

SEDGWICK COUNTY, KANSAS DIVISION OF FINANCE *Purchasing Department* 100 N. Broadway, Suite 610 ~ Wichita, KS 67202 Phone: 316 660-7255 Fax: 316 660-1839 https://www.sedgwickcounty.org/finance/purchasing/ requests-for-bid-and-proposal/

REQUEST FOR BID RFB #23-0055 2 EA. CURRENT MODEL 4WD DUAL REAR WHEEL CREW CAB UTILITY BED TRUCKS (SQUAD)

August 24, 2023

Sedgwick County, Kansas (hereinafter referred to as "county") is seeking bids for two (2) Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed Trucks (Squad). If your firm is interested in submitting a response, please do so in accordance with the instructions contained within the attached Request for Bid Responses are due no later than 1:45 pm CDT, Tuesday, September 19, 2023.

<u>All contact concerning this solicitation shall be made through the Purchasing Department.</u> Bidders shall not contact county employees, department heads, using agencies, evaluation committee members or elected officials with questions or any other concerns about the solicitation. Questions, clarifications and concerns shall be submitted to the Purchasing Department in writing. Failure to comply with these guidelines may disqualify the Bidder's response.

Sincerely,

Britt Rosencutter Purchasing Agent

BR/ks

Table of Contents

- I. <u>Purpose</u>
- II. <u>Submittals</u>
- III. Scope of Work
- IV. Sedgwick County's Responsibilities
- V. <u>Bid Terms</u>
 - A. **Questions and Contact Information**
 - B. Minimum Firm Qualifications
 - C. Evaluation Criteria
 - D. <u>Request for Bid Timeline</u>
 - E. Contract Period and Payment Terms
 - F. Insurance Requirements
 - G. Indemnification
 - H. Confidential Matters and Data Ownership
 - I. Bid Conditions
- VI. <u>Required Response Content</u>
- VII. <u>Response Form</u>
- VIII. <u>Price Form</u>

I. <u>Purpose</u>

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas' 105 counties with a population estimated at more than 514,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the county is a Commission/Manager entity, employs nearly 2,800 persons, and hosts or provides a full range of municipal services, e.g. – public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

Sedgwick County is seeking bids for two (2) Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed Trucks (Squad), in accordance with the specifications outlined, for Sedgwick County Fire District 1.

II. <u>Submittals</u>

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. <u>Should you elect to participate with an electronic response, the RFB number must be entered in the subject line and email the entire document with supplementary materials to:</u>

Purchasing@sedgwick.gov

Should you elect to participate with a physical response, the response must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Submit one (1) original AND one (1) electronic copy (PDF/Word supplied on a flash drive) of the entire document with any supplementary materials to:

Britt Rosencutter

Sedgwick County Purchasing Department 100 N. Broadway, Suite 610 Wichita, KS 67202

SUBMITTALS are due **NO LATER THAN 1:45 pm CDT TUESDAY, SEPTEMBER 19, 2023.** If there is any difficulty submitting a response electronically, please contact the Purchasing Technicians at <u>purchasing@sedgwick.gov</u> for assistance. Late or incomplete responses will not be accepted and will not receive consideration for final award. If you choose to send a hard copy of your bid, Sedgwick County will not accept submissions that arrive late due to the fault of the U.S. Postal Service, United Parcel Service, DHL, FedEx, or any other delivery/courier service.

Bid responses will be acknowledged and read into record at Bid Opening, which will occur at 2:15 pm CDT, on the due date. We will continue to have Bid Openings for the items listed currently. If you would like to listen in as these bids are read into the record, please dial our Meet Me line @ (316) 660-7271 at 2:15 pm.

III. Scope of Work

Provide two (2) Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed Trucks (Squad).

IV. Sedgwick County's Responsibilities

- Provide information, as legally allowed, in possession of the county, which relates to the county's requirements or which is relevant to this project.
- Designate a person to act as the County Contract Manager with respect to the work to be performed under this contract.
- County reserves the right to make inspections at various points of the project. Contractor agrees to openly participate in said inspections and provide information to the county on the progress, expected completion date and any unforeseen or unexpected complications in the project.

V. <u>Bid Terms</u>

A. Questions and Contact Information

Any questions regarding this document must be submitted via email to Britt Rosencutter at <u>britt.rosencutter@sedgwick.gov</u> by 5:00 pm CDT, Tuesday, August 30, 2023. Any questions of a substantive nature will be answered in written form as an addendum and posted on the purchasing website at

https://www.sedgwickcounty.org/finance/purchasing/requests-for-bid-and-proposal/ under the Documents column associated with this bid number by 5:00 pm CDT, Thursday, September 6, 2023. Firms are responsible for checking the website and acknowledging any addenda on their bid response form.

B. Minimum Firm Qualifications

- 1. The following specifications are for the procurement of two (2) Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed Trucks (Squad) for the Sedgwick County Fire District 1.
- 2. Shall be new.
- 3. All items bid are to be factory installed unless authorized by Sedgwick County Fleet Management.
- 4. Manufacturer standard equipment presumed to be included unless otherwise specified.
- 5. Fleet Management will not accept ownership of vehicles until they have been inspected for compliance with specifications below and manufacturer's statement of origin (MSO) has been delivered.
- After award and prior to delivery, an appointment must be made to deliver vehicle to Fleet Management, 1021 Stillwell Wichita, Kansas. Please contact Beau Bergeron at 316-660-7477 and Brian Richey at 316-660-3440.
- 7. Maintenance manuals to be invoiced separately.
- 8. General specifications are as follows: vehicle and equipment shall meet or exceed the following; any additions, deletions, or variations from the following specifications must be noted.
- 9. Pricing MUST be quoted as a delivered price.

	Description - Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed Trucks (Squad) Ye					
1.	Туре					
	4 wheel drive, dual rear wheels, crew cab, utility bed, with min. GVWR of 19,000 lbs.					
2.	Engine					
	Min. 6.7 liter diesel. Fuel system equipped with anti-moisture system to include filter, dash warning light, fuel siphoning system and block heater. 330 horsepower, 800 ft. pounds torque @ 1600 rpm (minimum) with functional stationary elevated idle control system (hi-idle), exhaust brake (default to the on position) and engine block heater.					
3.	Transmission					
	Heavy duty 6 speed (minimum) automatic with auxiliary transmission oil cooler.					
4.	Chassis					
	Heavy duty springs; heavy-duty gas charged shock absorbers on front and rear axles.					
5.	Front Axle					
	Front driving axle to have minimum 7,000 lb. ground rating & equipped with stabilizer bar, with extra heavy service suspension package.					
6.	Rear Axle					
	Full floating limited slip single speed, with dual rear wheels. Rear axle to have a ground rating of 13,000 lbs. with GVWR of 19,000 lbs. gear ratio to be approximately 4.88.					
7.	Wheel Base					
	179" (approximate) wheelbase for specified 60" cab to axle utility box.					
8.	Cooling System					
	Heavy-duty cooling system with anti-freeze protection to - 20 degrees F. min. factory installed extended life coolant if available.					
9.	Transfer Case					
	Electronic shift on the fly (esof).					

0. Front Hubs	
Factory standard.	
1. Brakes	
Heavy duty power assist, 4 wheel disc, sufficient gvwr rating at not less than 19,000 lbs. with 4 wheel a.b.s.	
2. Tires-Wheels	
A. 4 - 19.5" aluminum wheels (factory installed).	
B. 2–19.5" aluminum wheels (inner duals).	
C. Six (6) blackwall <i>max traction</i> tires 225/70r19.5f BSW rated to match payload/GVWR, with on/off road tread.	
D. 1 (one) steel wheel with matching tire (spare).	
3. Bumpers	
 A. Fab fours model #fs17-a4262-1 with a warn m15 15,000# winch. B. Rear bumper to be grip strut type and to be full width & attached to rear of the body keeping overall length to a min. Footstep shall be 8" to 10" max. Bumper to be fitted with a recessed receiver type hitch mounted to the frame with heavy duty ball hitch & 5000 lb. rated 2" ball. Channel to be fitted with an e-z trailer hitch socket #05700033 or approved equal attached on forward side of channel so no part of it extends out on rear side. To be equipped with e-z lift #5700024 or approved equal. Adjustable utility hitch tongue held in place with a proper pin. Hitch shall have a min. tongue weight capacity of 500 lbs. Rear bumper to be painted to match chassis and body. 	
14. Exterior Color	
Race red or approved equal.	
15. Steering	
Integral power steering.	
16. Electrical System	
Dual heavy-duty 750 CCA batteries with dual alternators (300-amp minimum) with stationary auxiliary idle control.	
17. Instruments	
Direct reading gauges; lights are not acceptable.	
18. Seats	
A. Front: bucket seats (prefer without console).	
B. Rear: 60/40bench.	
19. Body/Interior	
Crew cab, 4 door, black upholstery, W/rubber flooring.	
20. Heating and Air Conditioning	
Factory standard heater, defroster & air conditioning with cabin air filter (NO EXCEPTIONS).	

Solar tinted glass, privacy glass on rear crew cab area.	
40 gallon fuel tank with shield skid plate (single tank design only).	
Dual right & left heated, power outside rear view mirrors; low profile extended camper style,	
mounted on matching brackets.	
Power door locks.	
Power windows.	
Tilt steering.	
Factory running boards (nerf bar style).	
Four (4) upfitter switches in cab area within drivers reach.	
Transfer case skid plates.	
Passenger side air bag disabling switch.	
The factory front bumper shall be removed and replaced with a heavy-duty steel construction bumper. The bumper shall have a full brush guard with recovery hooks and will be black in color.	
There shall be a warn m12000 winch installed in the front bumper. The winch shall have 125' of 3/8" cable, with 4 roller cable guide and 12' remote control.	
2. Utility Body	
A. Service & maintenance type utility body mounted on this chassis. Body to be painted to match exterior color of vehicle. Body to be all steel welded construction. Body to be knapheide model 6108d54 or approved equal, with an overall length of approximately 108 ", cab to rear axle to be 60", 36" maximum floor to top of toolbox height to fit vehicle length. Inside floor width to be 54", overall width to be 94" for rear dual wheels. Body height to be 50". All compartments will be 20" deep. Flush mounted tail stop signal and back-up lights on rear of body. Tail / stop – turn, and clearance lights shall be flange mounted LED lights). 3^{rd} cluster and tag light shall be included. All compartment doors will have locks and keyed alike. All doors will have locking paddle latches and spring-loaded door retainers. Floor will be $3/16$ " tread plate steel with a torsion box designed structural undercarriage.	
3. Compartmentation will be as follows:	
A. Curbside front vertical compartment will have a 500 lb. Pull out tray with a latching mechanism. This compartment will be sealed from the remaining compartments and will have two (2) vents installed on the back wall, one (1) high as possible and one (1) as low as possible. Two (2) adjustable shelves with five (5) dividers per shelf.	
B. Curbside horizontal compartment will have one (1) adjustable shelf with five (5) dividers, doors will be vertically hinged.	
C. Curbside rear vertical compartment will have two (2) adjustable shelves with five (5) dividers ea. Bottom floor of compartment must be reinforced for heavy tools and equipment.	
 D. Street side front vertical will have three (3) adjustable shelves with five (5) dividers ea. E. Street side horizontal compartment will have one (1) adjustable shelf with five (5) dividers, doors will be vertically hinged street side rear vertical compartment will have two (2) adjustable 	

24. The following modifications shall be included as part of the utility body:	
A. 1/8" treadbrite aluminum shall be installed on exterior of compartment tops. Treadbrite	
shall be full width and bent approximately 1" over outside edges of compartment tops. Front of	
compartments on both sides, full height and full width shall be covered with 1/8" treadbrite	
aluminum.	
B. The interior of the utility body shall be treated with line-x, or an approved equal bed spray-	
in bed liner.	
C. One (1) compartment approximately 28" wide, 5" tall, 78" deep, open to the rear only.	
Compartment to be located between floor sill plates and run 78" in depth, compartment will be 4"	
in height and have a lower hinged door operational from the rear. This compartment is designed	
for storage of spine boards. A 1" lip will run horizontally across the top of the opening to serve as	
a drip rail thus keeping water from running into the compartment.	
D. One (1) additional aluminum treadplate tool storage box will be provided and mounted on	
top of the streetside of the utility body. The dimension of the box is 10" in height, 78" in depth,	
20" in width. This compartment will have a secured top hinged door operational from the rear of	
the vehicle. Placement of this box will be centered from left to right and flush with the rear of the	
utility body. This box will be partitioned with a 5' shelf that runs the entire depth of the box	
(78").	
Note: opening will need to be wide enough to allow 18" wide spine boards to be inserted into	
the box.	
All interior of compartments will be lighted with led type strip lighting along both vertical sides and	
top of each compartment, excluding rear compartment. Installation of these lights should be	
designed to protect them against damage of components stored within the compartments.	
A total of two (2) additional holes will be punched in the utility body at time of manufacturing to	
allow for lighting of the bed cargo area and will be located in the interior of the bed towards the rear	
and up high to light the cargo box area.	

C. Evaluation Criteria

An award will be made to the lowest responsible and responsive bidder.

D. <u>Request for Bid Timeline</u>

The following dates are provided for information purposes and are subject to change without notice. Contact the Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Bid to interested parties	August 24, 2023
Clarification, Information and Questions submitted via email by 5:00 pm CDT	August 30, 2023
Addendum Issued by 5:00 pm CDT	September 6, 2023
Bid due before 1:45 pm CDT	September 19, 2023
Board of Bids and Contracts Recommendation	September 28, 2023
Board of County Commission Award	October 4, 2023

E. Contract Period and Payment Terms

A contractual period will begin following Board of County Commissioners (BoCC) approval of the successful firm(s) for this purchase.

County may cancel its obligations herein upon thirty-day (30) prior written notice to the other party. It is understood that funding may cease or be reduced at any time, and in the event that adequate funds are not available to meet the obligations hereunder, either party reserves the right to terminate this agreement upon thirty (30) days prior written notice to the other. Payment will be remitted following receipt of monthly detailed invoice.

https://www.sedgwickcounty.org/media/39239/payment_and_invoice_provisions.pdf

F. Insurance Requirements

Liability insurance coverage indicated below must be considered as primary and not as excess insurance. If required, Contractor's professional liability/errors and omissions insurance shall (i) have a policy retroactive date prior to the date any professional services are provided for this project, and (ii) be maintained for a minimum of three (3) years past completion of the project. Contractor shall furnish a certificate evidencing such coverage, with county listed as an additional insured including both ongoing and completed operations, except for professional liability, workers' compensation and employer's liability. **Certificate shall be provided prior to award of contract.** Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after county receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas (must be acknowledged on the bid/proposal response form).

<u>NOTE</u>: If any insurance is subject to a deductible or self-insured retention, written disclosure must be included in your proposal response and also be noted on the certificate of insurance.

It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements.

Workers' Compensation:	
Applicable coverage per State Statutes	
Employer's Liability Insurance:	\$500,000.00
Commercial General Liability Insurance (on form CG 00 01 04 13 or its	equivalent):
Each Occurrence	\$1,000,000.00
General Aggregate, per project	\$2,000,000.00
Personal Injury	\$1,000,000.00
Products and Completed Operations Aggregate	\$2,000,000.00
Automobile Liability:	
Combined single limit	\$500,000.00
Umbrella Liability:	
Following form for both the general liability and automobile	
Required / <u>X</u> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00
Professional Liability/ Errors & Omissions Insurance:	
Required / <u>X</u> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00
Pollution Liability Insurance:	
Required / <u>X</u> Not Required	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00

Special Risks or Circumstances:

Entity reserves the right to modify, by written contract, these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

G. Indemnification

To the fullest extent of the law, the provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the provider's performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

H. Confidential Matters and Data Ownership

The successful bidder agrees all data, records and information, which the bidder, its agents and employees, which is the subject of this bid, obtain access, remains at all times exclusively the property of Sedgwick County. The successful proposer agrees all such data, records, plans and information constitutes at all times proprietary information of Sedgwick County. The successful bidder agrees that it will not disclose, provide, or make available any of such proprietary information in any form to any person or entity. In addition, the successful proposer agrees it will not use any names or addresses contained in such data, records, plans and information for the purpose of selling or offering for sale any property or service to any person or entity who resides at any address in such data. In addition, the successful proposer agrees it will not sell, give or otherwise make available to any person or entity any names or addresses contained in or derived from such data, records and information for the purpose of allowing such person to sell or offer for sale any property or service to any person or entity named in such data. Successful bidder agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. Proposer agrees that all data, regardless of form that is generated as a result of this Request for Bid is the property of Sedgwick County.

I. <u>Bid Conditions</u>

https://www.sedgwickcounty.org/media/31339/bid-terms-conditions.pdf

General Contract Provisions

http://www.sedgwickcounty.org/purchasing/pdf_files/General%20Contractual%20Provisions.pdf

Mandatory Contract Provisions

https://www.sedgwickcounty.org/media/31336/mandatory-contractual-provisions.pdf

Independent Contractor

https://www.sedgwickcounty.org/media/54780/independent-contractor-addendum.pdf

Sample Contract

https://www.sedgwickcounty.org/media/39236/sample-contract.pdf

Federal Certifications Addendum Sedgwick County

https://www.sedgwickcounty.org/media/59719/federal-certifications-addendum-updated-for-changes-to-ug-11-12-2020no-signature-line.pdf

Suspension and Debarment

https://www.sedgwickcounty.org/finance/purchasing/suspension-and-debarment/

VI. <u>Required Response Content</u>

Bid response should include the following:

- 1. Any exclusions clearly delineated.
- 2. Completed and signed Bid Response Form.
- 3. Proof of insurance
- 4. Those responses that do not include all required forms/items may be deemed non-responsive.

REQUEST FOR BID RFB #23-0055

2 EA. CURRENT MODEL 4WD DUAL REA The undersigned, on behalf of the Bidder, certifies that: (1)		
connection with any person, firm, or corporation submitting	g a bid on the same project; (2) is	in all respects fair and without collusion
or fraud; (3) the person whose signature appears below is le (4) they have read the complete Request for Bid and under		
written and amended and will be implemented as stated; an		
NAME		
DBA/SAME		
CONTACT		
ADDRESS		
PHONE FAX		
STATE OF INCORPORATION or ORGANIZATION		
COMPANY WEBSITE ADDRESS		
NUMBER OF LOCATIONS	NUMBER OF PERSONS	EMPLOYED
TYPE OF ORGANIZATION: Public Corporation	Private Corporation	Sole Proprietorship
Partnership Other (Describe):		
BUSINESS MODEL: Small Business Manufa	cturer Distributor	Retail
Dealer Other (Describe):		
Not a Minority-Owned Business: Minority	-Owned Business: (Specif	y Below)
African American (05) Asian Pacific (10)	Subcontinent Asian (15)	Hispanic (20)
Native American (25)Other (30) (Please spec	ecify)
Not a Woman-Owned Business: Woman-	Owned Business: (Specify	Below)
Not Minority -Woman Owned (50) African A	American-Woman Owned (55)	
Asian Pacific-Woman Owned (60)Subcontin	nent Asian-Woman Owned (65)	Hispanic Woman Owned (70)
Native American-Woman Owned (75)Other (We	oman Owned) (80) Please specify	/
ARE YOU REGISTERED TO DO BUSINESS IN THE	STATE OF KS:Yes	No
UEI (UNIQUE ENTITY IDENTIFIER) NO. INSURANCE REGISTERED IN THE STATE OF KS	WITH MINIMUM BEST RAT	ING OF A-VIII: Yes No
□ Yes, I would like to be on the emergency vendo	r list.	
□ No, I would not like to be on the emergency ver		
After Hours Phone #: Emergency Contac	ct Name:	After Hours Fax #:
ACKNOWLEDGE RECEIPT OF ADDENDA: A vendor's responsibility to check and confirm all adder		
NO, DATED; NO, D.	ATED; NO	, DATED
In submitting a response to this document, vendor ack clearly delineated and detailed any exceptions.	knowledges acceptance of all s	sections of the entire document and has
Signature	Title	
Print Name	Dated	

VIII. <u>Price Form</u>

Description	Unit Cost	Extended Cost	
2 ea. Current Model 4WD Dual Rear Wheel Crew Cab Utility Bed			
Trucks (Squad)	\$	\$	
Manuals	\$	\$	
	\$		
Make/Model:			
Order Cut Off Date:			
Delivery Date:			