



April 25, 2023

Dear Candidate for Public Office:

During your campaign, you are welcome to display signs within the City of Derby in accordance with, *Derby Municipal Code, Appendix B - ZONING REGULATIONS ARTICLE 7. – SIGNS*. Applicable regulations relating to size and placement of temporary political signs are summarized below for your convenience.

- Placement of temporary signs on private property requires the consent of the property owner.
 - o Temporary signs which are six (6) square feet or less may be displayed on private residential property without the need for a permit.
 - o Temporary signs which are thirty-two (32) square feet or less may be displayed on nonresidential property upon issuance of a temporary sign permit.
- Temporary signs which are three (3) square feet or less may be placed in the public right-of-way without the need for a permit during the 45-day window immediately preceding an election.
 - o Such temporary signs placed in the public right-of-way shall be set back a minimum of eight (8) feet from the curb of any street and cannot be located within the vision triangle of an intersection.
 - o Temporary signs are not permitted in K-15 Highway right-of-way.
 - o Placement of temporary signs on right-of-way shall require consent of the abutting property owner.
- Temporary signs cannot be placed on any utility pole, tree, fence or other object not intended to display temporary signs.
- Temporary signs cannot be placed on any City property or facilities, parks, or in the right-of-way along property abutting City facilities and parks.
- Temporary signs shall not be illuminated in any manner.
- Temporary signs must be able to withstand the forces of wind, rain and other atmospheric conditions. Temporary signs must be removed within two days following the election.

Please ensure your volunteers are aware of these regulations regarding size and placement of temporary political signs. Signs found to be in violation of Article 7 of the City's zoning regulations (including signs which are or which become damaged, tattered or unreadable) may be removed and held for a period of 30 days and may be redeemed by their owner upon payment of a fee. After 30 days, the signs may be disposed. If you have questions, please contact me directly at brentlichti@derbyweb.com or 788-0301, Monday through Friday, 7:00 a.m. to 4:00 p.m.

Regards,

Brent Lichti
Code Enforcement Officer