ADDENDUM #1
RFP #23-0061
INDIRECT COST RATE CONSULTANT

September 22, 2023

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for Indirect Cost Rate Consultant for various departments.

Questions and/or statements of clarification are in bold font, and answers to specific questions are italicized.

1. Can the county provide copies of the most recent County Cost Allocation Plan, Health Department Cost Allocation Plan, Jail Rate Analysis, and Personnel Rates report?
   Yes. All documents are attached. The most recent COMCARE rate study was completed for FY19. The other reports were all completed this year. Please click here to access these reports.

2. Is the Health Department Cost Allocation Plan submitted to the State of Kansas Department of Health & Environment (KDHE) for review & approval?
   Yes.

3. Does the county expect the vendor to work onsite for part of the engagement? Data collection, Interview Managers, draft review?
   No.

4. Is the COMCARE rate reviewed or approved by any State or Federal entity?
   No. It is informational for Sedgwick County.

5. Are all four (4) requested deliverables produced annually?
   The County Cost Allocation Plan, the Health Department Cost Allocation Plan, and Jail Rate Analysis are all produced annually. The COMCARE Rate Study is produced bi-annually starting in 2025.

Firms interested in submitting a proposal, must respond with complete information and deliver on or before 1:45 pm CDT, October 3, 2023. Late proposals will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.”

Jaimee Witmer
Purchasing Agent
JW/ch