



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

100 N. Broadway, Suite 610 ~ Wichita, KS 67202

Phone: 316 660-7255 Fax: 316 660-1839

<https://www.sedgwickcounty.org/finance/purchasing/requests-for-bid-and-proposal/>

**REQUEST FOR BID
RFB #23-0060
MEDICAL GRADE OXYGEN**

August 14, 2023

Sedgwick County, Kansas (hereinafter referred to as "county") is seeking bids for Medical Grade Oxygen. If your firm is interested in submitting a response, please do so in accordance with the instructions contained within the attached Request for Bid Responses are due no later than 1:45 pm CDT, Tuesday, September 12, 2023.

All contact concerning this solicitation shall be made through the Purchasing Department. Bidders shall not contact county employees, department heads, using agencies, evaluation committee members or elected officials with questions or any other concerns about the solicitation. Questions, clarifications and concerns shall be submitted to the Purchasing Department in writing. Failure to comply with these guidelines may disqualify the Bidder's response.

Sincerely,

**Britt Rosencutter
Purchasing Agent**

BR/ks

Table of Contents

- I. [Purpose](#)
- II. [Submittals](#)
- III. [Scope of Work](#)
- IV. [Sedgwick County's Responsibilities](#)
- V. [Bid Terms](#)
 - A. [Questions and Contact Information](#)
 - B. [Minimum Firm Qualifications](#)
 - C. [Evaluation Criteria](#)
 - D. [Request for Bid Timeline](#)
 - E. [Contract Period and Payment Terms](#)
 - F. [Insurance Requirements](#)
 - G. [Indemnification](#)
 - H. [Confidential Matters and Data Ownership](#)
 - I. [Bid Conditions](#)
- VI. [Required Response Content](#)
- VII. [Response Form](#)
- VIII. [Pricing Sheet](#)

I. Purpose

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas' 105 counties with a population estimated at more than 514,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and hosts or provides a full range of municipal services, e.g. – public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

Sedgwick County is seeking bids for Medical Grade Oxygen, in accordance with the specifications outlined, for Sedgwick County Emergency Medical Service (EMS).

II. Submittals

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate with an electronic response, the RFB number must be entered in the subject line and email the entire document with supplementary materials to:

Purchasing@sedgwick.gov

Should you elect to participate with a physical response, the response must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Submit one (1) original **AND** one (1) electronic copy (PDF/Word supplied on a flash drive) of the entire document with any supplementary materials to:

Britt Rosencutter
Sedgwick County Purchasing Department
100 N. Broadway, Suite 610
Wichita, KS 67202

SUBMITTALS are due **NO LATER THAN 1:45 pm CDT TUESDAY, SEPTEMBER, 12, 2023**. If there is any difficulty submitting a response electronically, please contact the Purchasing Technicians at purchasing@sedgwick.gov for assistance. Late or incomplete responses will not be accepted and will not receive consideration for final award. If you choose to send a hard copy of your bid, Sedgwick County will not accept submissions that arrive late due to the fault of the U.S. Postal Service, United Parcel Service, DHL, FedEx, or any other delivery/courier service.

Bid responses will be acknowledged and read into record at Bid Opening, **which will occur at 2:15 pm CDT, on the due date**. We will continue to have Bid Openings for the items listed currently. If you would like to listen in as these bids are read into the record, **please dial our Meet Me line @ (316) 660-7271 at 2:15 pm**.

III. Scope of Work

Medical Grade Oxygen has a primary and critical use in medical treatment/intervention for all our patients and is used by all first responders. During the recent COVID pandemic, with the high demand of medical Oxygen, we learned the crucial need of having a local distributor and having cylinders filled at a local facility.

EMS owns 50 of its own Jumbo D cylinders, these are incorporated into the system to assist in alleviating any shortages during times of peak usage. Any and all cylinders purchased when needed unless otherwise specified by a department during contract term shall be expected to include fittings, connections, or hardware installed at initial point of sale or procurement by department requesting to safely utilize product in intended manner. All fees or charges should clearly be delineated and itemized with the listed pricing provided.

Mandatory Requirements for Medical Grade Oxygen:

1. Procure annual service for Medical Grade Oxygen, Cylinders and Storage Cabinets meeting the parameters, conditions, and mandatory requirements presented in this document.
2. Must be able to provide a local distribution and gas filling facility within Sedgwick County. This is to ensure there are no interruptions or delays in service during times of extremely high usage and demand.
3. Must be registered with the US Food and Drug Administration (FDA) and supply Medical Grade Oxygen under the current compressed Medical Gas Standards.
4. Provide a Certificate of Compliance from an independent inspector.
5. Annual service for Medical Oxygen, Cylinders and Storage Cabinets must meet or exceed specifications listed in this document. Must provide the specific cylinder sizes, types and valves specified in this document.
6. Provide consistent weekly service/deliveries as required to all locations listed in this bid. Depending on demand, deliveries may be required to be made more frequently.
7. Vendor must ensure Oxygen supplies at all locations are adequate prior to weekends and all federally observed holidays.
8. Vendor must demonstrate the ability to provide an appropriate local buffer stock of all sizes of cylinders.
9. Vendor **shall not** use an outside or third party deliver service for deliveries. Delivery drivers must be certified as CGMP and HAZMAT licensed drivers.
10. Provide a local, dedicated account support representative. Providing contact names, titles, qualifications, phone numbers and email addresses of lead professional personnel assigned to account responsible for the Medical Grade Oxygen.
11. A 24/7 on-call delivery service is required. Provide at least three (3) 24/7 emergency phone numbers for after hour or emergency service. Time limit from initial call to response shall not exceed two (2) hours.
12. Provide monthly invoicing for each account - Wichita Fire, Sedgwick County Fire, Derby Fire, Colwich Fire, and Emergency Medical Services (EMS) that includes all products purchased and equipment rental.
13. Discuss any current local, state or federal (i.e. FDA) violations and any ongoing litigation that may cause conflicts or affect the ability of the vendor to provide services or products.

Minimum Requirements:

A. Cylinder Specifications

1. M-Cylinder
 - a. 125 Cu. Ft. Capacity (3,540 Liters)
 - b. Medical Grade
 - c. Steel or Aluminum
2. Jumbo D Cylinder
 - a. 22.60 Cu. Ft. Capacity (640 Liters)
 - b. Medical Grade
 - c. Aluminum
 - d. Thumb Knob Valve

Note: Thumb knob must be permanently attached to the valve. Knob must not require additional tools to turn cylinder on or off. This valve mechanism must not increase the overall length of the cylinder.

B. Storage Cabinet Specifications

1. Vendor must provide a securable cabinet at three (3) locations, capable of being locked for outdoor use. (Via-Christi St. Francis campus, Via Christi St. Joseph campus, Wesley Medical Center campus)
 - a. Cabinet must store up to 40 Jumbo D Cylinders Overall dimensions must not exceed 24"W x 42"H x 32"D.
 - b. Cabinet must be constructed of 16 gauge steel.
 - c. Cabinet must be painted medical oxygen green.
 - d. Cabinet must be able to be secured with a pad lock provided by EMS.
 - e. Cabinet must be labeled with **Oxygen No Smoking** decals.

2. Vendor must supply a securable cabinet at 32 Fire Station locations.
 - a. Cabinet must store up to 15 Jumbo D Cylinders.
 - b. Overall dimensions must not exceed 36”W x 12”D.
 - c. Cabinet must be stable enough to stand on its own at the appropriate working height.
 - d. Cabinet must be constructed of 16 gauge steel.
 - e. Cabinet must be painted medical oxygen green.
 - f. Cabinet must be able to be secured with a pad lock provided by EMS.
 - g. Cabinet must be labeled with **Oxygen No Smoking** decals.
3. Vendor must provide a securable cabinet at one (1) location, capable of being locked for outdoor use (Via-Christi St. Teresa campus)
 - a. Cabinet must store up to 40 Jumbo D Cylinders.
 - b. Overall dimensions must not exceed 30”W x 42”H x 16”D.
 - c. Cabinet must be constructed of 16 gauge steel.
 - d. Cabinet must be painted medical oxygen green.
 - e. Cabinet must be able to be secured with a pad lock provided by EMS.
 - f. Cabinet must be labeled with **Oxygen No Smoking** decals.
4. Cylinder storage cabinets should be charged or itemized as rental fees as a separate item from the O2 cylinder rental charges in the established rates used for contracted pricing and moving forward into itemized invoicing. All invoicing for medical grade oxygen, rental charges and any charges associated with its usage for Sedgwick County (EMS), will need to be separated by the following services the oxygen is provided for:
 - Wichita Fire Department.
 - Sedgwick County Fire Department.
 - Derby Fire Department.
 - Colwich Fire Department.
 - Sedgwick County EMS.
 - Any additional new Fire/EMS service agency if added to Sedgwick County’s contract utilization for this goods/service while still in term.

The oxygen storage areas EMS has at each of the four (4) area hospitals are limited to the space provided by the hospital (St. Francis, St. Joseph, Wesley, and St. Teresa). With the limited space, EMS has had the current Oxygen Supplier provide a storage locker that best fits the area in which it’s located.

The dimensions and illustrations for each hospitals oxygen storage areas are as follows:

Via Christi St. Francis Hospital:

Green oxygen storage cabinet with securing lid/door for Jumbo D Cylinders

- 33 inches tall
- 24 inches deep
- 41.75 inches wide



Via Christi St. Francis "M: Cylinder Storage



Via Christi St. Joseph Hospital:

Green oxygen storage cabinet with securing lid/door for Jumbo D Cylinders

- 33 inches tall
- 24 inches deep
- 41.75 inches wide



Via Christi St. Joseph "M: Cylinder Storage



Wesley Hospital – Main:

Wesley provides EMS with their own storage cabinet at the Emergency Room entrance at the hospital. This storage is for Jumbo D cylinders only and not M cylinders are kept at Wesley Hospital. The storage cabinet is divided into two separate areas, one for full cylinders and the other for empty cylinders.

Overall all cabinet dimensions

- 30.75 inches wide
- 30 inches deep
- 72 inches tall (+ -)



Via Christi St. Teresa Hospital:

This storage is for Jumbo D cylinders only and not M cylinders are kept at St. Teresa.

Green oxygen storage cabinet with securing lid/door for Jumbo D Cylinders

- 24 inches tall
- 15 inches deep
- 33 inches wide



Fire Stations (Wichita FD, Sedgwick Co. FD, Derby FD, Colwich FD):

The storage cabinets at all Fire Stations is for Jumbo D cylinders only and not M cylinders are kept at any Fire Station.

Green oxygen storage cabinet with securing lid/door for Jumbo D Cylinders,

- 21-24 inches tall
- 12 inches deep
- 36 inches wide



C. Start Up Cylinder Quantities:

Currently, EMS has 36 delivery points. The four (4) hospital sites have the larger storage cabinets for the Jumbo D cylinders and a chained off space for M cylinders. The remaining 31 sites will be the area fire stations. All these sites will have the smaller storage cabinets for the Jumbo D cylinders.

Listed below is the current consumption for the previous 12 months by all Fire and EMS services. The consumption numbers provided are to be used as a reference only and are subject to change depending on demand. *The county cannot guarantee the purchase of the following quantities.*

- 125 Cu. Ft. M Oxygen Cylinder: 12-18 per week
- Jumbo D Oxygen Cylinder: 100-150 per week

Cylinders listed below are the initial start-up quantities needed at the beginning of this contract. This **does not** include trade-out cylinders for refilling each week, only cylinders needed on ambulances, fire apparatus, and delivery points.

Department	Cylinder Type	Safety Stock Quantity	Vehicle Quantity	Total Required
Sedgwick County EMS	M Cylinder	40	30	72
Sedgwick County EMS	Jumbo D Cylinder	165	75	240
Sedgwick County Fire Dept.	Jumbo D Cylinder	63	27	90
Wichita Fire Dept.	Jumbo D Cylinder	124	65	189
Derby Fire Dept.	Jumbo D Cylinder	12	6	18
Colwich Fire Dept.	Jumbo D Cylinder	3	6	9

Site Addresses and Cylinder Quantities for Medical Grade Oxygen:

Sedgwick County Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity
Station 31	5848 N. 247th St. W. Andale, KS 67001	4	2	-	-
Station 32	7750 N. Wild West Dr. Park City, KS 67147	11	4	-	-
Station 33	10625 W 53rd St. N. Maize, KS 67101	9	3	-	-
Station 34	334 N. Main Haysville, KS 67060	7	3	-	-
Station 35	1535 S. 199th St. W. Goddard, KS 67052	5	3	-	-
Station 36	5055 S Oliver St Wichita, KS 67210	5	3	-	-
Station 37	4343 N. Woodlawn Blvd Bel Aire, KS 67220	8	4	-	-
Station 38	1010 N. 143rd St. E. Wichita, KS 67230	7	3	-	-
Station 39	3610 S. 263rd St. W. Garden Plain, KS 67052	7	2	-	-

Wichita Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity
Station 1	731 N Main Wichita, KS 67203	12	8	-	-
Station 2	1240 S Broadway Wichita, KS 67211	11	7	-	-
Station 3	3261 N Broadway Wichita, KS 67219	6	3	-	-
Station 4	2423 W Irving Wichita, KS 67213	7	3	-	-
Station 5	257 N Hillside Wichita, KS 67214	4	2	-	-
Station 7	2346 N Coolidge Wichita, KS 67204	6	3	-	-
Station 8	661 N Elder Wichita, KS 67212	6	3	-	-
Station 9	350 S Edgemoor Wichita, KS 67218	6	3	-	-
Station 10	2950 E 21st St N Wichita, KS 67206	6	3	-	-
Station 11	1845 George Washington Blvd Wichita, KS 67218	6	3	-	-
Station 12	3443 S Meridian Wichita, KS 67217	6	3	-	-
Station 13	3162 W 42nd St N Wichita, KS 67204	6	3	-	-
Station 14	6408 Farmview Wichita, KS 67206	4	2	-	-
Station 15	7923 E Lincoln Wichita, KS 67207	4	2	-	-
Station 16	1632 N Tyler Wichita, KS 67212	6	3	-	-
Station 17	10651 W Maple Wichita, KS 67209	4	2	-	-
Station 18	2808 N Webb Wichita, KS 67226	6	3	-	-
Station 19	4440 S Broadway Wichita, KS 67216	6	3	-	-
Station 20	2255 S Greenwich Wichita, KS 67207	4	2	-	-
Station 21	2110 N 135th St W Wichita, KS 67235	4	2	-	-
Station 22	2659 S Hydraulic Wichita, KS 67211	4	2	-	-

Derby Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity
Station 81	715 E. Madison, Derby, KS 67037	12	6	-	-
Colwich Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity
Station 55	116 N. 3rd St., Colwich	3	6	-	-

Sedgwick County EMS	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity
Via Christi St. Francis	929 N. St Francis	50	20	20	10
Wesley Medical Center	550 E. Hillside	50	20	-	10
Via Christi St. Joseph	3400 E. Grand	50	20	20	10
Via Christi St. Teresa	14800 W. St. Teresa	15	15	-	2

Sedgwick County cannot guarantee the actual quantity, this is an estimation: annual and as needed usage displayed above.

IV. Sedgwick County's Responsibilities

- Provide information, as legally allowed, in possession of the county, which relates to the county's requirements or which is relevant to this project.
- Designate a person to act as the County Contract Manager with respect to the work to be performed under this contract.
- County reserves the right to make inspections at various points of the project. Contractor agrees to openly participate in said inspections and provide information to the county on the progress, expected completion date and any unforeseen or unexpected complications in the project.

V. Bid Terms

A. Questions and Contact Information

Any questions regarding this document must be submitted via email to Britt Rosencutter at britt.rosencutter@sedgwick.gov by 5:00 pm CDT, Monday, August 21, 2023. Any questions of a substantive nature will be answered in written form as an addendum and posted on the purchasing website at <https://www.sedgwickcounty.org/finance/purchasing/requests-for-bid-and-proposal/> under the Documents column associated with this bid number by 5:00 pm CDT, Monday, August 28, 2023. Firms are responsible for checking the website and acknowledging any addenda on their bid response form.

B. [Minimum Firm Qualifications](#)

This section lists the criteria to be considered in evaluating the ability of firms interested in providing the service(s) and/or product(s) specified in this Request for Bid. Firms must meet or exceed these qualifications to be considered for award. Bids submitted must reflect in detail their inclusion as well as the degree to which they can be provided. Any exceptions to the requirements listed should be clearly detailed in proposer’s response.

Bidders shall:

1. Have proper certification(s) or license(s) for the services/product specified in this document.
2. Ensure that project work meets all local, state and federal laws, regulations and ordinances.
3. Have the capacity to acquire all required permits, bonds, escrows or insurances.
4. Provide appropriate project supervision and quality control procedures.
5. Have appropriate material, equipment and labor to perform job safely and efficiently. *All costs associated with meeting this requirement will be the sole responsibility of the vendor.*

C. [Evaluation Criteria](#)

An award will be made to the lowest responsible and responsive bidder.

D. [Request for Bid Timeline](#)

The following dates are provided for information purposes and are subject to change without notice. Contact the Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Bid to interested parties	August 14, 2023
Clarification, Information and Questions submitted via email by 5:00 pm CDT	August 21, 2023
Addendum Issued by 5:00 pm CDT	August 28, 2023
Bid due before 1:45 pm CDT	September 12, 2023
Board of Bids and Contracts Recommendation	September 28, 2023
Board of County Commission Award	October 4, 2023

E. [Contract Period and Payment Terms](#)

A contractual period will begin following Board of County Commissioners (BoCC) approval of the successful firm(s) for one (1) year with four (4) one (1) year options to renew.

County may cancel its obligations herein upon thirty-day (30) prior written notice to the other party. It is understood that funding may cease or be reduced at any time, and in the event that adequate funds are not available to meet the obligations hereunder, either party reserves the right to terminate this agreement upon thirty (30) days prior written notice to the other. Payment will be remitted following receipt of monthly detailed invoice.

Payment and Invoice Provisions

<https://www.sedgwickcounty.org/media/55477/payment-and-invoice-provisions.pdf>

F. [Insurance Requirements](#)

Liability insurance coverage indicated below must be considered as primary and not as excess insurance. If required, Contractor’s professional liability/errors and omissions insurance shall (i) have a policy retroactive date prior to the date any professional services are provided for this project, and (ii) be maintained for a minimum of three (3) years past completion of the project. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured including both ongoing and completed operations, except for professional liability, workers’ compensation and employer’s liability. **Certificate shall be provided prior to award of contract.** Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas (**must be acknowledged on the bid/proposal response form**).

NOTE: If any insurance is subject to a deductible or self-insured retention, written disclosure must be included in your proposal response and also be noted on the certificate of insurance.

It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements.

Workers' Compensation:	
Applicable coverage per State Statutes	
Employer's Liability Insurance:	\$500,000.00
Commercial General Liability Insurance (on form CG 00 01 04 13 or its equivalent):	
Each Occurrence	\$1,000,000.00
General Aggregate, per project	\$2,000,000.00
Personal Injury	\$1,000,000.00
Products and Completed Operations Aggregate	\$2,000,000.00
Automobile Liability:	
Combined single limit	\$500,000.00
Umbrella Liability:	
Following form for both the general liability and automobile	
<input checked="" type="checkbox"/> Required / <input type="checkbox"/> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00
Professional Liability/ Errors & Omissions Insurance:	
<input type="checkbox"/> Required / <input checked="" type="checkbox"/> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00
Pollution Liability Insurance:	
<input checked="" type="checkbox"/> Required / <input type="checkbox"/> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00

Special Risks or Circumstances:

Entity reserves the right to modify, by written contract, these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

G. Indemnification

To the fullest extent of the law, the provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the provider's performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

H. Confidential Matters and Data Ownership

The successful bidder agrees all data, records and information, which the bidder, its agents and employees, which is the subject of this bid, obtain access, remains at all times exclusively the property of Sedgwick County. The successful proposer agrees all such data, records, plans and information constitutes at all times proprietary information of Sedgwick County. The successful bidder agrees that it will not disclose, provide, or make available any of such proprietary information in any form to any person or entity.

In addition, the successful proposer agrees it will not use any names or addresses contained in such data, records, plans and information for the purpose of selling or offering for sale any property or service to any person or entity who resides at any address in such data. In addition, the successful proposer agrees it will not sell, give or otherwise make available to any person or entity any names or addresses contained in or derived from such data, records and information for the purpose of allowing such person to sell or offer for sale any property or service to any person or entity named in such data. Successful bidder agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. Proposer agrees that all data, regardless of form that is generated as a result of this Request for Bid is the property of Sedgwick County.

I. [Bid Conditions](#)

<https://www.sedgwickcounty.org/media/31339/bid-terms-conditions.pdf>

General Contract Provisions

http://www.sedgwickcounty.org/purchasing/pdf_files/General%20Contractual%20Provisions.pdf

Mandatory Contract Provisions

<https://www.sedgwickcounty.org/media/31336/mandatory-contractual-provisions.pdf>

Independent Contractor

<https://www.sedgwickcounty.org/media/54780/independent-contractor-addendum.pdf>

Sample Contract

<https://www.sedgwickcounty.org/media/39236/sample-contract.pdf>

Federal Certifications Addendum Sedgwick County

<https://www.sedgwickcounty.org/media/59719/federal-certifications-addendum-updated-for-changes-to-ug-11-12-2020-no-signature-line.pdf>

Suspension and Debarment

<https://www.sedgwickcounty.org/finance/purchasing/suspension-and-debarment/>

VI. [Required Response Content](#)

Bid response should include the following:

1. Any exclusions clearly delineated.
2. Sample invoice.
3. Completed and signed Bid Response Form.
4. Proof of insurance.
5. Those responses that do not include all required forms/items may be deemed non-responsive.

VII. Response Form

**REQUEST FOR BID
RFB #23-0060
MEDICAL GRADE OXYGEN**

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bidder is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ **CITY/STATE** _____ **ZIP** _____

PHONE _____ **FAX** _____ **HOURS** _____

STATE OF INCORPORATION or ORGANIZATION _____

COMPANY WEBSITE ADDRESS _____ **E-MAIL** _____

NUMBER OF LOCATIONS _____ **NUMBER OF PERSONS EMPLOYED** _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

Partnership _____ Other (Describe): _____

BUSINESS MODEL: Small Business _____ Manufacturer _____ Distributor _____ Retail _____

Dealer _____ Other (Describe): _____

Not a Minority-Owned Business: _____ **Minority-Owned Business:** _____ (Specify Below)

_____ African American (05) _____ Asian Pacific (10) _____ Subcontinent Asian (15) _____ Hispanic (20)

_____ Native American (25) _____ Other (30) (Please specify _____)

Not a Woman-Owned Business: _____ **Woman-Owned Business:** _____ (Specify Below)

_____ Not Minority -Woman Owned (50) _____ African American-Woman Owned (55)

_____ Asian Pacific-Woman Owned (60) _____ Subcontinent Asian-Woman Owned (65) _____ Hispanic Woman Owned (70)

_____ Native American-Woman Owned (75) _____ Other (Woman Owned) (80) Please specify _____

ARE YOU REGISTERED TO DO BUSINESS IN THE STATE OF KS: _____ Yes _____ No

UEI (UNIQUE ENTITY IDENTIFIER) NO. _____

INSURANCE REGISTERED IN THE STATE OF KS WITH MINIMUM BEST RATING OF A-VIII: _____ Yes _____ No

- Yes, I would like to be on the emergency vendor list.
- No, I would not like to be on the emergency vendor list.

After Hours Phone #: _____ **Emergency Contact Name:** _____ **After Hours Fax #:** _____

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFB/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____

VIII. Pricing Sheet

TRACT 2
MEDICAL GRADE OXYGEN

Either format (handwritten, .pdf, or .xlxs) must be completed for “Pricing Sheet” completion to submit vendor pricing

*Sedgwick County cannot guarantee the actual quantity. This is an estimation: annual and as needed usage displayed within the RFB document Scope of Work.

Prices(s) proposed must include shipping & handling, inside delivery, surcharges and set-up FOB Delivered to the Sedgwick County locations identified in this document. Any line items not wishing to participate in can be designated, “No Bid” in the “Total” column.

Location of Service Address if county staff wish to pick up/refill Medical Grade Oxygen:

This bid will constitute contract pricing for one (1) year following award, with the potential for four (4) additional one (1) year options to renew, subject to approval by Sedgwick County. An official Purchase Order will be provided to the successful vendor.

Medical Grade Oxygen OWNED CYLINDER DELIVERED SUMMARY						
Annual Pricing per Department (Per Pricing should match Itemized Pricing Per Department Location)						
Department	Cylinder Type	Safety Stock Quantity	Vehicle Quantity	Total Required	Price per Cylinder	Total
Sedgwick County EMS	M Cylinder	40	30	72	\$	\$
Sedgwick County EMS	Jumbo D Cylinder	165	75	240	\$	\$
Sedgwick County Fire Dept.	Jumbo D Cylinder	63	27	90	\$	\$
Wichita Fire Dept.	Jumbo D Cylinder	124	65	189	\$	\$
Derby Fire Dept.	Jumbo D Cylinder	12	6	18	\$	\$
Colwich Fire Dept.	Jumbo D Cylinder	3	6	9	\$	\$

Itemized Site Addresses and Cylinder Quantities for Medical Grade Oxygen:

Medical Grade Oxygen OWNED CYLINDER DELIVERED ITEMIZED							
Itemized Pricing per Department Location DELIVERED (Per Pricing should match Annual Pricing Per Department)							
Sedgwick County Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder	Total
Station 31	5848 N. 247th St. W. Andale, KS 67001	4	2	-	-	\$	\$
Station 32	7750 N. Wild West Dr. Park City, KS 67147	11	4	-	-	\$	\$
Station 33	10625 W 53rd St. N. Maize, KS 67101	9	3	-	-	\$	\$
Station 34	334 N. Main Haysville, KS 67060	7	3	-	-	\$	\$
Station 35	1535 S. 199th St. W. Goddard, KS 67052	5	3	-	-	\$	\$
Station 36	5055 S Oliver St Wichita, KS 67210	5	3	-	-	\$	\$
Station 37	4343 N. Woodlawn Blvd Bel Aire, KS 67220	8	4	-	-	\$	\$
Station 38	1010 N. 143rd St. E. Wichita, KS 67230	7	3	-	-	\$	\$
Station 39	3610 S. 263rd St. W. Garden Plain, KS 67052	7	2	-	-	\$	\$

Wichita Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder	Total
Station 1	731 N Main Wichita, KS 67203	12	8	-	-	\$	\$
Station 2	1240 S Broadway Wichita, KS 67211	11	7	-	-	\$	\$
Station 3	3261 N Broadway Wichita, KS 67219	6	3	-	-	\$	\$
Station 4	2423 W Irving Wichita, KS 67213	7	3	-	-	\$	\$
Station 5	257 N Hillside Wichita, KS 67214	4	2	-	-	\$	\$

Station 7	2346 N Coolidge Wichita, KS 67204	6	3	-	-	\$	\$
Station 8	661 N Elder Wichita, KS 67212	6	3	-	-	\$	\$
Station 9	350 S Edgemoor Wichita, KS 67218	6	3	-	-	\$	\$
Station 10	2950 E 21st St N Wichita, KS 67206	6	3	-	-	\$	\$
Station 11	1845 George Washington Blvd Wichita, KS 67218	6	3	-	-	\$	\$
Station 12	3443 S Meridian Wichita, KS 67217	6	3	-	-	\$	\$
Station 13	3162 W 42nd St N Wichita, KS 67204	6	3	-	-	\$	\$
Station 14	6408 Farmview Wichita, KS 67206	4	2	-	-	\$	\$
Station 15	7923 E Lincoln Wichita, KS 67207	4	2	-	-	\$	\$
Station 16	1632 N Tyler Wichita, KS 67212	6	3	-	-	\$	\$
Station 17	10651 W Maple Wichita, KS 67209	4	2	-	-	\$	\$
Station 18	2808 N Webb Wichita, KS 67226	6	3	-	-	\$	\$
Station 19	4440 S Broadway Wichita, KS 67216	6	3	-	-	\$	\$
Station 20	2255 S Greenwich Wichita, KS 67207	4	2	-	-	\$	\$
Station 21	2110 N 135th St W Wichita, KS 67235	4	2	-	-	\$	\$
Station 22	2659 S Hydraulic Wichita, KS 67211	4	2	-	-	\$	\$
Derby Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder	Total
Station 81	715 E. Madison Derby, KS 67037	12	6	-	-	\$	\$

Colwich Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder	Total
Station 55	116 N. 3 rd St. Colwich	3	6	-	-		
Sedgwick County EMS	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder	Total
Via Christi St. Francis	929 N. St Francis Wichita, KS 67214	50	20	20	10	\$	\$
Wesley Medical Center	550 E. Hillside Wichita, KS 67214	50	20	-	10	\$	\$
Via Christi St. Joseph	3400 E. Grand Wichita, KS 67218	50	20	20	10	\$	\$
Via Christi St. Teresa	14800 W. St. Teresa Wichita, KS 67235	15	15	-	2	\$	\$

Medical Grade Oxygen **RENTED CYLINDER DELIVERED** SUMMARY

Annual Pricing per Department (Per Pricing should match totaled Itemized Pricing Per Department Location)

Department	Cylinder Type	Safety Stock Quantity	Vehicle Quantity	Total Required	Price per Cylinder Rental (Monthly)	Total
Sedgwick County EMS	M Cylinder	40	30	72	\$	\$
Sedgwick County EMS	Jumbo D Cylinder	165	75	240	\$	\$
Sedgwick County Fire Dept.	Jumbo D Cylinder	63	27	90	\$	\$
Wichita Fire Dept.	Jumbo D Cylinder	124	65	189	\$	\$
Derby Fire Dept.	Jumbo D Cylinder	12	6	18	\$	\$

Site Addresses and Cylinder Quantities for Medical Grade Oxygen:

Medical Grade Oxygen RENTED CYLINDER DELIVERED ITEMIZED Itemized Pricing per Department Location DELIVERED (Per Pricing should match totaled Annual Pricing Per Department)							
Sedgwick County Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder/Cage Rental (Monthly)	Total
Station 31	5848 N. 247th St. W. Andale, KS 67001	4	2	-	-	\$	\$
Station 31 Cylinder Cage	5848 N. 247th St. W. Andale, KS 67001	-	-	-	-	\$	\$
Station 32	7750 N. Wild West Dr. Park City, KS 67147	11	4	-	-	\$	\$
Station 32 Cylinder Cage	7750 N. Wild West Dr. Park City, KS 67147	-	-	-	-	\$	\$
Station 33	10625 W 53rd St. N. Maize, KS 67101	9	3	-	-	\$	\$
Station 33 Cylinder Cage	10625 W 53rd St. N. Maize, KS 67101	-	-	-	-	\$	\$
Station 34	334 N. Main Haysville, KS 67060	7	3	-	-	\$	\$
Station 34 Cylinder Cage	334 N. Main Haysville, KS 67060	-	-	-	-	\$	\$
Station 35	1535 S. 199th St. W. Goddard, KS 67052	5	3	-	-	\$	\$
Station 35 Cylinder Cage	1535 S. 199th St. W. Goddard, KS 67052	-	-	-	-	\$	\$
Station 36	5055 S Oliver St Wichita, KS 67210	5	3	-	-	\$	\$
Station 36 Cylinder Cage	5055 S Oliver St Wichita, KS 67210	-	-	-	-	\$	\$
Station 37	4343 N. Woodlawn Blvd Bel Aire, KS 67220	8	4	-	-	\$	\$
Station 37 Cylinder Cage	4343 N. Woodlawn Blvd Bel Aire, KS 67220	-	-	-	-	\$	\$
Station 38	1010 N. 143rd St. E. Wichita, KS 67230	7	3	-	-	\$	\$
Station 38 Cylinder Cage	1010 N. 143rd St. E. Wichita, KS 67230	-	-	-	-	\$	\$

Station 39	3610 S. 263rd St. W. Garden Plain, KS 67052	7	2	-	-	\$	\$
Station 39 Cylinder Cage	3610 S. 263rd St. W. Garden Plain, KS 67052	-	-	-	-	\$	\$
Wichita Fire Stations	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder/Cage Rental (Monthly)	Total
Station 1	731 N Main Wichita, KS 67203	12	8	-	-	\$	\$
Station 1 Cylinder Cage	731 N Main Wichita, KS 67203	12	8	-	-	\$	\$
Station 2	1240 S Broadway Wichita, KS 67211	11	7	-	-	\$	\$
Station 2 Cylinder Cage	1240 S Broadway Wichita, KS 67211	-	-	-	-	\$	\$
Station 3	3261 N Broadway Wichita, KS 67219	6	3	-	-	\$	\$
Station 3 Cylinder Cage	3261 N Broadway Wichita, KS 67219	-	-	-	-	\$	\$
Station 4	2423 W Irving Wichita, KS 67213	7	3	-	-	\$	\$
Station 4	2423 W Irving Wichita, KS 67213	-	-	-	-	\$	\$
Station 5	257 N Hillside Wichita, KS 67214	4	2	-	-	\$	\$
Station 5 Cylinder Cage	257 N Hillside Wichita, KS 67214	-	-	-	-	\$	\$
Station 7	2346 N Coolidge Wichita, KS 67204	6	3	-	-	\$	\$
Station 7 Cylinder Cage	2346 N Coolidge Wichita, KS 67204	-	-	-	-	\$	\$
Station 8	661 N Elder Wichita, KS 67212	6	3	-	-	\$	\$
Station 8 Cylinder Cage	661 N Elder Wichita, KS 67212	-	-	-	-	\$	\$
Station 9	350 S Edgemoor Wichita, KS 67218	6	3	-	-	\$	\$
Station 9 Cylinder Cage	350 S Edgemoor Wichita, KS 67218	-	-	-	-	\$	\$

Station 10	2950 E 21st St N Wichita, KS 67206	6	3	-	-	\$	\$
Station 10 Cylinder Cage	2950 E 21st St N Wichita, KS 67206					\$	\$
Station 11	1845 George Washington Blvd Wichita, KS 67218	6	3	-	-	\$	\$
Station 11 Cylinder Cage	1845 George Washington Blvd Wichita, KS 67218					\$	\$
Station 12	3443 S Meridian Wichita, KS 67217	6	3	-	-	\$	\$
Station 12 Cylinder Cage	3443 S Meridian Wichita, KS 67217					\$	\$
Station 13	3162 W 42nd St N Wichita, KS 67204	6	3	-	-	\$	\$
Station 13 Cylinder Cage	3162 W 42nd St N Wichita, KS 67204					\$	\$
Station 14	6408 Farmview Wichita, KS 67206	4	2	-	-	\$	\$
Station 14 Cylinder Cage	6408 Farmview Wichita, KS 67206					\$	\$
Station 15	7923 E Lincoln Wichita, KS 67207	4	2	-	-	\$	\$
Station 15 Cylinder Cage	7923 E Lincoln Wichita, KS 67207					\$	\$
Station 16	1632 N Tyler Wichita, KS 67212	6	3	-	-	\$	\$
Station 16 Cylinder Cage	1632 N Tyler Wichita, KS 67212					\$	\$
Station 17	10651 W Maple Wichita, KS 67209	4	2	-	-	\$	\$
Station 17 Cylinder Cage	10651 W Maple Wichita, KS 67209					\$	\$
Station 18	2808 N Webb Wichita, KS 67226	6	3	-	-	\$	\$
Station 18 Cylinder Cage	2808 N Webb Wichita, KS 67226					\$	\$
Station 19	4440 S Broadway Wichita, KS 67216	6	3	-	-	\$	\$

Station 19 Cylinder Cage	4440 S Broadway Wichita, KS 67216					\$	\$
Station 20	2255 S Greenwich Wichita, KS 67207	4	2	-	-	\$	\$
Station 20 Cylinder Cage	2255 S Greenwich Wichita, KS 67207					\$	\$
Station 21	2110 N 135th St W Wichita, KS 67235	4	2	-	-	\$	\$
Station 21 Cylinder Cage	2110 N 135th St W Wichita, KS 67235					\$	\$
Station 22	2659 S Hydraulic Wichita, KS 67211	4	2	-	-	\$	\$
Station 22 Cylinder Cage	2659 S Hydraulic Wichita, KS 67211					\$	\$
Derby Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder/Cage Rental (Monthly)	Total
Station 81	715 E. Madison Derby, KS 67037	12	6	-	-	\$	\$
Station 81 Cylinder Cage	715 E. Madison Derby, KS 67037					\$	\$
Colwich Fire Station	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder/Cage Rental (Monthly)	Total
Station 55	116 N. 3 rd St. Colwich	3	6	-	-		
Station 55 Cylinder Cage	116 N. 3 rd St. Colwich						
Sedgwick County EMS	Address	Jumbo 'D' Cylinder Safety Stock (Stations)	Jumbo 'D' Vehicle Quantity	"M" Cylinder Safety Stock (Stations)	"M" Cylinder Vehicle Quantity	Price per Cylinder/Cage Rental (Monthly)	Total
Via Christi St. Francis	929 N. St Francis Wichita, KS 67214	50	20	20	10	\$	\$
Via Christi St. Francis Cylinder Cage	929 N. St Francis Wichita, KS 67214					\$	\$

Wesley Medical Center	550 E. Hillside Wichita, KS 67214	50	20	-	10	\$	\$
Wesley Medical Center Cylinder Cage	550 E. Hillside Wichita, KS 67214					NA - Hospital provides their own Cylinder Cage	
Via Christi St. Joseph	3400 E. Grand Wichita, KS 67218	50	20	20	10	\$	\$
Via Christi St. Joseph	3400 E. Grand Wichita, KS 67218					\$	\$
Via Christi St. Teresa	14800 W. St. Teresa Wichita, KS 67235	15	15	-	2	\$	\$
Via Christi St. Teresa	14800 W. St. Teresa Wichita, KS 67235					\$	\$

Medical Oxygen Tanks A La Carte Pricing*

Description	Unit of Measure	Quantity/Estimated Annual Usage	Price Per Each (Tank or Gas)
E	Purchase; EA	Infrequent; As Needed	\$ /Tank
E2	Purchase; EA	Infrequent; As Needed	\$ /Tank
D	Purchase; EA	Infrequent; As Needed	\$ /Tank
D2	Purchase; EA	Infrequent; As Needed	\$ /Tank
Medical Grade Oxygen (Gas only)	Cubic Foot	Infrequent; As Needed	\$ /Cu. Ft.

*Cylinders listed in table are referenced from graphic below.

