



Wichita-Sedgwick County Addiction Intervention Coalition Minutes

August 18, 2025 | 12:00 – 1:30p.m.
100 N. Broadway, Ste. 629

Members in Attendance: Dave Dahl, Heath Bechler (online), Tonya LeBrun, Randy Ecker (online), Matt Lynch, Steven Kamau (online), Rena Cole, Phillip Brownlee, Jeff Blubaugh, Mike Hoheisel

City/County Representatives: Russell Leeds, Tim Hallacy, Nate Johnson, Armand Shukaev, Tim Kaufman, Lindsay Poe Rousseau, Josh Lauber, Joe Thomas, Nate Johnson

Guest:

1. Introduction and Announcements - President Lynch calls meeting to order at 12:05 pm.
2. **Action Item – Minutes – approve minutes from June 12, June 25, and July 18 meetings:**
 - a. **June 12, 2025, Minutes:** Motion to approve was made (Dahl) and seconded (Brownlee) – passed unanimously by oral vote
 - b. **June 25, 2025, Minutes:** Motion to approve was made (Brownlee) and seconded (LeBrun) – passed unanimously by oral vote
 - c. **July 18, 2025, Minutes:** Motion to approve was made (Brownlee) and seconded (Cole) – passed unanimously by oral vote
3. **Action Item - Monitoring & Evaluation Consultant Services – Review and Discuss Example Documents and Draft Request for Proposal (RFP) Language**
 - a. **Background & Examples:** Staff explained the draft was modeled on the City of Wichita's liquor tax oversight process, currently managed by Wichita State University's PPMC. Comparable models exist in Johnson County and with the

Department of Corrections. The State (Kansas Fights Addiction) currently uses the Sunflower Foundation for opioid settlement funds.

- b. **Scope of Work:** Proposed responsibilities for a third-party consultant include drafting RFPs for funded services, monitoring and evaluating funded programs, conducting annual reports and surveys, and providing expertise in addiction, prevention, recovery, and treatment. Some research can be conducted by representatives from the city or county, but more in-depth research would be conducted by the consultant. The consultant's functions would also include gap analysis for recognizing areas of need in the community. The Coalition will need to determine the scope of what is expected of the firm in preface to RFP.
- c. **RFP Draft Review:** Josh Lauber, City of Wichita, reviewed template for RFP – highlighted that areas in red were focus for edits from the group.
- d. **Costs:** Estimated annual contract cost ranged from \$50,000 to \$140,000 depending on scope and objectives. Coalition discussed how to mitigate cost by means of redefining needs. It was also stated that if what was offered was outside the initial budgetary limits, review and augmentation of the cap could occur with the consensus of the coalition. Negotiating the dollar amount was also within the confines of coalition abilities and practices.
- e. **Vendor Selection Process:** Members discussed identifying local/statewide vendors, expanding outreach, and using national procurement networks. Upon receipt of proposals, the Coalition will review and then recommend to City of Wichita/Sedgwick County governing bodies.
- f. **Estimated Timeline:**
 - 1-2 weeks for proposal completion
 - 6-8 weeks for publication and procurement (8 weeks to be safe)
- g. **Next Steps:**
 - Coalition members will review draft RFP and submit edits to staff.
 - Staff will refine the document and prepare it for coalition approval.
 - A special meeting was scheduled for September 4, 2025, at 2:00 p.m. via Zoom to finalize the RFP.

4. Review Discuss Draft Settlement Fund Spending Plan

- a. County Chief Financial Officer, Lindsay Poe Rousseau, presented projected settlement revenues and proposed spending plans.
- b. **Current Balances:** \$5.3 million available between the City of Wichita (\$2.6M) and Sedgwick County (\$2.7M). Future settlement revenues projected through 2038 total ~\$15.4M.
- c. **Past Expenditures:** Included investments in forensic science equipment, fentanyl education campaigns, strategic planning, and Narcan distribution.
- d. **Spending Plan Options:** Both have some flexibility due to grant origin.
 - **Equal Allocation Plan** – steady annual spending across years.
 - **Front-Loaded Plan** – higher investment in early years (2026–2028) tapering in later years, accounts for potential start up investment cost, and then continued maintenance.
- e. **Discussion:** Coalition members favored front-loading to cover provider startup costs, address immediate needs, and maximize early community impact. Members emphasized flexibility to adjust allocations annually as needs and revenues evolve.
- f. **Fluidity of Funding:** Funding may be increased as additional lawsuits reach a conclusion. Funding can be allocated before it is received but not spent.
- g. **Discussion:** Once the Spending Plan is agreed upon and voted for amongst the Coalition, it will be brought before both governing bodies for approval to allocate spending authority

5. Action Item – Motion to Adopt Front-Loaded Spending Plan

- a. Motion for adoption of Front-Spending Plan (Dahl) and seconded (LeBrun) - uncontested – passed unanimously by oral vote

6. Other/Future Business:

- Coalition members emphasized the importance of aligning early funding priorities with the strategic plan and identified needs.
- Clarification that any RFPs will require governing body ratification (City Council and Board of County Commissioners).
- Members encouraged to submit vendor suggestions and feedback on the draft RFP ahead of the September 4 special meeting.

Adjournment: The meeting adjourned at 1:16 pm

*The next Wichita-Sedgwick County Addiction Intervention Coalition Meeting will be on **September 15, 2025**.*