

ITEMS REQUIRING BOCC APPROVAL
November 10, 2022
(3 Items)

1. LEARNING LIBRARY -- HUMAN RESOURCES
FUNDING -- HUMAN RESOURCES

(Request sent to 10 vendors)

RFP #22-0065 Contract

Carahsoft Technology Corporation			
Year 1	3,000-3,999 Users	\$16.500 per user	\$49,500.00
Year 2	3,000-3,999 Users	\$17.300 per user	\$51,900.00
Year 3	3,000-3,999 Users	\$18.150 per user	\$54,450.00
Year 4	3,000-3,999 Users	\$19.058 per user	\$57,174.00
Noverant			
Year 1	2,500 Users	\$17.468 per user	\$43,670.00
Year 2	2,500 Users	\$17.468 per user	\$43,670.00
Year 3	2,500 Users	\$17.468 per user	\$43,670.00
Year 4	2,500 Users	\$17.468 per user	\$43,670.00
Emtrain, Inc. dba Emtrain			
Year 1	2,500 Users	\$24.610 per seat	\$61,525.00
	Customization - One time charge		\$1,000.00
	Implementation - One time charge (*waived if signed on or before November 15, 2022)		\$995.00
	Total		\$63,520.00
Year 2	2,500 Users	\$24.610 per seat	\$61,525.00
Pilot, Inc.			
Non-Responsive			

On the recommendation of Britt Rosencutter, on behalf of Human Resources, Greg Gann moved to **accept the proposal from Carahsoft Technology Corporation at the rates listed above for a contract period of two (2) years with two (2) one (1) year options to renew.** Brandi Baily seconded the motion. The motion passed unanimously.

An evaluation committee comprised of Greg Baker - Human Resources; Keah Baker - Division of Information & Technology; Christine Collins-Thoman - Department of Corrections; Monica Cissell - Department on Aging; and Tammy Culley - Purchasing evaluated the proposal responses based on criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Carahsoft Technology Corporation.

Due to the social distancing requirements and health concerns related to the COVID-19 Pandemic, Human Resources reduced the attendance capacity and/or suspended the majority of face-to-face training classes. Additionally, recognizing the need to transition to online course delivery to resume the comprehensive support and development of the employee population, particularly employees working hours outside of an 8:00 am – 5:00 pm schedule. The current Moodle-based training system was implemented in an emergency transition from its predecessor, Training Register, and is not capable of effectively managing and monitoring online training. Its purpose was to provide basic enrollment and training history reporting for county-based face-to-face training until a more comprehensive solution could be developed or purchased. It does not interface with SAP or other SuccessFactors modules.

The proposed online Learning Library will interface with SAP and SuccessFactors modules and provide a wide variety of competency-based content that covers soft skills (i.e., leadership & management, remote work best practices) and hard skills (i.e., Microsoft applications) for entry-level to long-term employees and beginning to experienced online learners.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were seven (7) components to evaluate:

Component	Points
A. Ability to provide the preferred learning content accessible from a variety of mobile devices as defined in the RFP Scope	10
B. Ability to offer licenses that may be reassigned	20
C. Ability to interface directly with Sedgwick County's Success Factor's LMS	30
D. Evaluation of course samples	15
E. Evaluation of system demonstration	10
F. Vendor experience and staff qualifications	10
G. Cost	5
Total Points	100

Questions and Answers

Greg Gann: Given the emergency implementation of Moodle, what's the intended timeline for transition from Moodle to this proposed solution?

Greg Baker: We're in the transition process now and we will be freeing this system up at the end of November. Moodle will be closed by the end of this year. We'll transition over to the new the first of 2023.

Brandi Baily: Will this training module completely eliminate in-person training?

Greg Baker: No, not at all. It will better allow us to monitor and manage and actually schedule in-person training. It just provides us a wide variety of additional ways to provide training for our employees that we don't currently have.

Brandi Baily: Will each of the modules be reviewed by HR first before it's put out there to the employees to make sure that it is relevant to Sedgwick County?

Greg Baker: Absolutely. That was one of the requirements that we not only have the ability to review the module but we also have the ability to see if there are any courses that are built into the Learning Library that do not align appropriately with our values and to actually remove them from visibility.

Russell Leeds: Do we have the ability to add courses we develop ourselves?

Greg Baker: Yes we do.

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2. EMERGENCY COMMUNICATIONS REMODEL -- PROJECT SERVICES

FUNDING -- EMERGENCY COMMUNICATIONS REMODEL

(Request sent to 135 vendors)

RFB #22-0075 S/C #8000208992

	Farha Construction, Inc.	Icon Structures, Inc.
Lump Sum, Base Bid	\$431,933.00	\$391,450.00
Alternate Bid	No	No
Days to Substantial Completion	168 days	168 days
Days to Final Completion	30 days	30 days
Total Calendar Days	198 days	198 days
Bid Bond	Yes	Yes
Acknowledged Addenda	Yes	Yes
No Bid	Martin K. Eby Construction Co., Inc.	Murray & Sons Construction Co., Inc.

On the recommendation of Lee Barrier, on behalf of Project Services, Tim Myers moved to **accept the low bid from Icon Structures, Inc. in the amount of \$391,450.00**. Brandi Baily seconded the motion. The motion passed unanimously.

This project consists of a remodel of the Emergency Communications 911 Call Center located on the 2nd floor of the Public Safety Center Building. The renovation includes the demolition and removal of two (2) office areas and one (1) conference room, replacing the existing access floor system, altering the HVAC, electrical power, lighting, fire suppression sprinklers, and fire alarms. This also includes operational, mechanical, and electrical work that will expand the call center floor. The total remodel area is 4,145 square feet.

Notes:

Icon Structures, Inc. is a new vendor to the county and is a recent addition to the On-Call Remodel contractor list.

Questions and Answers

Brandi Baily: Icon Structures is a new name I hadn't heard of. Have we used this vendor before?

Lee Barrier: They are new to our On-Call Remodel list. I think this is their first project.

Brandi Baily: Will 911 have to have any part shut down during this time period?

Elora Forshee: Yes, we will be able to move to the backup site for the portion of this. They have 14 positions there and AT&T is going to help provide some additional phone positions beyond that. It will be tight but we are hoping that the period of time we have to relocate is short.

Brandi Baily: For the public, they shouldn't notice any difference?

Elora Forshee: No.

Tim Myers: The main reason you are having this remodel is to expand the floor?

Elora Forshee: Yes. We are currently at 26 positions and this will take us to around 45 positions depending on where the furniture vendor ends up with how that works out with the consoles. It is setting the stage for us to add on staff in later years to provide dispatch and call taking tasks.

Russell Leeds: This will also upgrade furniture that has been there since the Public Safety building was built?

Elora Forshee: Yes. So what's fun about going in there now is seeing consoles that are taped together and things like that.

Greg Gann: That building was built in what year?

Sandy Anuelov: It was built in 2006 and everyone moved into it in 2007.

Greg Gann: OK 2007 is when you moved in so the furniture in the area is worn?

Elora Forshee: The furniture is worn and the carpet is worn. It's a 24/7 facility and with as many staff as we have it is definitely due for a refresh.

Lee Barrier: I'd like to mention that the consoles and the furniture are being bid on a separate bid so that's not part of this.

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**3. RISKMASTER (ASSURE CLAIMS) -- RISK MANAGEMENT
FUNDING -- RISK MANAGEMENT**

(Single Source)

#22-2074 Contract

	Computer Sciences Corporation (CSC)
Access Fees	
December 1, 2022 to March 31, 2023	\$42,343.00
April 1, 2023 to March 31, 2024 (subject to CPI annual increase each January 1)	\$50,644.00
April 1, 2024 to March 31, 2025 (subject to CPI annual increase each January 1)	\$50,644.00
April 1, 2025 to March 31, 2026 (subject to CPI annual increase each January 1)	\$50,644.00
Setup Fees	
Access Work Order (one-time)	\$9,280.00
Sisense (one-time)	\$4,125.00
Implementation Services	
Upgrade services from on premise to AWS hosted environment - estimated time: 5 days @ \$2,200.00/day and 35 hours @ \$178.00/hour	\$17,230.00 (estimated)
Reporting services - Sisense - estimated time: 90 hours @ \$178.00/hour	\$16,020.00 (estimated)
Estimated Total	
\$240,930.00	
Additional Expenses	
Assure Claims hosting support includes up to 150 GB data	Additional terabyte of data is \$2,400.00 per year
Sisense dedicated QA	\$3,700.00 per year

On the recommendation of Joe Thomas, on behalf of Risk Management, Greg Gann moved to **accept the quote from Computer Sciences Corporation (CSC) in the estimated amount of \$240,930.00 and establish contract pricing for any additional expenses as shown above.** Tim Meyers seconded the motion. The motion passed unanimously.

RiskMaster is the records management system (RMS) used by Risk Management. By utilizing a RMS, the county is able to efficiently manage open claims and reference historical claims. RiskMaster is additionally used to track the financial expenditures per claim, which allows the county to then extract that information for internal uses and for required reporting to the State of Kansas and the county's insurance carriers.

Assure Claims is the upgrade to the previous system known as Maintenance, Enhancements, and Services Available (MESA Agreement). This upgrade will move from county servers to a hosted environment. Sisense is a built-in compatible reporting function. This will improve the county's ability to generate timely and relevant data.

Notes:

The county has used RiskMaster (MESA Agreement) software since 2009.