



Sedgwick County
Developmental Disability Organization
Tim Kaufman – Interim Director

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***Meeting of the Sedgwick County
Intellectual and Developmental Disabilities Advisory Board***

Tuesday August 9, 2022

12:00 p.m. – 1:30 p.m.

In-Person and Zoom option

SCDDO, 615 N. Main, Wichita, KS 67203

Al Besser, Jr.
Greg Sullivan
Sherry Arbuckle
Jessica Christian
Vanessa Lohf

Dave Jones
Tim Kaufman
Rebecca Shell
Jeannette Livingston
Peggy O'Donnell

Cassandra Sines
Deidre Manis
Grace Kneil
Kara Sumner
Carolyn Walters

Welcome and Introductions

Grace called meeting to order. Tim Kaufman was introduced to the group.

Review Minutes of Previous Meeting

Dave Jones moved to approved the minutes from meetings dated 02/08/2022 and 05/10/2022. Kara seconded. Minutes were approved.

Dave Jones moved to approve the minutes from the Advisory Board Executive meeting dated 04/13/2022. Kara seconded. Minutes were approved

By-Laws' Attendance Requirements

Current by-laws state that "each Board member is required to attend regular and special meetings whenever possible. A Board member's absence from three (3) consecutive regular meetings or four times within a calendar year shall be grounds for notification to the appointing Commissioner of the member's inactivity.

Grace mentioned that members need to be present so that things can be passed so the CDDO can do their job.

Cassandra indicated that we need to hold the board accountable for the position they

volunteered for.

Greg asked if our requirements in line with other advisory boards. Tim answered yes.

The Board agreed that going forward attendance would be taken and any issues would be brought to the Advisory Board Executive meeting.

IDDAB Nominating Committee & Spring Officer Elections

Committee members nominated

- **Chair:** Grace Kneil
- **Vice Chair:** Kara Sumner
- **Treasure:** Leah Gagne
- **2 At Large positions:** Al Besser Jr and Joanna Kilgore

Dave Jones made a motion to approve. Kara seconded. Members were approved.

Affiliations

- Annabelle and Joel Jover, Annie's Residential Care have submitted their application to become an affiliate. There was apprehension from the board but there were not qualifying reasons for denial. Dave moved to approve contingent on licensure and requiring a financial report due six months after they begin services. Kara seconded. Application was approved

SCDDO Managers Reports

Director's Report – Tim Kaufman, Deputy County Manager and Interim SCDDO Director
Tims has worked with CDDO for 22 years. He likes to be the interim director for the departments he supervises to have a better understanding of the day to day operations and staffing. This experience will assist with creating the job description for the next Director.

The County budget has been submitted but not approved yet. The SCDDO budget will be similar to last year. The County is focusing on pay and compensation throughout the organization. Currently looking at an 8% increase in pay for current County staff (including CDDO staff) and a 7% increase to the base pay across the county to go into affect Jan 1, 2023 if approved.

The State approved \$2.5 million in additional funds for CDDO Administration from the state legislature. The FY 23 contract has not been received but the new funds will be allocated using the same methodology used for current funding. Sherry is working with Interhab to refine the future distribution process between the 27 CDDO's

Deputy Director - Jeannette Livingston

- Reviewed the 2021 Capacity report. Due to the pandemic, the last report was in 2018.
 - 958 individuals on the waiting list at the end of 2021
 - 996 individuals on the waiting list at the end of July 2022
 - We have a very diverse population in the IDD system
 - There was a net gain of 42 individuals eligible for the IDD system in 2021
 - 77% have an interfering behavior. Almost half of those in services have a mental health diagnosis.
 - 70% have high medical needs
 - Provider Workforce
 - There has been ongoing pressure on wages. The system has seen steady increase in wages for direct support professionals. The average agency directed wage was \$11.37 per hour in 2021. However, pay ranged from \$9 at one agency to \$15 at another. The average was increased 15% from 2018.
 - There is reason to be optimistic on system issues. KDADS has ARPA money (pandemic aid) set aside for
 - Training and education,
 - Strategies for workforce shortages,
 - Recruitment and retention bonus program
 - Study and create a career ladder for high school students
 - Study waitlist: Look at who is on the waitlist, what services they actually need, and would there be another waiver that would work better for them.
 - Sequential Intercept Model
 - Statewide Mobile Crisis Response
 - Study TCM Models

- Jeannette presented at the national Project SEARCH conference on our virtual reverse job fair. The Project SEARCH virtual reverse job fair has been held annually since 2021 and runs April 1 until May 15. In the past we worked with the local Workforce Alliance and the students set up booths to display their job skills and talents in person. Employers would come and students would talk to the employers about their skills, but this doesn't work in a COVID world. For the virtual job fair a website was set up that is password protected. Employers have to register and students create a video resume along with a written resume and post them on the website. Employers can go and see all the students from Project SEARCH sites in Sedgwick County and they can send an email to set up an interview. Adult Project SEARCH interns did not participate in the virtual reverse job fair in 2022 because all had jobs before the fair began; all the Derby interns also were employed before the fair was complete.

- Affiliate meeting in June was a special extended meeting to review response to pandemic. What went well, what didn't, what we could do better next time. Received good feedback and have modified our COVID reporting requirements, as well as working to develop a communication hub.

Service Access and Operations – Sherry Arbuckle

- Currently 4,778 individuals statewide on the waiting list and 996 of those are in Sedgwick County. That is roughly 20-21% of the waiting list
- Currently 9,052 individuals statewide being served and 1,508 of those are in Sedgwick Co which is roughly 16.6% of total waiver population.
- There were 15 people on the waiting list in Sedgwick Co. who received offers. This was not new money, it came from people who had passed, terminated services, became ineligible or moved.
 - These offers are being staggered by two different dates. Some of the offers went out on July 26th and the rest will go out August 12.
- SCDDO Staff update: Currently have an Assessor and Specialized Services Coordinator position open.
- Operations spent the last quarter closing out the state aid fiscal year. We successfully spent all the money with the exception of \$.16.
- Aug 16, 2022 is the CDDO 27th birthday.
- Waiting on a contract for the new admin. funds. Arrived at an allocation methodology that all CDDO's agreed on. It will be distributed at the same percentage all other money is distributed which would allocate roughly \$490,000 to Sedgwick Co.
- Working with the other 27 CDDO's about how we are going to manage the methodology going forward.
- The state is seeking comment on their proposed Waiver amendments through August 31st.
- Sherry is participating in a Functional Assessment Workgroup

Quality Assurance – Jessica Christian

- Interhab licensing and regulations workgroup is looking at Article 63 which is the regulations guidelines providers have to follow.
- Staff Update: Quality Assurance Specialist position is vacant. This position spends about 50% of their time in the field
- TCM file reviews are conducted once every 6 months. A percentage of their files are reviewed to see if they are meeting regulations, review support planning content, review if any restrictive interventions are appropriately approved. QA modified process for this 6 month so we are meeting with the TCM Directors learning about

their quality oversight practices. What are they doing to insure their staff are meeting regulations and that individuals are receiving quality services.

- IDD/ Covid reporting requirements were changed. Starting July 2022 the providers are only reporting when there is a positive result. They are no longer reporting instances (i.e. when a person's services are modified because of an exposure).

Other Business/Announcements

Adjourn