and bridges; clearing rivers and creeks of tress and debris
		6. Stream Maintenance Program in District 5
			1. Spring Creek from Derby City limits through the McHenry’s Property
			2. Oliver, South of 63rd Street South: Removal of trees to the west of Oliver
			3. Wood Hollow (Oaklawn): Removal of trees, debris, and trash
			4. Oliver and 56th Street South: Ditch alignment
	2. **Report on Derby Recreation Commission**
		1. Derby Recreation manages the Oaklawn Activity Center. They are not seeing many people use these facilities
		2. An event was held to capture what people want to see at the Oaklawn Activity Center. Around 600 responses were recorded, with reoccurring topics including transportation, high school classes and parenting classes
		3. WSU is putting together both the results of the responses and a strategic plan
	3. **Report on District 5 Citizens Advisory Board Facebook Page**
		1. SedgwickCountyCAB5 is the handle. Sedgwick County 5th District Citizens Advisory Board is the page title
		2. Members can message admins to share information on the page
		3. Members should invite people to the page
1. **Review of Future Subject Matter**
	1. Traffic Study
		1. The traffic count map for unincorporated roads in Sedgwick County was completed this week
	2. Elections Tour
		1. Angela Caudillo invited the CAB members to see Election’s public test
2. **Adjournment**
	1. Next meeting will be July 1st, 2022
	2. Meeting was adjourned at 5:31 p.m.