

Emergency Communications Community Advisory Board

August 15, 2024

Members present: Sharon VanHorn, Josh Ford, Kevin McWhorter, Greg Kalkwarf, David Thorne, Rev. Dr. Pamela Hughes Mason, Jennifer Chambers, Randy Reynard, Daniel Alderson, Hunter Hill, and Melissa Webb.

Also, present: Director Elora Forshee, Deputy Director Alayna Moreno, Assistant County Manager Rusty Leeds, and Asst. County Counselor Kevin Stamper

The meeting was called to order with a quorum present by Director Elora Forshee.

New Member since last meeting from the Cities of the 2nd Class – Rand Reynard (prefers Randy)

1. Continuing Overview and Tour of 911 Communication Center – Director Forshee

- **911 Positions** – as explained on the previous meeting Power Point presentation.
- **911 call review** – For those board members that have not come in to observe the 911 Communication Center a brief 911 call was played.
- **Training Overview** – Detailed information for each of the 911 positions.
- **Topics covered in Training** – available on the Power Point presentation.
- **Tour** - of the 911 Communication Center.

2. Kansas Open Meetings Act (KOMA) Review – Kevin Stamper – Asst. County Counselor

- Explanation and Rules of KOMA to ensure ALL members understand all that pertains to this Act.

3. Drafting of Bylaws –

- **Membership, Terms, & Officers** – a change to the paragraph “The Board members shall be named by January 30th” – ***align with appointment to the Committee.***
- **Special Meetings** – a change to this bylaw: *“called by the Chair when requested by any (THREE) Advisory Board members with advance notice of at least forty-eight (48) hours given to all members of the Board”.* Jennifer Chambers 1st in Motion, Randy Reynard 2nd in Motion.

- **Scheduling of Next Meeting** – After discussion and a majority vote; Greg Kalkwarf 1st in Motion and Randy Reynard 2nd in Motion. Emergency Communications Community Advisory Board meetings will be every other month, the third Thursday from 4:00pm to 6:00pm; the next (2) meetings are scheduled: October 17 – 2024 / December 19 – 2024. After the December 2024 meeting it will be determined if the every other month meeting works or to re-evaluate meeting time frame.

4. Off Agenda Items –

- **Data Science** – Discussion of obtaining Data to provide information to the board. This is something that can be looked at once the Committee has worked through some of the initial areas.
- **Accreditation Manager** – This position has not been approved for the 2025 Budget, will be reviewed again for the 2026 Budget.
- **Discipline Specific Dispatching** – Discussion.
- **911 Observations** – Encourage Board Members to email and request 911 Observation.

5. Adjournment @ 5:00pm