



DIVISION OF FINANCE – PURCHASING DEPARTMENT

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**ADDENDUM #1
RFB #25-0088
SENIOR CARE ACT AND OLDER AMERICANS ACT
IN-HOME SERVICES**

October 30, 2025

The following is to ensure that vendors have complete information prior to submitting a bid. Here are some clarifications regarding the bid to provide In-Home Services – Senior Care Act and Older Americans Act.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Is this a request for renewal or further action, as we are already providing these services?

Answer: Due to updated Federal and County procurement guidelines, a formal procurement process is required for In-Home Service programs including Senior Care Act (SCA) and Older Americans Act (OAA). This will result in a new contract replacing the former July 2025 contract.

2. Can I ask for a higher unit price, or do I have to agree to the fee structure to bid?

Answer: Eligible contractors agree to established rates as outlined on page 11 of the RFB.

3. Is this “bid” just like a “letter of intent” to continue with services with SCA? Are you trying to get more agencies?

Answer: Please see answer to Question #1.

4. Under the “Required Response Content” #1 Program Preference and Service Taxonomy Type – You refer to page 13 but there is no page 13. Do you need this provided in a certain specific document?

Answer: Taxonomy Service Types are outlined on page 11 of the RFB. We apologize for any confusion.

5. You are requesting the “Completed and Signed Bid Response Form” is this the “Request for Bid” that was emailed out? Or is there a different form you are looking for with a different name?

Answer: The Bid Response Form is VII. Response Form on page 9 of the RFB.

6. Do we need to have this mailed with a hard signature?

Answer: We will accept responses via email. It will not be necessary to mail an original copy. However, the response form must be filled out and signed.

7. Can you explain how this is connected to the provider expansion grant?

Answer: The RFB #25-0088 is not related to the provider expansion grant and is only related to SCA and OAA In-Home Service contract for the Central Plains Area Agency on Aging (CPAAA).

8. Please note revised language under III. Scope of Work – Senior Care Act (SCA) Services regarding Qualifications.

Qualifications: Home Health Applicant(s) shall be qualified to provide home health services in Kansas and be licensed by Kansas Department of Health and Environment in accordance with Kansas act (KSA 65-5101) and (KSA 65-5102).

PERM/MEDIC Applicant(s) shall be qualified to provide services in the State of Kansas and shall submit all applicable federal and state permits or licenses evidencing the right to sell or otherwise distribute products or goods contemplated by this RFB.

9. Please note revised language under VI. Required Response Content – Item 1:

Refer to page 11, not page 13.

10. Does “Installation” include remote activations (shipped units tested by phone) or only in-home physical setup?

Answer: Yes. Remote and In-Person Installation/Activation.

11. How will client referrals be assigned? Through direct referral or consumer choice?

Answer: Referrals are assigned from the Case Manager. Contractors will receive a Notice of Action (NOA) and a Plan of Care (POC) outlining service details.

12. Should PERM invoices be submitted using KDADS Form 225 directly to CPAAA, and may they be submitted electronically?

Answer: No. Monthly billing is paid to contractors after completion of the Billing Report sent to contractors no later than the 3rd day of the month. Contractors must return the completed Billing Report emailing to aginginvoices@sedgwick.gov by the 10th day of the month.

13. How will the county notify vendors when clients are discharged or deceased?

Answer: The Case Manager will send contractors a Notice of Action (NOA) and a Plan of Care (POC) when there are service changes. The NOA will include instructions on how to contact the contractor for equipment return(s).

14. Are vendors required to provide any usage or incident reports beyond the monthly billing form?

Answer: Contractors provide a report when the button for an Emergency Response is activated.

15. For renewals, will vendors need to rebid annually or renew based on performance?

Answer: Compensation rates are evaluated each fiscal year based upon funding received from the State. If there are no changes to compensation, the Department of Aging will send a letter to confirm continuing service under the contract renewal.

16. How should we send our responses?

Answer: Please submit your responses via e-mail including all information requested in Section VI. Required Response Content.

Firms interested in submitting a bid, must respond with complete information and **deliver on or before 1:45 pm CST, TUESDAY, November 4, 2025**. Late bids will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID RESPONSE PAGE.”

Joseph Thomas

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