



DIVISION OF FINANCE – PURCHASING DEPARTMENT

100 N. Broadway St, Suite 610 Wichita, KS 67202 • Phone (316) 660-7255 • Fax (316) 660-1839

PURCHASING@SEDGWICK.GOV • SEDGWICKCOUNTY.ORG

ADDENDUM #1 RFP #25-0019 LABORATORY SERVICES

April 14, 2025

The following is to ensure that vendors have complete information prior to submitting a *proposal*. Here are some clarifications regarding the proposal for *Laboratory Services* for *Various Departments*.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **Can you provide the estimated annual volumes per test for the Health Department lab service list or at a minimum, the total tests ordered annually?**

Health Department - 1,600 annually with 900 being Pap Smears, 100 HPV, 250 Quantiferons, 100 CMP, 100 CBC w/diff, and the rest in assorted other tests

2. **We offer many of the tests needed but not all of them. We also are unable to process insurance and rely on direct client bill. Is there a possibility of this work being split between locations or does the applicant need to meet all testing requirements?**

Health Department – It is preferred the applicant meet all testing requirements at least for the Health Department list.

3. **Do all urine drug screen testing specimens from the Health Department and COMCARE have to go through the Chain of Custody requirements or will there also be patients taking a controlled substance and clinical compliance drug testing will be utilized?**

Health Department does not order drug testing.

COMCARE will require a chain of custody requirement for drug tests. There may be patients that are utilizing medication assisted treatment medications during the time of drug tests.

4. **Will the selected vendor be picking up from inside the location or from a lockbox?**
 - i. **If a lockbox, we can set up a pickup time after they are closed to ensure we get them all in one pickup.**
 - ii. **If a building pickup, is there a building closure hard time we need to be there by or do we need badge, door code, etc. to enter?**

Health Department – Pickup is inside the building and must have pickup no later than 5:00 pm.

COMCARE does not have an in-house lab option and is sending patients to a specified location for labs.

5. **P. 15 XI. Pricing Sheet – For questions 1 and 2 pertaining to currently providing results to the Kansas Health Information Network (KHIN) and the Kansas Department of Health and Environment Bureau of Epidemiology and Public Health Informatics, can you please confirm if you are inquiring on the current reporting of positive patient results to the KHIN and Department of Health applicable to state reporting laws?**

Include in your proposal how you currently provide these results.

Firms interested in submitting a ***proposal***, must respond with complete information and **deliver on or before 1:45 pm CDT, April 22, 2025**. Late ***proposals*** will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Tammy Culley
Purchasing Agent

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