



Fire District 1
Steering Council Meeting

7750 N. Wyandotte Way
Park City, KS 67147
316-660-3473

September 04, 2025

Fire District 1 Attendees: Chief Doug Williams, Fire Marshal Brad Crisp, Deputy Chief Ray Hensley, and Clerk Janelle Davey

Fire District 1 Steering Council Expected Attendees: Jesse Miller/Bel Aire, Russ Lowen/Goddard, Susie Sutton/Haysville, **Vacant**/Maize, Katie Bowen/Park City, Jeff Witherspoon/Member at Large #2 SCAC, BJ Bryant/Member at Large #4 Aircraft Manufacturing, **Vacant**/Member at Large #1 Unincorporated Area, Katy Jackman Tyndell/Member at Large #3 Unincorporated Area

Special Guests:

Overview of Discussions:

The Sedgwick County Fire District One steering council meeting began with roll call and approval of previous meeting minutes.

Chief Williams reported a significant decrease in callback staffing hours from 8,000 plus in 2024 to 3,700 in the current year, indicating improved staffing efficiency.

The council discussed the potential expansion of the training center, noting challenges with the Land Water Conservation Fund and a \$2 million cost. They also considered the feasibility of co-branding facilities. The council approved a \$4.5 million budget for the training center project located behind Station #36.

Chief Williams discussed the proposal to purchase three (3) SCBA compressors as well as the mutual aid agreements, emphasizing the need for better resource allocation and training among smaller towns.

The meeting concluded with a motion to adjourn.

I. Call to Order: Chairman Katy Jackman Tyndell at 1800

II. Roll Call

<u>Steering Council</u>	<u>Roll Call</u>
Katy Jackman Tyndell	Present
Jeff Witherspoon	Present
Katie Bowen	Present

BJ Bryant	Absent
Russ Lowen	Present
Jesse Miller	Present
Susie Sutton	Arrived 1815
<i>Vacant</i>	
<i>Vacant</i>	

III. Pledge of Allegiance

IV. **Approval of previous meeting minutes**

Event:	Previous Meeting Minutes
Motion:	Jeff Witherspoon
Second:	Katy Jackman Tyndell
Katy Jackman Tyndell	Aye
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Absent
Russ Lowen	Aye
Jesse Miller	Aye
Susie Sutton	Arrived after vote
<i>Vacant</i>	
<i>Vacant</i>	

V. Fire Chief Update

i. Shared Training Center

Pass a Resolution in Support of The Capital Improvement Project for Sedgwick County Fire District 1 Training Facility Behind Station #36 for a Total of \$4.5 Million Expense.

Event:	Capital Improvement Training Facility
Motion:	Katy Jackman Tyndell
Second:	Russ Lowen
Katy Jackman Tyndell	Aye
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Absent

Russ Lowen	Aye
Jesse Miller	Aye
Susie Sutton	Aye
<i>Vacant</i>	
<i>Vacant</i>	

ii. Air Compressor Purchases

iii. Mutual Aid Agreements

iv. 2026 Budget Adoption

VI. Meeting Adjournment

Event:	Meeting Adjournment
Motion:	Jeff Witherspoon
Second:	Katy Jackman Tyndell
Katy Jackman Tyndell	Aye
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Absent
Russ Lowen	Aye
Jesse Miller	Aye
Susie Sutton	Aye
<i>Vacant</i>	
<i>Vacant</i>	

Meeting adjourned at 1857

Davey, Janelle

From: Janelle.Davey@sedgwick.gov
Subject: FW: Overtime Comparison to past years.

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From: Williams, Douglas J.
Sent: Tuesday, September 2, 2025 2:50:18 PM
To: Leeds, Russell <Russell.Leeds@sedgwick.gov>; Stolz, Thomas J. <thomas.stolz@sedgwick.gov>; Baty, Ryan <Ryan.Baty@sedgwick.gov>; Poe Rousseau, Lindsay D. <Lindsay.PoeRousseau@sedgwick.gov>
Subject: Overtime Comparison to past years.

Staff,

I was working on our monthly OT report this morning since being fully staffed with the new positions. In three months we have reduced call back staffed OT by **5,251** hours as compared to last year.

The six new firefighter FTEs that were approved in 2025 budget to reduce OT and cover leaves (plus 1 FTE to fill a retirement) completed their training and went in the stations on **May 25** just before Memorial Day. After completing three months of these positions in service, June, July, and August are the first full months we can compare daily staffing levels and OT costs for backfill to past years. Without having a full year, we can only compare to same month in prior years because vacation leaves vary up and down by time of year. We only allow 5 vacations off per day, but summer months use is higher.

CBS – Call back staffing (**not including FSLA payroll overtime**) to fill vacant 24 hour response vacancies for sick, injured, vacation or paid parental leave

Level 1 – running one station a position short which means one squad is off track / tender is short staffed

Level 2 – running one station 2 positions short – one squad and tender is off track

Level 3 – running Level 2 plus a second station loses a position and a squad is off track / tender is short staffed

Level 4 – 2 stations dropping two positions each and 2 squads and 2 tenders off track

As of June 1, 2025 we are CBS staffing, including mandatory if needed, to full staffing level. Prior to this we ran full by volunteer backfill, but only mandatory staffed to Level 2. We did not keep digitally tracking staffing levels prior to 2024. It would have only been done manually by day.

Level 3 or 4 would be someone leaving during shift and us not being able to locate anyone to call back.

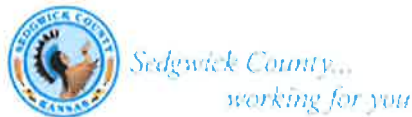
June, July, and August Totals

YEAR	CBS HOURS	LEVEL 1 HOURS	LEVEL 2 HOURS	LEVEL 3 HOURS	LEVEL 4 HOURS
2025	3703.42	23.08	0	0	0
2024	8954.58	343.5	146.5	22	18
2023	9217.55	Unknown	Unknown	Unknown	Unknown
2022	5571.5	Unknown	Unknown	Unknown	Unknown
2021	4325.5	Unknown	Unknown	Unknown	Unknown
2020	7071.58	Unknown	Unknown	Unknown	Unknown

While we only have three months to view, but as compared to June, July, and August of 2024 we ran 100% full except for 23 hours and reduced CBS hours to fill vacancies for OT by **5,251 hours**. We **staffed full** station levels 507 more hours as well as compared to June, July and August 2024. This is the least amount of OT by far than we have seen in the past 5 years which we looked back.

While this is only 3 months to look at, it definitely appears to show the reoccurring success in our efforts to reduce overtime and run stations at fully staffed.

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Cooperative and Coordinated Training Resources



September 5, 2025



Background



- City and County elected officials share a vision of a shared regional training center located at 31st and Oliver
- Intended to investigate the opportunity of creating a joint training facility
- Subject matter experts from both the city and county were convened to conduct the investigation
- Focus on understanding needs and feasibility

Investigative Process



- Conducted analysis on demand for training versus the capacity to meet the need
- Reviewed the conceptual plan developed for SC Fire District #1 for donated land located at 55th & Oliver
- Reviewed the existing WFD Regional Training Center campus site and conceptual design plan
- Both plans were developed by Spangenberg, Phillips, Tice (SPT) Architecture

The Facts



RTC - Training Demands



- WFD requires minimum 8,226 annual "Training Facility" hours for ISO compliance (18hrs/member)
- WFD Recruit academies are a year-round commitment (2- Spring & Fall)
- Driver/Operator, Truck Company, Promotional Processes
- 6-8 Weeks for WFD Drill Cycles
- RTC hosts dozens of guest agency trainings annually



RTC – Facility Limitations



- All Live-Fire training is conducted in the Conex burn structure which is nearing end-of-service life
- There is no redundancy to continue Live-Fire training during maintenance or replacement
- 69% of non-classroom training uses Tower and Conex structures
- Current RTC support facilities are inefficient and insufficient

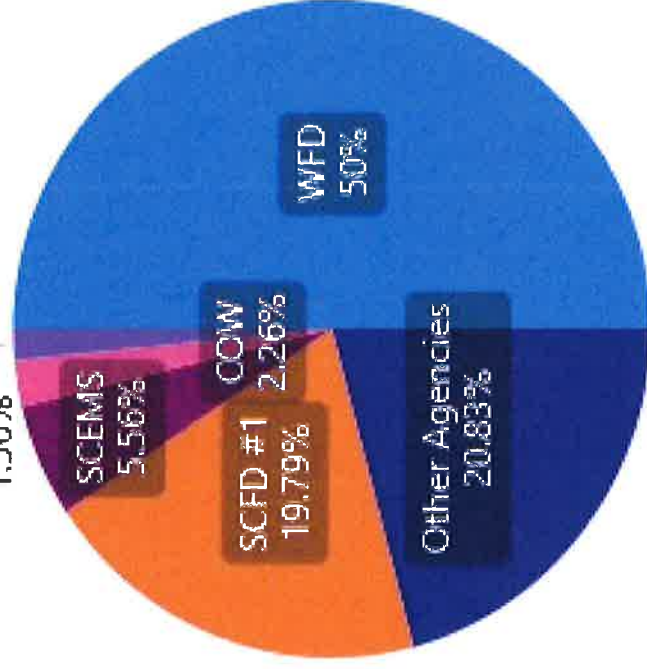


'24-'25 RTC Training - Agency



Law Enforcement

1.56%



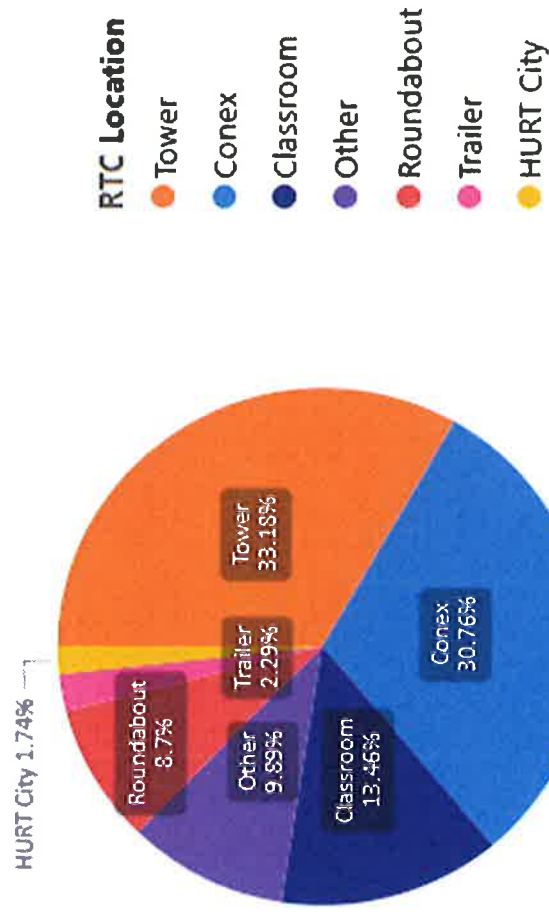
Combined Agencies

- WFD
- Other Agencies
- SCFD #1
- SCEMS
- COW
- Law Enforcement

'24-'25 RTC Training - Location



Training Requests by RTC Location

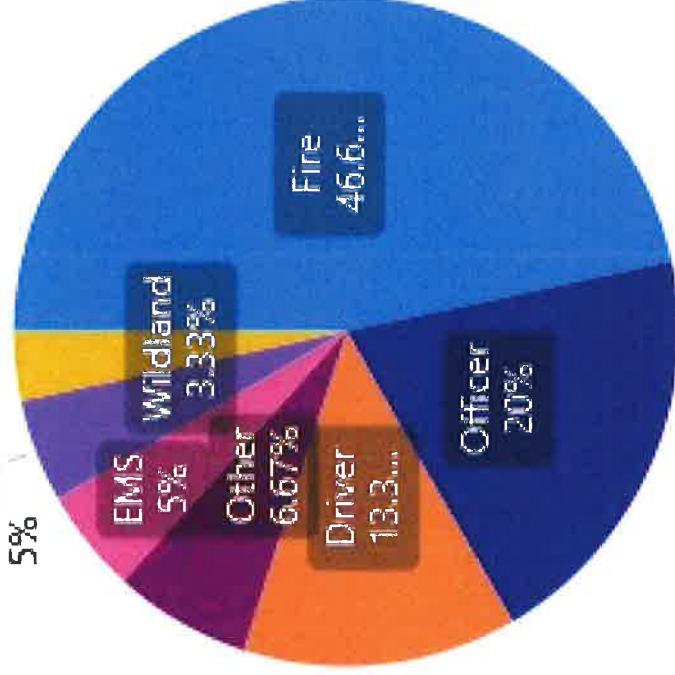


'24-'25 RTC Training - Type



Technical Rescue

5%



All Training Type

- Fire
- Officer
- Driver
- Other
- EMS
- Technical Rescue
- Wildland

The Challenge



Training Staff & Operations



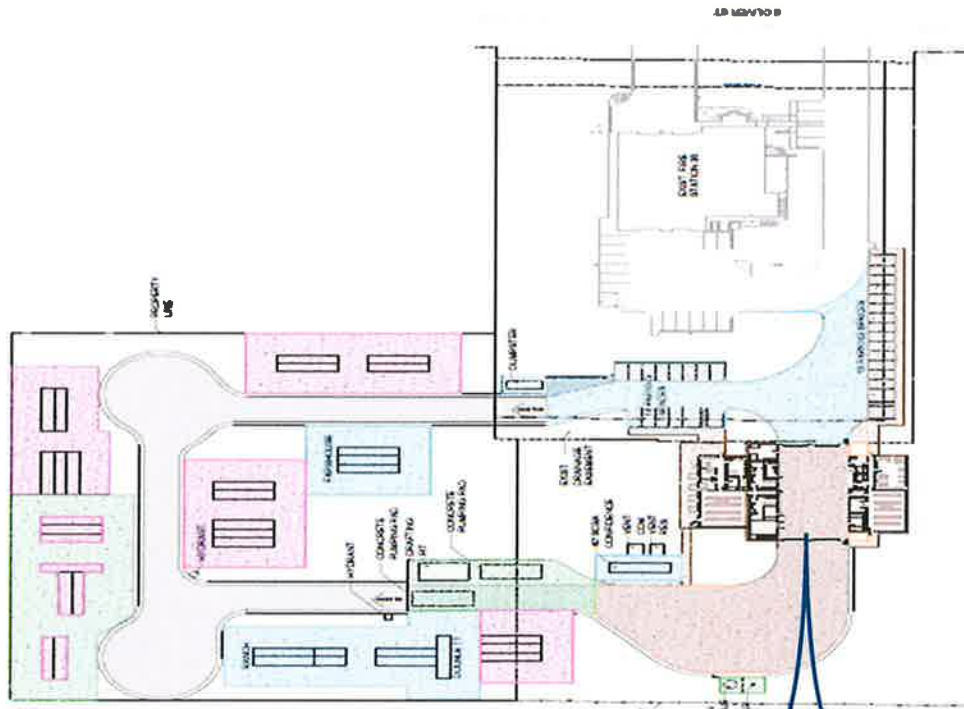
- Fire training facilities are dependent on support and logistics to be safe, effective and efficient
- Adding capacity to Fire Training will require both capital investment and additional Training Instructor FTEs to meet training needs



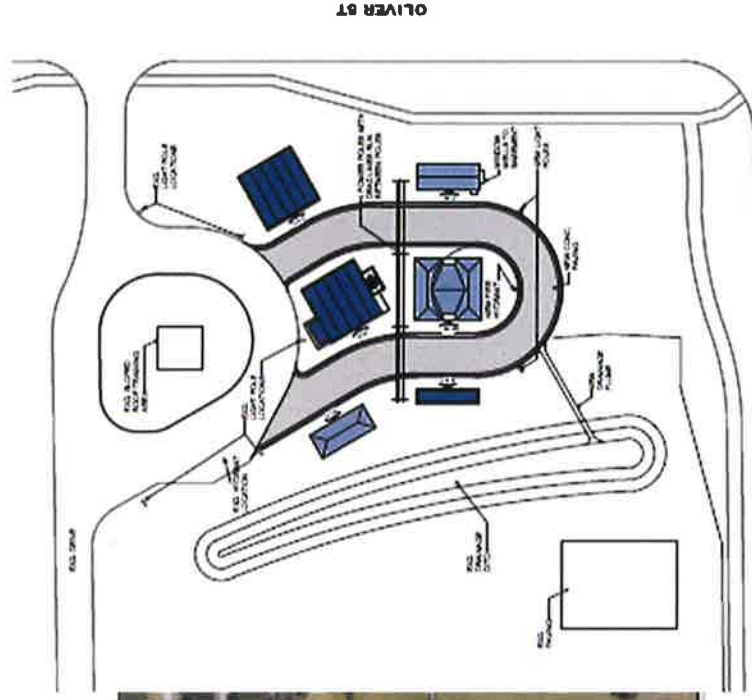
Sustainability



- All new training facilities will require defined ongoing inspection, care, maintenance, and replacement schedules with organizational cost sharing
- Interagency use agreements, data, and expense tracking will require regular review



WFD Conceptual Design



Project Budget



Jurisdiction	Amount	Source
WFD Budget	\$1,800,000	2028 Capital Improvement Program
SCFD Budget	\$4,500,000	Fire Special Equipment Fund
Total Budget	\$6,300,000	

31st & Oliver Expansion



Expanding 31st & Oliver

- Proposed 8.6-acre expansion requires acquisition of two softball fields from Planeview Park
 - Need 10 acres
 - No secondary entrance from Oliver
 - Pushes training facilities closer to I-35
- No opportunity for future expansion (25–30-year outlook)
- Property falls under the Land/Water Conservation Fund (LWCF) federal requirements



Expanding 31st & Oliver

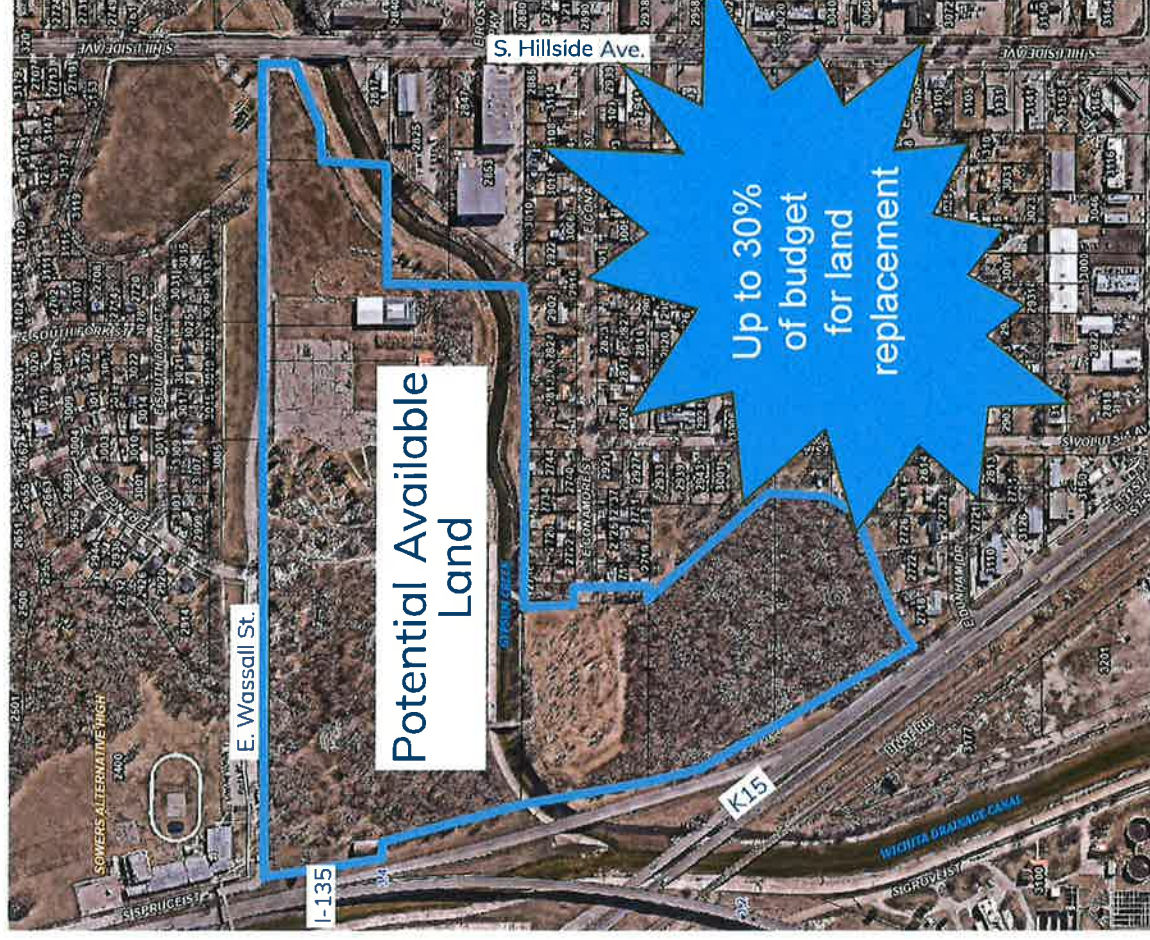


- Requires replacement property of fair market value equal to or greater than the original LWCF assisted property
- The replacement property must be reasonably equivalent in usefulness and location for public outdoor recreation
- The replacement property must be or be part of a viable recreation area
- LWCF is a federal program that is managed by KS Dept of Parks & Wildlife; average processing time is two-to-three-years

Expanding 31st & Oliver



- Real Estate Services investigated replacement property options
- Property acquisition cost range is wide due to many variables
 - \$1-\$4 PSF
 - \$375,000 to \$1,100,000
- Additional cost to develop amenities (\$400,000 to \$1,000,000)



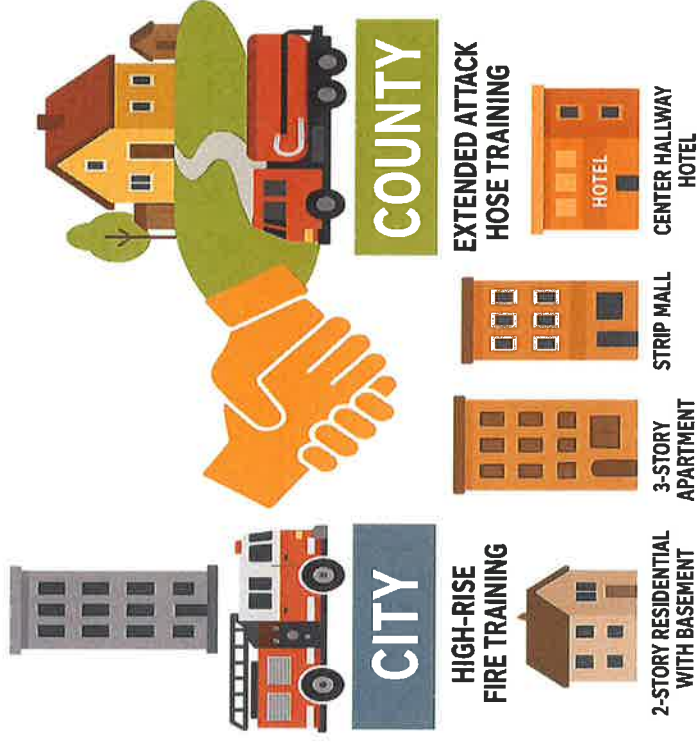
Multi-Campus Recommendation



Complimentary Facilities



- Expand the existing campus at 31st & Oliver
- Develop up to ten (10) acres at 55th & Oliver
- Increased capacity at both locations will create more opportunity for all local fire agencies to train at unique and complimentary facilities
- Co-branding both campuses

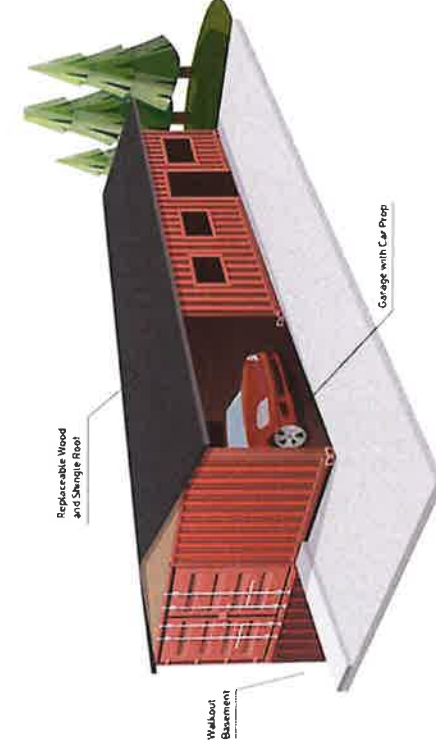
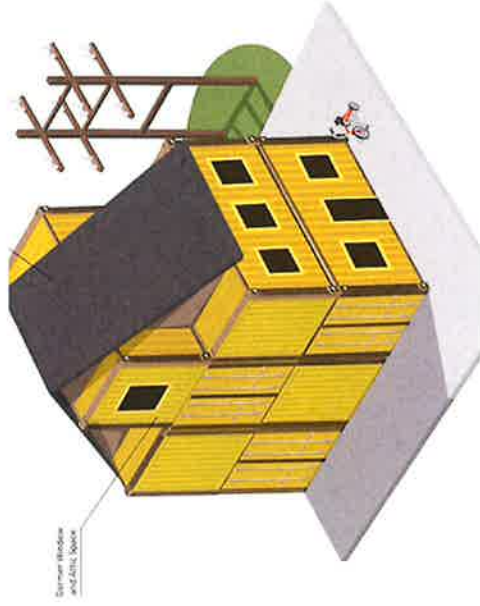


Training Synergies



- Building additional training structures and support facilities at each site while minimizing functional duplication is key to the strategic planning of these projects to remain efficient while meeting the prioritized training needs of each department
- Added capacity will allow for the delivery of previously unavailable training by providing a wider variety of structure type and complexity
- Existing facilities at the RTC are regularly at functional capacity and are not capable of supporting additional demand without expansion

Rural/Suburban Fire Training Props



Structural Collapse



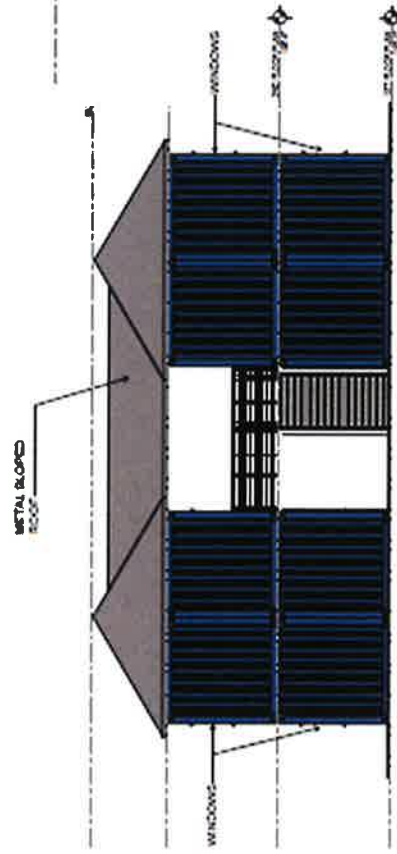
Corn Engulfment

Urban Fire Training Props



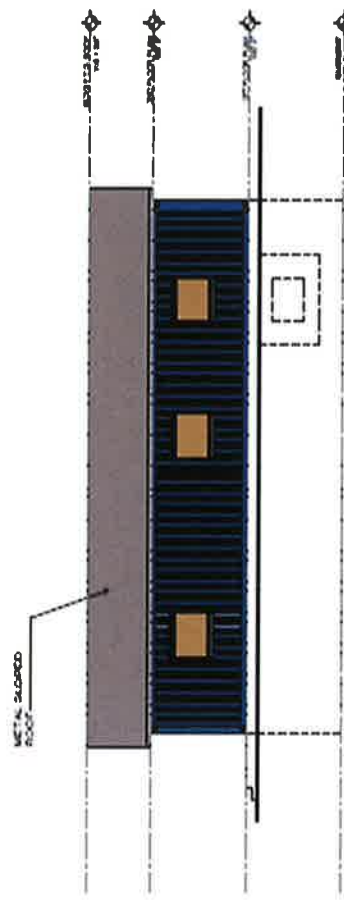
(E) 1-STORY MULTI-TENANT COMMERCIAL

1ST FLOOR
40 CONTAINERS = 2



(D) 2-STORY MULTI-FAMILY RESIDENTIAL

1ST FLOOR
40 CONTAINERS = 8
2ND FLOOR
20 CONTAINERS = 0



(F) 1-STORY + BASEMENT SINGLE FAMILY RESIDENTIAL

1ST FLOOR
40 CONTAINERS = 2
2ND FLOOR
20 CONTAINERS = 0

Minimal Duplicate Resources



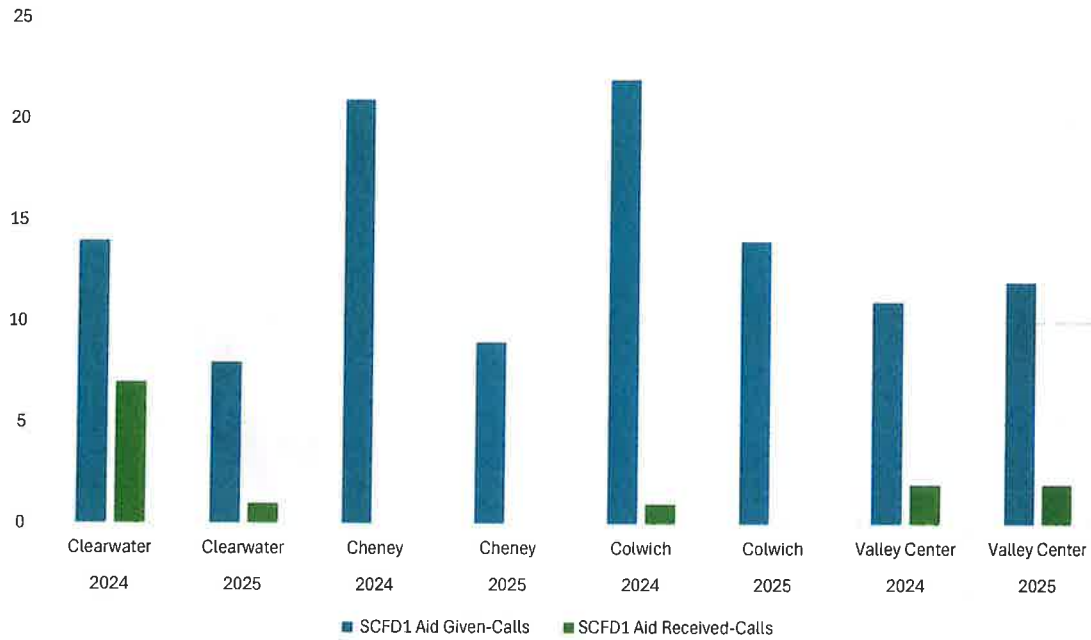
- Some support facilities must be duplicated but are needed to add capacity
- Apparatus bays, PPE storage, SCBA fill stations, locker rooms and classrooms are examples
- Additional props will be prioritized to limit duplication and facilitate jurisdiction-specific training

Next Steps



Year	City	SCFD1 Aid Given	SCFD1 Aid Given-I	SCFD1 Aid Received-(	SCFD1 Aid Received-Units
2024	Clearwater	14	30	7	9
2025	Clearwater	8	19	1	1
2024	Cheney	21	44	0	0
2025	Cheney	9	16	0	0
2024	Colwich	22	43	1	2
2025	Colwich	14	29	0	0
2024	Valley Center	11	27	2	3
2025	Valley Center	12	37	2	2

SCFD1 Aid Given / Recieved Number of Calls



SCFD1 Aid Given / Received Number of Units

