



Wichita-Sedgwick County Addiction Intervention Coalition Minutes

September 15, 2025 | 12:00 – 1:30p.m.
100 N. Broadway, Ste. 629

Members in Attendance: Dave Dahl, Phillip Brownlee, Matt Lynch, Randy Ecker, Rena Cole, Tonya LeBrun (online), Steven Kamau (online), Heath Bechler (online), Seth Chauhan

City/County Representatives: Jeff Blubaugh, Mike Hoheisel, Russell Leeds, Tim Hallacy, Armand Shukaev, Josh Lauber, Joe Thomas, Nate Johnson (online)

Guests: Media – Representative from the Wichita Eagle

Pre-Meeting Materials: Members were pre-provided with the draft minutes from the previous two meetings, a copy of the agenda, and a PowerPoint to be presented.

1. **Call to Order & Introductions:** Introduction and Announcements - Meeting was called to order at 12:05 p.m. by President Matt Lynch. Coalition members, staff, and guests introduced themselves. Attendance included both in-person and online participants; cited above. Nine voting members present for quorum.
2. **Action Item:** Approval of Minutes
 - a. The Coalition reviewed minutes from August 18 and September 4, 2025, meetings. No corrections were offered. Motion to approve both sets of minutes by Phillip Brownlee, second by Rena Cole. Motion carried unanimously.
3. **Action Item:** Wichita & Sedgwick County Procurement and Funding Agreement
 - a. Staff reported that the procurement and funding agreement was presented to the City Council (Sept. 9) and County Commission (Sept. 10), with both governing bodies approving.
 - b. This establishes the framework for collaborative procurement and funding allocation.

- c. Signed copies will be distributed, and a public-facing Coalition webpage is in development to house documents and resources.

4. **Action Item:** Monitoring and Evaluation Consultant Services RFP revised

- a. Contributors noted revisions to the draft RFP based on Coalition feedback at the Sept. 4 special meeting.
- b. Joe Thomas and Josh Lauber outlined the process: RFPs will be posted for 4–6 weeks, with proposals then evaluated by committee, shortlisting and interviews as needed. Coalition members discussed avoiding overly restrictive language to allow market flexibility.
- c. Legal Guidance (Armand Shukaev): Coalition cannot conduct business or take votes via email due to KOMA requirements. Technical edits may be made by staff, but approvals must occur in open meetings.
- d. Motion to authorize publication of the RFP with technical corrections and consistent terminology made by Dave Dahl, second by Randy Ecker. Motion carried unanimously.

5. **Action Item:** Priorities – Strategic goals ~ spending plan 2026

- **Draft RFP Guidance Document:** Coalition member Steve Kamau presented a draft RFP template based on research of other counties.
 - a. Key points: Included common requirements across jurisdictions, clarified evidence-based treatments (methadone, buprenorphine, suboxone).
 - b. Discussion: Procurement staff recommend avoiding restrictive page counts and eligibility rules. Members agreed document was valuable but should remain adaptable.
- **Peer Jurisdiction Report:** Staff Reported Compare and Contrast to Other Jurisdictions
 - c. Russell Leeds covered comparison to State of Kansas and Johnson County which are aligned with current momentum within this coalition.
 - d. Tim Hallacy covered - St. Joseph/Buchanan County, MO: Joint work, smaller scale.
 - Douglas County, NE & Omaha: Behind Sedgwick; funds manage internally.
 - Florida: Emphasis on housing/recovery; permits law enforcement spending (not allowed in Kansas).

- Mecklenburg County, NC: Similar to Sedgwick; focus on uninsured/underinsured.
- Oklahoma: Contracted Steadman Group for monitoring & evaluation.

6. Other/Future Business:

- Discussion included development of Coalition guidance documents, to be customized from the strategic plan and best practices.
- Staff will prepare draft guidance for review at the next meeting, along with progress on the Coalition webpage.
- Previous minutes, agendas, and any submitted documentation to be placed on outward facing website.

Adjournment: The meeting adjourned at 1:25pm

*The next Wichita-Sedgwick County Addiction Intervention Coalition Meeting
will be on **October 20, 2025.***