



**SEDGWICK COUNTY  
INTELLECTUAL AND DEVELOPMENTAL DISABILITY  
ADVISORY BOARD MEETING  
EXECUTIVE COMMITTEE**

Wednesday, January 11, 2023

8:00 a.m. to 9:00 a.m.

SCDDO, 615 N. Main, Wichita, KS and Virtual via Zoom

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**PRESENT**

Al Besser, Jr  
Tim Kaufman  
Shelley Herrington

Grace Kneil  
Jeannette Livingston  
Kara Sumner

Rebecca Shell  
Sherry Arbuckle

**WELCOME AND INTRODUCTIONS**

Grace Kneil opened the meeting. Kara Sumner moved to approve the minutes from the August 3, 2022 and October 12, 2022 meeting, Grace Kneil seconded.

**MANGERS REPORTS**

**Tim Kaufman – Director**

BoCC is discussing the state contract amendment. It will be adding \$490,000 for admin fees. A portion of that will be used to add a couple of positions in the Operations department. Positions should be posted in the next couple of weeks.

On Jan 1<sup>st</sup> all current employees received an 8% increase in pay. The salary scale will also increase 7% to address recruitment. This is part of a \$30 million investment in staff over the last 2 years. Employees have filled out a JAT (Job Assessment Tool) document so we can make sure that employees are accurately placed in their position on the pay plan.

Staff are participating in a number of different workgroups that are associated with the CJ Lofton task force.

Legislature session began on Jan 9. Increase pay for TCM is part of the agenda.

There hasn't been a pay increase for 15 years, and we currently have 4 TCM's on hold due to staffing issues.

We have seen billboards and social media being used for recruiting along with offering hiring bonus.

More independent case management organizations, the ones who don't offer day and residential services, have highest turnover due to rates.

**Jeannette Livingston – Deputy Director**

Attendance –We want to look at bylaws and maybe only having the full meetings. If that doesn't work, maybe move time or day. We also have a new commissioner so we will go over the current appointee's with the new commissioner. The executive committee should have the ability to have a special meeting if needed.

CPRF – Independent Living program called G.I.L.A. Free to participate for anyone with a disability who wants to live on their own. They are having an open house for their Independent living course this Thursday Jan 12 at 2021 N Manor Road. 18 and over. They will also be presenting at the TCM directors meeting, and our Community Council meeting on Jan 27.

Friday Jan 13, Sedgwick County is presenting service awards and we have two people who are celebrating. Becca Wright for 5 years and Cheryl Ekeler for 15 years.

**Sherry Arbuckle – Service Access and Outreach Director**

Waiting list – Becky Sueter does most of the work with waiting list. She makes sure people don't get lost on the waiting list. When offers are made she makes sure Case Managers knows about them, and makes sure they are meeting

timelines. July 22 there were 15 offers, of those 15, 8 accepted, 6 declined and 1 was not eligible. Oct there were 20 offers, 14 accepted and 7 didn't respond. Jan there were 20 offers. Letters are being sent out. Response has to be to the state by Jan 20. There have been 55 offers this fiscal year. There are currently 4,833 on the state waiting list, 934 are in Sedgwick County.

KDADS and CDDO's have been working on a couple of policies for a few years. One of those is 92-1 which discusses eligibility for the system. KDADS when Kancare was implemented were more waiver focused so they created a policy about waiver eligibility. Eligibility workgroup has been working with KDADS to explain that we need 2 policies, one for eligibility system that gives them access to state aid, TCM, private pay, and one for waiver. The workgroup has created two policies now, one for eligibility policy and one for HCBS Program eligibility policy. They have brought the policy forward for public comment.

Revising ICF policy – There have been new stabilization beds created at Parsons for individuals who are having a hard time in the community. They will be used as temporary beds to get the individual stabilized to go back out to the community. Need to revise the policy because they are housed in the ICF facility they have to follow the ICF policy and that can be time consuming to get through that process.

Interhab handout – Three advocacy topics you should be talking to your legislators about this legislative session  
Financial Sustainability  
Targeted Case Management  
Complex Needs

A.C.T also works with the legislature on these issues

Feds are on KDADS about final rule and conflict of interest

### **Shelley Herrington- QA Director**

Intervention plans – There are 2 providers that were placed on intervention plans from the 3<sup>rd</sup> quarter Quality Assurance Committee (QAC) outcomes. Their intervention plans have been created and approved. The 4<sup>th</sup> quarter QAC meeting will be next week. 2 TCM providers are on intervention plans due to outcomes of the formal QA activity, File Reviews around policy and documentation. We have one provider on an intervention plan for quality issues related to submission of reports regarding Abuse, Neglect or Exploitation..

Jessica Christian, TCM coordinator, works with TCM's to help understand and fill out funding requests. 2021/2022 she went through Charting the Life Course (Person Center) Ambassador program. She is meeting with Interhab about what we have done here in Sedgwick County. Res-care director Russell Little is also an Ambassador. How does she incorporate LifeCourse? She holds 8 Provider Lunch and Learn a year. Jeannette has provided Final Rule information to Jessica to pass down to the TCM directors. Life course is free on their website <https://www.lifecoursetools.com/>

CMS is coming to do a site visit in Kansas this month or next so we should be getting more information on Final Rule.

### **OTHER BUSINESS**

Grace asked about Directors position – final decision should be made by end of Jan

### **NEXT MEETING**

The next IDDAB Executive Committee Meeting is scheduled for April 12, 2023 and will be held in person at 615 N. Main, Wichita, KS 67203. A zoom meeting will also be offered and a link will be sent out closer to meeting.

### **ADJOURN**