



## DIVISION OF FINANCE – PURCHASING DEPARTMENT

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### ADDENDUM #1 RFP #26-0024 COMMUNITY E-WASTE COLLECTION EVENT

February 18, 2026

The following is to ensure that vendors have complete information prior to submitting a *Request for Proposal*. Here are some clarifications regarding the county wide community E-waste collection event:

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

**1. Are there appointment requirements, ID requirements, limits per vehicle, or accepted quantity limits?**

*Answer: No, residents do not make appointments to drop off items. We do not ask for IDs and there are no limits imposed.*

**2. What are your site requirements (space, traffic control, staging, power, internet, restrooms, fencing, etc.)?**

*Answer: The site of the event is the county's highways maintenance yard at 4701 S West Street in Wichita. The yard is fenced. There is a large shed available for sorting and temporarily storing items collected. The shed has at least four (4) electrical outlets. The facility has restrooms and there will be port-a-potties close to the collection area. There is no internet available at the yard.*

**3. Can the county provide the number of vendor staff used at the last three (3) years' events?**

*Answer: 17-20 vendor staff each day.*

**4. Can the county provide the number of outbound trucks used per year for the last three (3) years' events?**

*Answer: We have never requested this information.*

**5. What is the peak-day volume historically (pounds + vehicles) and what caused it?**

*Answer: Saturdays we have more vehicles and more materials. Here are two (2) examples:*

| <i>Date</i>               | <i>Cars</i> | <i>Amount of Materials (lbs.)</i> |
|---------------------------|-------------|-----------------------------------|
| <i>Thursday 4/5/2018</i>  | 251         | 40,000                            |
| <i>Friday 4/6/2018</i>    | 451         | 50,000                            |
| <i>Saturday 4/7/2018</i>  | 615         | 80,000                            |
| <i>Thursday 4/12/2018</i> | 650         | 90,000                            |
| <i>Friday 4/13/2018</i>   | 830         | 102,000                           |
| <i>Saturday 4/14/2018</i> | 1077        | 160,000                           |
| <b>Total</b>              | <b>3874</b> | <b>522,000</b>                    |

|                           |             |                |
|---------------------------|-------------|----------------|
| <i>Thursday 4/18/2024</i> | 517         | 53,000         |
| <i>Friday 4/19/2024</i>   | 645         | 62,000         |
| <i>Saturday 4/20/2024</i> | 814         | 69,000         |
| <i>Thursday 4/25/2024</i> | 481         | 55,000         |
| <i>Friday 4/26/2024</i>   | 751         | 81,000         |
| <i>Saturday 4/27/2024</i> | 867         | 98,000         |
| <b>Total</b>              | <b>4075</b> | <b>418,000</b> |

6. What assumptions drive your 2026 projections (population growth, outreach, event count, material mix shifts)?

*Answer: N/A*

7. Can the county provide past year historical totals for pounds collected by category?

*Answer:*

|                  | <b>2024</b>              | <b>2022</b>              | <b>2020</b>              |
|------------------|--------------------------|--------------------------|--------------------------|
| <b>Category</b>  | <b>Net Weight (lbs.)</b> | <b>Net Weight (lbs.)</b> | <b>Net Weight (lbs.)</b> |
| All in One LCD   | 2,633                    |                          |                          |
| Microwave        | 10,858                   | 4,703                    | 19,596                   |
| Batteries        | 7,806                    | 2,275                    | 5,839                    |
| Cell Phones      | 918                      | 1,151                    |                          |
| Copier           | 1,882                    | 1,725                    | 2,652                    |
| Desktop          | 47,005                   | 27,862                   | 67,300                   |
| Hard drive       | 1,109                    | 155                      |                          |
| Laptop           | 11,569                   | 5,405                    | 11,858                   |
| Monitor: CRT     | 15,425                   |                          |                          |
| Monitor: LCD     | 14,948                   |                          |                          |
| Printer          | 625                      | 19,858                   | 41,627                   |
| Tablet           | 1,227                    | 240                      |                          |
| TV: CRT          | 91,844                   | 76,200                   | 222,418                  |
| TV: LCD          | 76,865                   | 35,615                   | 65,528                   |
| TV: Projection   | 13,247                   | 14,608                   | 30,868                   |
| TV: Wood Console | 6,914                    | 3,058                    | 563                      |
| Misc.            | 113,742                  | 42,046                   | 94,107                   |
| <b>TOTAL</b>     | <b>418,617</b>           | <b>234,901</b>           | <b>562,356</b>           |

**8. Can the county provide past year historical totals for attendees per day per year?**

*Answer: We have daily records for 2018 and 2024 as presented above.*

|      |   |      |         |
|------|---|------|---------|
| 2018 | 6 | 3874 | 536,553 |
| 2020 | 6 | 5037 | 562,356 |
| 2022 | 6 | 2452 | 234,914 |
| 2024 | 6 | 4075 | 418,617 |

**9. What is your rate escalation method for 2026 utilizing 2025 data + (CPI, fuel index, fixed %)? Provide caps.**

*Answer: N/A*

**10. What is your traffic management plan and target wait times?**

*Answer: Staff at the Highways Maintenance Yard set up the traffic flow lanes and manage traffic coming into the Yard. Wait times vary during the day. At peak times the wait has been reported to be up to 30 minutes.*

**11. What was the county’s cost per year for the last three (3) years?**

*Answer:  
2024: \$253,496  
2022: \$215,479  
2020: \$286,465*

**12. What is the county’s budget per year for the next three (3) years?**

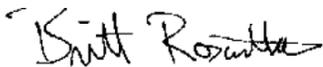
*Answer: The budget for all Special Projects within the Environmental Resources Department is \$496,000. The E-Waste event is the largest of the Special Projects and is offered in even-numbered years.*

**13. We work with Dell Reconnect to recycle what we collect for e-waste. Would we need to just include how they recycle what is sent to them since we are not the actual recycler?**

*Answer: We would need to know how the material is handled by the recycler.*

Firms interested in submitting a **Request for Proposal**, must respond with complete information and **deliver on or before 1:45 pm CST, Tuesday, February 24, 2026**. Late responses will not be accepted and will not receive consideration for final award.

**“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RFP RESPONSE PAGE.”**



Britt Rosencutter  
Purchasing Agent

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