



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE

Purchasing Department

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<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM #2

RFP #24-0028

**MANAGEMENT INFORMATION SYSTEMS (MIS) FOR
OLDER AMERICANS ACT (OAA) NUTRITION PROGRAMS**

May 1, 2024

The following is to ensure that vendors have complete information prior to submitting a *proposal*. Here are some clarifications regarding the proposal for Nutrition Management Information System for the Department of Aging and Disability.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. What would be the expected volume for route optimization on an average day?

- **Total number of delivery staff/volunteers:** *Total number of delivery staff/volunteers - 457*
- **Total stops:** *There are currently 2671 home delivered meal participants and daily each receives a meal, this amounts to 2,300 stops.*
- **Total Kitchens:** *Four (4) total plus 20 congregate meal site locations. 12 congregate sites have volunteers that will pick up meals for home delivery. The routes would be generated from the four (4) kitchens and 12 congregate meal locations.*

2. After the new system is implemented, will all CPAAA contracted nutrition program providers use the new system for data entry?

Client demographics and contact information, meal start date, units/meals authorized, and case notes will be added into the nutrition MIS system. Required nutrition assessments will be data entered directly into the state system.

3. How many total users will need access to the system?

There are currently user roles needed for approximately 11 administrators, seven (7) clerical support, 27 site coordinators and assessors. We will also need a limited access mobile device system for approximately 528 volunteer/drivers to record meal deliveries.

4. Does this statement in Section V - “System Integration for all CPAAA contracted nutrition program providers to integrate existing data into a new uniform centralized system” – refer to migrating data into the new system? If not, please clarify the intent/desire.

Yes.

5. Will any integrations with other software systems be required? If so, please provide information about the goals of required integrations, whether they will be unidirectional or bidirectional, and what data will need to be exchanged.

No.

6. What is the maximum number of daily routes that CPAAA and its providers will need for route optimization and mobile delivery app access?

There are 108 routes total between four (4) providers.

7. Is CPAAA willing to extend the deadline by one (1) week to allow respondents time to thoroughly respond?

Yes. See addendum 1.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, May 14, 2024**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Tammy Culley
Purchasing Agent

TC/ch