



DIVISION OF FINANCE – PURCHASING DEPARTMENT

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**ADDENDUM #1
RFP #23-0026
ALTERNATIVE DISPUTE RESOLUTION – DOMESTIC CONCILIATION SERVICES
(GROUP 2)**

May 4, 2023

The following is to ensure that vendors have complete information prior to submitting a proposal. Here is an update to the proposed timeline for this proposal.

Distribution of Request for Proposal to interested parties	May 1, 2023
Questions and clarifications submitted in writing by 5:00 pm CDT	May 12, 2023
Addendum Issued by 5:00 pm CDT	May 16, 2023
Sealed Proposal due before 1:45 pm CDT	May 23, 2023
Evaluation Period	May 23-29, 2023
Board of Bids and Contracts Recommendation	June 1, 2023
Board of County Commission Award	June 7, 2023

Firms interested in submitting a proposal, must respond with complete information and **deliver on or before 1:45 pm CDT, Tuesday, May 23, 2023 (revised date)**. Late proposals will not be accepted and will not receive consideration for final award.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.

Joseph Thomas

Joseph Thomas, NIGP-CPP, CPSM, CPSD, C.P.M.
Director of Purchasing

JT/ch