BOCC APPROVAL OCTOBER 25, 2023 BOARD OF BIDS AND CONTRACTS OCTOBER 19, 2023

3. ON-CALL MAILING SERVICES --VARIOUS DEPARTMENTS

FUNDING --- VARIOUS DEPARTMENTS

(Request sent to 138 vendors)

RFP #23-0021 Contract

A. B. Data, Ltd.				Broadstroke, Inc.				Docuplex, Inc.				Mail Services LLC dba Mail Communications Group				The Master's Touch, LLC					Oklahoma Acquisitions dba SSI Cards, Marketing and Direct Mail						
	With Return Envelopes			With Return Envelopes				With Return Envelopes				With Return Envelopes				With Return Envelopes				bes	Advance Voting Flyer						
	Black &		Col			Black &	& White		olor		Black &		Co			Black &	& White		olor		Black &	& White		olor	Quantity	Unit Price	Extended Price
	1 Sided	2 Sided		2 Sided		1 Sided	2 Sided		2 Sided		1 Sided	2 Sided	1 Sided			1 Sided	2 Sided	1 Sided	2 Sided		1 Sided	2 Sided		2 Sided	330,000	\$0.6307	\$208,131.00
l page	0.2030	0.2469	0.2105	0.2977	l page	0.1400	0.1550	0.1600	0.1950	l page	0.1670	0.1860	0.1910	0.2300	1 page	0.1440	0.1590	0.1710	0.1910	l page	0.1420	0.1440		0.1460			
2 pages	0.2469	0.2469		0.4363	2 pages	0.1740	0.2040	0.2140	0.2840	2 pages	0.1780	0.1970	0.2110	0.2600	2 pages	0.1900	0.2140	0.2340	0.2660	2 pages	0.1750	0.1770	0.1770	0.1790			
3 pages	0.2908	0.2908	0.3133	0.5749	3 pages	0.2080	0.2530	0.2680	0.3730	3 pages	0.1890	0.2010	0.2310	0.2900	3 pages	0.2420	0.2780	0.3080	0.3560	3 pages	0.2080	0.2100	0.2100	0.2120			67 per mailer is
4 pages	0.3348	0.3348		0.5749	4 pages	0.2420	0.3020	0.3510	0.4620	4 pages	0.2000	0.2120	0.2510	0.3100	4 pages	0.2940	0.3420	0.3820	0.4460	4 pages	0.2410	0.2430	0.2430	0.2450			This also includes
5 pages	0.3787	0.3787	0.4161	0.7135	5 pages	0.2760	0.3510	0.3760	0.5510	5 pages	0.2110	0.2230	0.2710	0.3400	5 pages	0.3460	0.4060	0.4560	0.5360	5 pages	0.2740	0.2760	0.2760	0.2780		informed deliv	ery.
6 pages	0.5105	0.5105	0.5703	1.2680	6 pages	0.3520	0.4420	0.4650	0.7100	6 pages	0.2220	0.2340	0.2910	0.3700	6 pages	0.3980	0.4700	0.5300	0.6260	6 pages	0.3070	0.3090	0.3090	0.3110			
& over	W/:4	h aust D atu	Emerals		& over	Wie	h aut D atu			& over	W.:4	le anné Diate	urn Envelo		& over	W	4h + D +-	E		& over	W/4	di aut Date	E			1	Card
			without Return Envelopes Without Return Envelopes White Color Black & White Color			A					A	Without Return Envelopes Black & White Color				Without Return Envelopes Black & White Color				<u>^</u>	Advance Voting Card						
		& White 2 Sided		2 Sided					2 Sided		Black & 1 Sided	2 Sided	Co 1 Sided			1 Sided		1 Sided			1 Sided			2 Sided	Quantity 200.000	Unit Price \$0,5003	Extended Price \$100,060,00
1	0.1751	2 Sided	0.2340	0.2977	1	0.1150	2 Sided	0.1350		1	0.1200	0.1340			1						0.1120				200,000	\$0.5003	\$100,060.00
1 page		0.2190			1 page		0.1300	0.1350	0.1700	1 page		0.1340	0.1430	0.1860	1 page	0.1200	0.1350	0.1470	0.1670	1 page		0.1140	0.1140		E.C. (1		
2 pages	0.2849	0.3348	0.3368	0.4084	2 pages	0.1490	0.1790	0.1890	0.2590	2 pages	0.1310	0.1450	0.1630	0.2160	2 pages	0.1660	0.1900	0.2100	0.2420	2 pages	0.1450	0.1470	0.1470	0.1490			67 per mailer is This also includes
3 pages	0.3289		0.4396		3 pages		0.2280	0.2430		3 pages			0.1830	0.2460	3 pages	0.2180	0.2540	0.2840	0.3320	3 pages			0.1800				
4 pages		0.4826	0.5424	0.6856	4 pages	0.2170		0.2970	0.4370	4 pages	0.1530	0.1670	0.2030		4 pages			0.3580		4 pages	0.2110	0.2130	0.2130	0.2150		informed deliv	ery.
5 pages	0.3860	0.5705	0.6452	0.8522	5 pages	0.2510	0.3260	0.3510	0.5260	5 pages	0.1640	0.1780	0.2230	0.3060	5 pages	0.3220	0.3820	0.4320	0.5120	5 pages	0.2440	0.2460	0.2460	0.2480			
6 pages & over	0.5105	0.8340	0.9536	1.2401	6 pages & over	0.3270	0.4170	0.4400		6 pages & over	0.1750	0.1890	0.2430	0.3360	6 pages & over	0.3740	0.4460	0.5060	0.6020	6 pages & over	0.2770	0.2790		0.2810	v	alley Print Log	gistics
	With 1/3 Page Inserts and Return			With 1/3 Page Inserts and Return				With 1/3 Page Inserts and Return				With 1/3 Page Inserts and Return				With 1/3 Page Inserts and Return				Daturn							
Envelope				Return		with 17	5 I age m	iserts and	Return		vv Iuli 1/	5 Page n	nserts and	Return		with 1	/3 Page II	iserts and	Return		•• Itil 1/	/5 I uge II	iserts and	Return	Δ	dvance Voting	Flyer
		Enve		Return		with 1/	Enve		Return		with 1/	0	nserts and elope	Keturn		with 1		iserts and elope	Keturn		with 17	0	elope	Return	А	dvance Voting	Flyer
		& White	elope Col	lor		Black &	Enve & White	elope Co	olor		Black &	Enve White	elope Co	lor		Black &	Env & White	elope Co	olor		Black &	Env & White	elope Co	olor	Quantity	Unit Price	Extended Price
	1 Sided	& White 2 Sided	elope Col 1 Sided	lor 2 Sided		Black & 1 Sided	Enve White 2 Sided	elope Co 1 Sided	olor 2 Sided		Black & 1 Sided	Envo White 2 Sided	elope Co 1 Sided	lor 2 Sided		Black &	Env & White 2 Sided	elope Co 1 Sided	olor 2 Sided		Black &	Enve & White 2 Sided	elope Co 1 Sided	lor 2 Sided			,
1 page	1 Sided 0.2030	& White 2 Sided 0.2775	elope Col 1 Sided 0.2619	lor 2 Sided 0.2977	1 page	Black & 1 Sided 0.1550	Enve White 2 Sided 0.1700	elope Co 1 Sided 0.1750	2 Sided 0.2100	1 page	Black & 1 Sided 0.1880	Env White 2 Sided 0.2060	elope Co 1 Sided 0.2120	lor 2 Sided 0.2540		Black & 1 Sided 0.1670	Env & White 2 Sided 0.1820	elope Co 1 Sided 0.1940	2 Sided 0.2140	l page	Black & 1 Sided 0.1570	Env & White 2 Sided 0.1590	elope Co 1 Sided 0.1590	lor 2 Sided 0.1610	Quantity 330,000	Unit Price \$0.05861	Extended Price \$19,340.87
1 page 2 pages	1 Sided 0.2030 0.2950	& White 2 Sided 0.2775 0.3348	Col 1 Sided 0.2619 0.3647	lor 2 Sided 0.2977 0.4363	1 page 2 pages	Black & 1 Sided 0.1550 0.1890	Enve & White 2 Sided 0.1700 0.2190	co 1 Sided 0.1750 0.2290	2 Sided 0.2100 0.2990	1 page 2 pages	Black & 1 Sided 0.1880 0.1990	Env & White 2 Sided 0.2060 0.2170	elope Co 1 Sided 0.2120 0.2320	lor 2 Sided 0.2540 0.2840	1 page 2 pages	Black & 1 Sided 0.1670 0.2130	Env & White 2 Sided 0.1820 0.2370	elope Co 1 Sided 0.1940 0.2570	2 Sided 0.2140 0.2890	1 page 2 pages	Black & 1 Sided 0.1570 0.1900	Enve & White 2 Sided 0.1590 0.1820	elope Co 1 Sided 0.1590 0.1820	lor 2 Sided 0.1610 0.1840	Quantity 330,000 This price inclu	Unit Price \$0.05861 des importing t	Extended Price \$19,340.87 he provided address
	1 Sided 0.2030 0.2950 0.3389	& White 2 Sided 0.2775 0.3348 0.4226	Col 1 Sided 0.2619 0.3647 0.4675	lor 2 Sided 0.2977 0.4363 0.5749	2 pages 3 pages	Black & 1 Sided 0.1550 0.1890 0.2230	Enve & White 2 Sided 0.1700 0.2190 0.2680	elope Co 1 Sided 0.1750 0.2290 0.2830	2 Sided 0.2100 0.2990 0.3880	2 pages 3 pages	Black & 1 Sided 0.1880 0.1990 0.2100	Envi 2 White 2 Sided 0.2060 0.2170 0.2210	Co 1 Sided 0.2120 0.2320 0.2520	lor 2 Sided 0.2540 0.2840 0.3140	2 pages 3 pages	Black & 1 Sided 0.1670 0.2130 0.2650	Env & White 2 Sided 0.1820 0.2370 0.3010	elope Co 1 Sided 0.1940 0.2570 0.3310	2 Sided 0.2140 0.2890 0.3790	2 pages 3 pages	Black & 1 Sided 0.1570 0.1900 0.2230	Envi & White 2 Sided 0.1590 0.1820 0.2250	Co 1 Sided 0.1590 0.1820 0.2250	lor 2 Sided 0.1610 0.1840 0.2270	Quantity 330,000 This price inclu list, NCOA, tab	Unit Price \$0.05861 des importing th (2), inkjet, and	Extended Price \$19,340.87 he provided address mail with informed
2 pages	1 Sided 0.2030 0.2950 0.3389 0.3348	& White 2 Sided 0.2775 0.3348 0.4226 0.5105	Col 1 Sided 0.2619 0.3647 0.4675 0.5703	lor 2 Sided 0.2977 0.4363 0.5749 0.7135	2 pages	Black & 1 Sided 0.1550 0.1890 0.2230 0.2570	Enve & White 2 Sided 0.1700 0.2190 0.2680 0.3170	Co 1 Sided 0.1750 0.2290 0.2830 0.3370	2 Sided 0.2100 0.2990 0.3880 0.4770	2 pages	Black & 1 Sided 0.1880 0.1990 0.2100 0.2210	Envi 2 Sided 0.2060 0.2170 0.2210 0.2320	Co 1 Sided 0.2120 0.2320 0.2520 0.2720	lor 2 Sided 0.2540 0.2840 0.3140 0.3440	2 pages	Black & 1 Sided 0.1670 0.2130 0.2650 0.3170	Env & White 2 Sided 0.1820 0.2370 0.3010 0.3650	elope Co 1 Sided 0.1940 0.2570 0.3310 0.4050	2 Sided 0.2140 0.2890 0.3790 0.4690	2 pages	Black & 1 Sided 0.1570 0.1900 0.2230 0.2560	Envi & White 2 Sided 0.1590 0.1820 0.2250 0.2250	Co 1 Sided 0.1590 0.1820 0.2250 0.2580	2 Sided 0.1610 0.1840 0.2270 0.2600	Quantity 330,000 This price inclu list, NCOA, tab delivery. Postag	Unit Price \$0.05861 des importing th (2), inkjet, and ge is not include	Extended Price \$19,340.87 he provided address mail with informed d in the price above
2 pages 3 pages	1 Sided 0.2030 0.2950 0.3389	& White 2 Sided 0.2775 0.3348 0.4226	Col 1 Sided 0.2619 0.3647 0.4675	lor 2 Sided 0.2977 0.4363 0.5749	2 pages 3 pages	Black & 1 Sided 0.1550 0.1890 0.2230	Enve & White 2 Sided 0.1700 0.2190 0.2680	elope Co 1 Sided 0.1750 0.2290 0.2830	2 Sided 0.2100 0.2990 0.3880	2 pages 3 pages	Black & 1 Sided 0.1880 0.1990 0.2100	Envi 2 White 2 Sided 0.2060 0.2170 0.2210	Co 1 Sided 0.2120 0.2320 0.2520	lor 2 Sided 0.2540 0.2840 0.3140	2 pages 3 pages 4 pages 5 pages	Black & 1 Sided 0.1670 0.2130 0.2650	Env & White 2 Sided 0.1820 0.2370 0.3010	elope Co 1 Sided 0.1940 0.2570 0.3310	2 Sided 0.2140 0.2890 0.3790	2 pages 3 pages	Black & 1 Sided 0.1570 0.1900 0.2230	Envi & White 2 Sided 0.1590 0.1820 0.2250	Co 1 Sided 0.1590 0.1820 0.2250	lor 2 Sided 0.1610 0.1840 0.2270	Quantity 330,000 This price inclu list, NCOA, tab delivery. Postag and would be a	Unit Price \$0.05861 des importing th (2), inkjet, and ge is not include an additional co	Extended Price \$19,340.87 he provided address mail with informed
2 pages 3 pages 4 pages 5 pages 6 pages	1 Sided 0.2030 0.2950 0.3389 0.3348	& White 2 Sided 0.2775 0.3348 0.4226 0.5105 0.5984	Col 1 Sided 0.2619 0.3647 0.4675 0.5703	lor 2 Sided 0.2977 0.4363 0.5749 0.7135	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1550 0.1890 0.2230 0.2570	Enve & White 2 Sided 0.1700 0.2190 0.2680 0.3170	Co 1 Sided 0.1750 0.2290 0.2830 0.3370	2 Sided 0.2100 0.2990 0.3880 0.4770	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1880 0.1990 0.2100 0.2210	Envi 2 Sided 0.2060 0.2170 0.2210 0.2320	elope Co 1 Sided 0.2120 0.2320 0.2520 0.2720 0.2920	lor 2 Sided 0.2540 0.2840 0.3140 0.3440 0.3740	2 pages 3 pages 4 pages	Black & 1 Sided 0.1670 0.2130 0.2650 0.3170	Env & White 2 Sided 0.1820 0.2370 0.3010 0.3650	elope Co 1 Sided 0.1940 0.2570 0.3310 0.4050	2 Sided 0.2140 0.2890 0.3790 0.4690	2 pages 3 pages 4 pages	Black & 1 Sided 0.1570 0.1900 0.2230 0.2560	Envi & White 2 Sided 0.1590 0.1820 0.2250 0.2250	Co 1 Sided 0.1590 0.2250 0.2580 0.2910	2 Sided 0.1610 0.1840 0.2270 0.2600 0.2930	Quantity 330,000 This price inclu list, NCOA, tab delivery. Postag and would be a	Unit Price \$0.05861 des importing th (2), inkjet, and ge is not include an additional co	Extended Price \$19,340.87 he provided address mail with informed d in the price above st. Current Presort
2 pages 3 pages 4 pages 5 pages	1 Sided 0.2030 0.2950 0.3389 0.3348 0.3787 0.5410	 White 2 Sided 0.2775 0.3348 0.4226 0.5105 0.5984 0.8619 	Col 1 Sided 0.2619 0.3647 0.4675 0.5703 0.6731 0.9815	lor 2 Sided 0.2977 0.4363 0.5749 0.7135 0.8522 1.2680	2 pages 3 pages 4 pages 5 pages	Black & 1 Sided 0.1550 0.1890 0.2230 0.2570 0.2910 0.3670	Enve & White 2 Sided 0.1700 0.2190 0.2680 0.3170 0.3660 0.464	Co 1 Sided 0.1750 0.2290 0.2830 0.3370 0.3910 0.489	2 Sided 0.2100 0.2990 0.3880 0.4770 0.5660 0.7500	2 pages 3 pages 4 pages 5 pages	Black & 1 Sided 0.1880 0.1990 0.2100 0.2210 0.2320 0.2430	Envo & White 2 Sided 0.2060 0.2170 0.2210 0.2220 0.2430 0.2540	elope Co 1 Sided 0.2120 0.2320 0.2520 0.2720 0.2920 0.3120	lor 2 Sided 0.2540 0.2840 0.3140 0.3440 0.3740 0.4040	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1670 0.2130 0.2650 0.3170 0.3690 0.4210	Env. & White 2 Sided 0.1820 0.2370 0.3010 0.3650 0.4290 0.4930	elope 1 Sided 0.1940 0.2570 0.3310 0.4050 0.4790 0.5530	2 Sided 0.2140 0.2890 0.3790 0.4690 0.5590 0.6490	2 pages 3 pages 4 pages 5 pages 6 pages	Black 2 1 Sided 0.1570 0.1900 0.2230 0.2560 0.2890 0.3220	Envo & White 2 Sided 0.1590 0.1820 0.2250 0.2580 0.2910 0.3240	elope Co 1 Sided 0.1590 0.1820 0.2250 0.2580 0.2910 0.3240	2 Sided 0.1610 0.1840 0.2270 0.2600 0.2930 0.3260	Quantity 330,000 This price inclu list, NCOA, tab delivery. Postag and would be a Standard lett	Unit Price \$0.05861 des importing th (2), inkjet, and ge is not include an additional co er rates from ra \$0.36 ea.	Extended Price \$19,340.87 he provided address mail with informed d in the price above st. Current Presort nge from \$0.30 -
2 pages 3 pages 4 pages 5 pages 6 pages	1 Sided 0.2030 0.2950 0.3389 0.3348 0.3787 0.5410	& White 2 Sided 0.2775 0.3348 0.4226 0.5105 0.5984 0.8619 Vith 1/3 Pa	Col 1 Sided 0.2619 0.3647 0.4675 0.5703 0.6731	lor 2 Sided 0.2977 0.4363 0.5749 0.7135 0.8522 1.2680 s and	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1550 0.2230 0.2570 0.2910 0.3670 W	Enve & White 2 Sided 0.1700 0.2190 0.2680 0.3170 0.3660	Cc 1 Sided 0.1750 0.2290 0.2830 0.3370 0.3910 0.489 age Insert	2 Sided 0.2100 0.2990 0.3880 0.4770 0.5660 0.7500 ts and	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1880 0.1990 0.2100 0.2210 0.2320 0.2430 W	Envo & White 2 Sided 0.2060 0.2170 0.2210 0.2230 0.2430 0.2430 0.2540 ith 1/3 P	elope Co 1 Sided 0.2120 0.2320 0.2520 0.2720 0.2920	lor 2 Sided 0.2540 0.2840 0.3140 0.3440 0.3740 0.3740 0.4040 s and	2 pages 3 pages 4 pages 5 pages 6 pages	Black & 1 Sided 0.1670 0.2130 0.2650 0.3170 0.3690 0.4210	Env. & White 2 Sided 0.1820 0.2370 0.3010 0.3650 0.4290 0.4930 h 1/3 Page	elope 1 Sided 0.1940 0.2570 0.3310 0.4050 0.4790 0.5530	2 Sided 0.2140 0.2890 0.3790 0.4690 0.5590 0.6490	2 pages 3 pages 4 pages 5 pages 6 pages	Black 2 1 Sided 0.1570 0.1900 0.2230 0.2560 0.2890 0.3220 W	Envo & White 2 Sided 0.1590 0.250 0.2500 0.2910 0.3240 Vith 1/3 P	Co 1 Sided 0.1590 0.2250 0.2580 0.2910	lor 2 Sided 0.1610 0.1840 0.2270 0.2600 0.2930 0.3260 s and	Quantity 330,000 This price inclu list, NCOA, tab delivery. Postag and would be a Standard lett	Unit Price \$0.05861 des importing th (2), inkjet, and te is not include an additional co er rates from ra	Extended Price \$19,340.87 he provided address mail with informed d in the price above st. Current Presort nge from \$0.30 -
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A.B. Data, Ltd.		Broadstroke,	Inc.	Docuplex, Ir	nc.	Mail Services LLC dba Mai Group	l Communications	The Master's Tou	ch, LLC	Valley Print Logistics	
Additional Costs		Additional Co	osts	Additional Co	osts	Additional Co	osts	Additional C	osts	Additional Costs	
Electronic Mailing Fee	Would not provide Price	Electronic Mailing Fee	\$195.00 per job / \$0.007 per email	Electronic Mailing Fee	Not set up for Electronic at this time	Electronic Mailing Fee	\$0.12/email	Electronic Mailing Fee	\$0.17 per parcel/image	Electronic Mailing Fee	-
Informed Delivery Fee	Would not provide Price	Informed Delivery Fee	\$195.00 per job	Informed Delivery Fee	Included	Informed Delivery Fee (flat fee for setup)	\$250.00	Informed Delivery Fee	\$200.00/Mailing	Informed Delivery Fee	Included
Automated Sort -	\$40.00/M, dependant on qtys & freq	Automated Sort -		Automated Sort -		Automated Sort - Commingle Flat Fee	Included in statement cost	Automated Sort -		Automated Sort -Commingle Flat Fee	_
Commingle Flat Fee	A.B. Data does not have a Flat fee for this service	Commingle Flat Fee	\$0.00	Commingle Flat Fee	Included	Insert and Commingle Flat Fee	\$0.568	Commingle Flat Fee	No Charge		
Parcel Processing Fee	-	Parcel Processing Fee	\$0.00 - See notes for Flats & Box	Parcel Processing Fee	-	Parcel Insert/Processing Fee	\$0.60	Parcel Processing Fee	No Charge	Parcel Processing Fee	-
Full Service Fee- First Class	NCOA \$4.00/M or \$450.00 min. and CASS, Presort \$5.00/M or \$250.00 min.	Full Service Fee- First Class	\$0.00 - See postage rates	Full Service Fee- First Class	Included	Full Service Fee- First Class	\$0.003	Full Service Fee- First Class	No Charge	Full Service Fee- First Class	_
Folding Fee for Bi-Fold/Tri-Folds	\$1.00/M w/ a \$500 min. if this is not comb. with above contracted projects.	Folding Fee for Bi-Fold/Tri-Folds	\$0.02 - see notes	Folding Fee for Bi-Fold/Tri-Folds	\$7.00/M	Folding Fee for Bi- Fold/Tri-Folds	\$0.05	Folding Fee for Bi-Fold/Tri-Folds	\$0.005 Each	Folding Fee for Bi-Fold/Tri-Folds	\$25.00 setup + \$5.00/M
Other	Custom Programing, changes during the contract term \$110.00/hour	Other	See notes	Other	_	IMBarcode IMVTR Tracing	No Charge	Other	Add 10% for quantities <	Other	_
Cliff	Full Project Pricing List in RFP	Full A-la-carte Pricing List in RFP		-		Other Alternative Cost Proposal List in RFP		- and	100,000	outer	_

On the recommendation of Jaimee Witmer, on behalf of various departments, Jennifer Blasi moved to accept the proposal from Mail Services LLC dba Mail Communications Group and establish contract pricing at the rates listed above for a period of three (3) years with two (2) one (1) year options to renew. Tim Myers seconded the motion. The motion passed three out of five with Greg Gann and Brandi Baily abstaining.

A committee comprised of Ronald Tidwell III - Appraiser's Office; Jeremy Gibbs - Treasurer's Office; Karen Bailey and Elizabeth Thornbrugh - Clerk's Office; Rick Riggs - Election Office; Corey Stokes - Central Services; and Jaimee Witner - Purchasing, evaluated the proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Mail Services LLC dba Mail Communications Group.

Each year, more than 500,000 notifications are mailed to residents in Sedgwick County. Annual/Semi-Annual mailings include but are not limited to: Real Property Valuation Notice (February), Personal Property Valuation Notice (April), Commercial Income and Expense (June-July), Personal Property Rendition (December), Tax Statements (March, November, and December), Revenue Neutral Rate notice (August), and Advance Voting Flyer or Card (late September/early October on even years only).

Sedgwick County currently utilizes contracted mail services for certain Appraiser, Treasurer, County Clerk, and Election mailings for projects that are over 8,000 pieces. This contract will include on-call mailing services for Appraiser, Treasurer, County Clerk, and Election mailings, as well as other unique large mailings as requested by various departments. In addition, legislation has changed in regard to particular mailings done by the Treasurer, Appraiser, and Clerk, which allows for electronic mailings. Therefore, the County will also be offering that option as well, within this contract, for convenience and future potential cost savings.

Notes:

The total spend in 2022 for mailing services was \$491,421.66.

I would like to start with saying this is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are five (5) components to this RFP.

Component	Points
a. RFP response demonstrates understanding of project and is complete and thorough	20
b. Ability to carry out the volume of paper/electronic mailings required in the scope of work	20
c. Experience providing paper and electronic mailing services for government agencies the size of Sedgwick County	20
d. Turnaround time for mailings	20
e. Pricing	20
Total Points	100

Questions and Answers

Tim Myers: With this proposal it looks in the notes that we spent about \$491,421.66 in 2022. Is this a significant increase or would it be about the same for this contract?

Jaimee Witmer: It is really hard to say because legislation is changing every year as far as what mailings are required and how often. So it's really hard to say and with the election that's on even years only, as far as what mailings are going to be done, and it is up to the departments as well. With us wanting to go to electronic I'm not sure. I do know that when we talked to the vendor they did say the first year would be basically data collection for the electronics to try and get emails for the people to have options to opt-in to go that route. So I imagine it will be similar to that as far as that goes and maybe a little bit higher if we are doing more mailings or as prices have obviously gone up a little bit. I'd say that's pretty reasonable to say that.

Russell Leeds: So committee evaluated all of these proposals. The prices vary, some of them dramatically, depending on how many pages and what color, that's a lot of math and I have no idea how many colored copies, how many multiple copies. During the course of that analysis do we believe that we selected Mail Services LLC because 1) they met the criteria of the RFP and 2) we believe they will be economical based on their overall pricing? Are they the best selection based on the total analysis?

Jaimee Witmer: Since this is a proposal, price isn't the deciding factor and it's only scored for twenty points out of a hundred. That is one of the many factors and they were scored on the other components as well. They were all scored on pricing and with that being said, I don't know if they were the lowest on pricing but with the other scoring of how they did in the components, they were the highest scoring overall based on everything else. That's how they were awarded this contract.

Russell Leeds: So they were the best selection?

Jaimee Witmer: Yes.

Jennifer Blasi: Have we used this vendor before?

Jaimee Witmer: Yes. They are our current vendor contracted and we've used them for several years.

Jennifer Blasi: No issues?

Jaimee Witmer: No.