

ITEMS REQUIRING BOCC APPROVAL  
December 18, 2025  
(3 Items)

## 1. RISKMASTER (ASSURE CLAIMS) -- RISK MANAGEMENT

### FUNDING -- RISK MANAGEMENT

(Single Source)

#25-2115 Contract

	Computer Sciences Corporation (CSC)
<b>Access Fees</b>	
April 1, 2026 to March 31, 2027	\$52,670.00
April 1, 2027 to March 31, 2028 (Subject to CPI annual increase each April 1)	\$52,670.00
April 1, 2028 to March 31, 2029 (Subject to CPI annual increase each April 1)	\$52,670.00
<b>Additional Expenses</b>	
Assure Claims hosting support includes up to 150 GB data	Additional terabyte of data is \$2,400.00 per year
Sisense dedicated QA	\$3,700.00 per year

On the recommendation of Tammy Culley, on behalf of Risk Management, Anna Meyerhoff-Cole moved to **accept the quote from Computer Sciences Corporation (CSC) at the rates listed above for a period starting April 1, 2026 through March 31, 2029.** Philip Davolt seconded the motion. The motion passed unanimously.

RiskMaster is the records management system (RMS) used by Risk Management. By utilizing a RMS, the county is able to efficiently manage open claims and reference historical claims. RiskMaster is additionally used to track the financial expenditures per claim, which allows the county to then extract that information for internal uses and for required reporting to the State of Kansas and the county's insurance carriers.

The county has used RiskMaster software since 2009.

Notes:

The additional expenses are available to the county if needed.

The CPI language was also in the last agreement. However, there was never an increase requested.

### Questions and Answers

Tania Cole: I know this is a single source. Joe, do you want to just remind me again what single source is?

Joe Thomas: Single Source means a continuation of services that already been established and since we've used this since 2009, we're continuing with using that single vendor.

Tania Cole: Thank you for that explanation. I might just ask Elizabeth since she's here. Elizabeth, RiskMaster (Assure claims) Computer Sciences Corporation, we've used them since 2009. No issues?

Elizabeth Wingo: Yes. The company has been purchased a few times. So this is the current iteration of their name. We refer to it as RiskMaster. Technically, the software is called Assure. Claims that we use but it's historically been called RiskMaster. So we just continue to call it that so we can keep track of what we're talking about. This software is honestly designed for a much larger style insurance company than how we operate internally. With the most recent update that we did a few years ago, we were finally able to start tailoring the software to our needs significantly better. It is what it is but they're really responsive when we need additional training or we have questions about how to tweak things. So we have a really good long standing relationship with them, which is what you want with a technology company. This software did allow us to go into the cloud a few years ago. So in case the county network goes down, at least insurance is going to keep working.

Tania Cole: Does IT support this at all?

Elizabeth Wingo: No, they don't.

## 2. HR FOCAL POINT AND HR FOCAL POINT HR/PAYROLL SUCCESSFACTORS SYSTEM -- DIVISION OF INFORMATION TECHNOLOGY

### FUNDING -- DIVISION OF INFORMATION TECHNOLOGY

(Single Source)

#25-2119 Contract

		HR Focal Point, LLC	
		Usage Metric Limitation (Users)	Total Fee
1/1/2026 - 12/31/2026	Renewal Period 1		
HRFP BPO Platform for:			
● Employee Central		3,500	\$379,645.00
● Employee Central Payroll			
● BSI			
● HRFP Cloud Benefits for US			
HRFP BPO Platform for:			
● Recruiting		3,000	\$143,070.00
● Onboarding			
Total Net Fee			\$522,715.00
1/1/2027 - 3/31/2027	Renewal Period 2		
HRFP BPO Platform for:			
● Employee Central		3,500	\$98,043.32
● Employee Central Payroll			
● BSI			
● HRFP Cloud Benefits for US			
HRFP BPO Platform for:			
● Recruiting		3,000	\$36,947.83
● Onboarding			
HRFP BPO Platform for:			
● SuccessFactors Performance and Goals		3,000	\$16,143.75
Total Net Fee			\$151,134.90
4/1/2027 - 12/31/2027	Renewal Period 3		
HRFP BPO Platform for:			
● Employee Central			
● Employee Central Payroll		3,500	\$294,129.96
● BSI			
● HRFP Cloud Benefits for US			
HRFP BPO Platform for:			
● Recruiting		3,000	\$110,843.48
● Onboarding			
HRFP BPO Platform for:			
● Learning		3,000	\$31,303.13
HRFP BPO Platform for:			
● SuccessFactors Performance and Goals		3,000	\$48,431.25
Total Net Fee			\$484,707.82
Total Fee			\$1,158,557.72

On the recommendation of Lee Barrier, on behalf of the Division of Information Technology, (DIT) Tim Myers moved to **accept the contract renewal periods for HR Focal Point, LLC (HRFP) at the rates listed above good through December 31, 2027 to be automatically renewed annually unless notice of termination is provided by either party.** Kenly Zehring seconded the motion. The motion passed 4 to 1 with Anna Meyerhoff-Cole abstaining.

This request relates to the contract with HR Focal Point, the vendor supporting the HR and Payroll SAP SuccessFactors system. The purpose of this contract amendment is to consolidate all SAP SuccessFactors module agreements into a single contract. The county currently utilizes eight modules, requiring four separate contract terms. This consolidation will align all start and renewal dates, allowing DIT to manage renewals at one time and reducing administrative complexity.

Two of the contracts expire at the end of 2025. The first covers four modules: Employee Central, Employee Central Payroll, BSI for payroll tax calculation, and the Cloud Benefits module. The second covers Recruiting and Onboarding. Two additional contracts—for Learning Management and Performance and Goals—expire in 2027.

This amendment brings all existing agreements into a single two-year contract that includes a one-year renewal with the option for cancellation with 60 days' notice.

#### Notes:

Historically, the SAP contracts were renewed for three- or five-year terms in order to lock in pricing and avoid rate increases. However, several years ago SAP revised its pricing model in response to economic conditions. Annual price increases are now standard across software and technology contracts. SAP currently applies an annual software increase of approximately 3.3%.

Under the proposed agreement, HR Focal Point has incorporated these SAP increases as follows:

- A 5 percent increase will apply to contracts that have not previously experienced SAP software increases due to longer-term agreements.
- A 3% or 3.3% increase will apply to contracts that have already been subject to prior software fee increases.

A detailed table outlines the annual fee increases by contract and year. In summary:

- 1) Recruiting and Onboarding will increase by 3% effective January 1, 2026, and by 3.3% effective January 1, 2027.
- 2) The Employee Central, Employee Central Payroll, BSI, and Benefits bundle will increase by 5% effective January 1, 2026.
- 3) Additionally, the license count will increase from 3,000 to 3,500 at that time to accommodate growth in election worker positions, which also contributes to the 2026 cost increase. Effective January 1, 2027, the increase for this bundle will be 3.3%.
- 4) The Performance and Goals module will increase by 3.3% effective January 1, 2027.
- 5) The Learning Management System will increase by 3.3% effective April 1, 2027.

Once finalized, this single contract will cover all eight SAP SuccessFactors cloud modules supported by HR Focal Point:

Recruiting and Onboarding (bundled), Employee Central, Employee Central Payroll, Benefits, with BSI included as an add-on for payroll tax calculation.

#### **Incremental Fees**

- The incremental subscription fee is \$108.47 USD per poll worker team member per year for Employee Central, Employee Central Payroll, BSI, and HRFP Cloud Benefits for US.
- The incremental subscription fee is \$189.91 USD per full-time employee per year for all modules including Employee Central, Employee Central Payroll, BSI, HRFP Cloud Benefits for US, Recruiting, Onboarding, Learning, and Performance and Goals.

#### **Renewal Terms**

- **Term:** The term of this Agreement will begin on the Effective Date and continue until December 31, 2027. This Agreement will automatically renew for additional successive terms of one (1) year each, at a 3.3% increase, unless either party provides written notice to the other party at least thirty (60) days prior to the end of the then-current term of its intent not to renew the term of this Agreement. This Agreement and any SOW hereunder may be terminated by HRFP or customer on thirty (30) days' written notice. HRFP may terminate any work for any reason upon sufficient written notice to the customer.

#### **Questions and Answers**

Tania Cole: So basically what I'm hearing through the explanation is that this is just to bring the contract in line for the start and renewal dates to a consolidation?

Lee Barrier: Right. It will be easier to track the contracts that way.

Philip Davolt: Will that be accomplished at the end of 2027 that you'll have that because of the tiered?

Lee Barrier: Exactly.

### 3. MASTER CONSULTING SERVICES -- DIVISION OF INFORMATION TECHNOLOGY

#### FUNDING -- NETWORKING AND TELECOM

(Joint Governmental Purchase - State of Kansas Contract #56660)

#25-2121 Contract

	Logicalis
	Cost per Hour
1. Tier 1 - Physical Infrastructure (Cabling)	\$100.00
2. Tier 2 - Physical Infrastructure (MW Wireless - A/V-Physical Security)	\$100.00
3. Tier 3 - Physical Infrastructure (SmartHands)	\$100.00
4. Tier 1 - Associate Consultant	\$168.00
5. Tier 2 - Consultant	\$185.00
6. Tier 3 - Senior Consultant	\$220.00
7. Tier 4 - Principal Consultant	\$245.00
8. Tier 3 - Senior Advisory Consultant	\$271.00
9. Tier 4 - Principal Advisory Consultant	\$310.00
10. Project Coordinator	\$110.00
11. Project Manager	\$175.00
12. Senior Project Manager	\$205.00

On the recommendation of Lee Barrier, on behalf of the Division of Information Technology, Philip Davolt moved to **accept the quote from Logicalis utilizing the State of Kansas Contract #56660 good through April 30, 2027.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

The State of Kansas Department of Administration has established contracts with an authorized group of contractors to provide Master Consulting Services in the following primary categories:

#### **Strategic**

Strategic planning, business processes, data analysis & evaluation, innovation, sustainability, and governance

#### **Project Management & Administration**

Program development, project organization, policies, administration, planning, disaster relief, and oversight

#### **Financial & Performance Management**

Funding strategy, allowability, budget analysis & allocation, procurement and supply chain, and grant management

#### **Audit & Compliance**

Audit, reporting, governance processes, technical assistance, and compliance

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## Organization and Change Management

Organizational structure, operating model, leadership & culture, **diversity, equity, inclusion\***, human resources, and change management

## Technology

IT architecture, data and software engineering, human-centered design, cyber security, systems processes, and technology standards

## Evolving Needs

New or emerging topic areas to support agencies (e.g., **climate sustainability\***, hybrid and remote work)

This service supports IT consulting by assisting with product installations and providing on-demand expertise. It enables the IT team to ensure new products are installed correctly, follow best practices, and gain insights from each deployment. These installations also serve as valuable learning opportunities for IT staff, allowing staff to gain insights and best practices directly from the consultants during the implementation process.

Notes:

Logicalis is a Value Added Reseller (VAR) for Sedgwick County.

## Questions and Answers

Tim Myers: Have we used or had a contract with Logicalis before?

Lee Barrier: We have several contracts in place with Logicalis. They're one of our Value Added Resellers and we use them.

Tim Myers: Have we been happy with the service we've received?

Lee Barrier: Well, I'm speaking for James but I'm assuming. yes.

Philip Davolt: Is this to establish them as an on-call vendor or is that something separate than this?

James Arnce: What this is for is to allow, whenever we have new products that are coming in, which we are having some come in at the beginning of the year, instead of sending a staff to go get training and everything and investing that way, these consulting services will help us get set up quickly. This allows the vendor to come in, our staff learns from them right there on the spot as we start building it, and then we implement the extra training that's needed that's missed during that process. We rarely actually use this type of situation. Most time our staff are able to handle most of it.

Tim Myers: But if we have to this is a valuable resource?

James Arnce: Yes.

Tania Cole: James, walk me through a little bit here. So I'm trying to understand. So you've got the physical infrastructure and then you've got more of a consultant. So are they helping you physically hands on but then they're also a consultant piece, please define this for me on this consultant piece.

James Arnce: Correct. Most time our value added reseller contracts that we already have in place, we get those consulting pieces for free. So as we're looking at changing our infrastructure or doing any upgrades or new large projects, we're able to get with them and they're able to help us walk through and kind of brainstorm, bounce things off of them. What this really helps is with, again, that new technology that's coming in. It could be software or hardware, something we've never touched before. They already have that expertise because they have a lot of other customers that they've already done this for. So this allows them, already with the best practices, making sure we're secure. We're doing it the right way. We don't miss a step, to make sure that there's no impact to the county. Whenever we install this software and/or hardware.

Notes:

The intent is to remove the above language and it will not be included in this contract.