



SEDGWICK COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Meeting Minutes

**February 19th, 2026
2pm**

ON SITE:

Spirit Aerosystems
3420 S Oliver
Wichita, Kansas 67210

ZOOM Meeting:

ZOOM: <https://us02web.zoom.us/j/84033075610>

- 1. Call To Order:** LEPC Chairperson Ann Houk called the meeting to order at 2:07 pm.

A. Attendance:

Ann Houk, LEPC Chair	Lorena Mireles, City of Derby	Jonathan Marr, Derby Fire
Gina Gregory, Valley Center	Ledena Baytops, McConnell AFB EM	Lizeth Ortega, City of Wichita Public Works and Utilities
Ryan Gadbury, WFD	Vanessa Pearce, NWS Wichita	Nick Becker, Sedgwick County Fire District 1
Beth Bowdin, Robert Dole VA	Tammy Griffith, Paradigm	Lane Sekavec, UPR
Jilene Reichle, McConnell AFB EM	Bryan Ellis, Sedgwick County EM	Rorik Moore-Jansen, SCHD
Kyle Burtch, Sedgwick County EMS	Paula Davis, New Medical Healthcare Wichita	Jessica Pereira, SCHCD
Sean McKinney, KU School of Medicine	Richard Montano, City of Derby	Allen Bennington, Boeing Fire
Regan Gerber, Boeing BCM	Julie Stimson, SCEM	Richard Roller, Red Cross
Stephanie Rowe, Boeing Fire	Jaron Barrett, OxyChem	Jace Helstrom, United Way of the Plains
Robert McKenzie, Phillips 66	Tara Zajic, Worthington Enterprises	Cannon Ball, United Way of the Plains
Andrew Hall, Boeing Fire	Jon Schropfer, SCEM	Justin Blew, Haz-Mat Response
Katy Timken, NCRI	Stewart Segraves, Ascension Hospitals	Katie Asbury, RFSC

B. Introductions: Ann provides a “thank you” to Allen Bennington, Boeing Fire and Andrew Hall, Boeing Fire, for hosting the LEPC meeting.

- 2. MINUTES APPROVED:** Minutes from the November 13th, 2025 meeting are approved as written with corrections made as per request of Julie Stimson for clarification on the LEOP.. Motion to approve by Julie Stimson and second by Richard Montano. All present in agreement with minutes with amended changes approved and accepted.



3. OLD BUSINESS:

A. LEOP Review and Submission

Julie states all signatures have been received and the LEOP should be good for 5 years. Julie states a comprehensive review will start in 2029. Julie states that the plan can be reviewed on the website for the county: <https://www.sedgwickcounty.org/media/62434/combined-leop-pdf.pdf>
Jon S states the commission accepted the plan on December 3rd, 2025.

B. 2026 Safety Expo

Ann states that the expo is planned for Century II. Ann encourages LEPC members to participate. Robert McKenzie would like to participate in the planning committee. Ann provides a thank you to Bryan Ellis for all of the effort he put in last year. Ann states that she looks forward to a solid team to make the community education successful. Ann states that this forum is one way to promote awareness and readiness at the community level. Ann states that Shannon Frederickson with Century II has been great to work with and we anticipate an approval from them soon. Ann states that one of our goals of the LEPC is to put out community education. Jessica extends an offer for participation to make the event a success. Julie requests what month, Ann states the event will be in September to follow safety awareness month. Jilene states it is also national preparedness month.

C. 2026 Host Sites

Ann states that she is working on recruiting and locating new meeting sites and is thankful for those host sites for 2026 which includes the Regional Fire Training and EOC.

D. Membership List

Ann states when she started many years ago that we had 9 members and as of today we have 70 members of the LEPC. Ann states that she is happy that this is proof of the vested interest to keep our community safe. Ann states that she is cleaning up the list to email out to everyone so that it can be proof read and ready for submission to Julie S for presentation to the county commission.

E. Round Table

No discussion offered.

4. NEW BUSINESS:

A. Tier II Reports

Ann states that she has printed off the Tier II businesses list and has prepared a LEPC post card to be disseminated. Julie offers to have their print shop to send them out. Ann states she will drop the list off and the cards off.

Ann states she would like a member to be willing to report on Tier II incidents. Ann states that Robert McKenzie will complete training on how to get to the incidents and quarterly reporting. Jon S states there are approximately 270 reporting sites. Jon states that many sites you would not expect to have to report and only have about 200 that have reported. Jon S that he is sending email invites when he receives the reports by email. Jon S states that he will work on pulling data from the reports and help get contacts from them to send out invites.

Ann states that of the 270 businesses we only have 11 that are active on the LEPC. Julie states We can not enforce but can invite. Ann states in the past we have gone with the fire department to site visit businesses that were visible but not reporting. Jon S states that lithium batteries are not reportable.



B. Quarterly LEPC Education

Ann states that Julie S has made a recommendation for the LEPC to provide education at each meeting based on our chemicals we see in the community. Ann has a list of chemicals/topics open to the membership to provide education on them. Ann states that Jaron B has offered to provide education for the first chemicals. Ann states she will disseminate the list for sign up. Ann states that Jaron will speak today on Caustic soda and hydrochloric acid. Ann states that it is merely a 10-15 minute in-service that the information can also be shared with the community.

C. Community Education

Ann states that the IPPW is to discuss a 3 year plan for planning and exercises to collaborate and share exercises across the community so that there is not exercise fatigue. Julie states the goal is to ensure that we align exercises to help meet all objectives. Jonathan Maas states that he would like to help with any exercises for 2026.

D. Bylaws/Mission Statement

Ann states that she contacted KDEM who states that they no longer use the Kansas LEPC/TERC handbook and instead reference the National LEPC/TERC handbook. Ann states she has emailed the link.

Ann states that the LEPC must have or do an exercise annually. Ann states that she would like to look at the exercises that are applicable to the LEPC to be done in the fall of each year. Ann states that some recommendations included communication interruption, large scale riots, large scale chemical release. Julie states that we could use the real world experiences from other counties as they would apply to our county would be good. Julie S requests the first to be a response to anhydrous ammonia release. Ann requests assistance to help get the table top exercise created. Ann requests that November be reserved for the exercise since it will be at the EOC. Ann states the LEPC meeting from 1p-3p in November and will incorporate the exercise.

E. Practical Pipelines

Ann states she emailed out the link to the education for LEPC members on the pipelines in Sedgwick County. Julie states it would be good to look at the education to be presented at one of the meetings. Julie states that there is lots of pipelines in Sedgwick County and discusses "batching". Ann states that the link to the education is on the agenda and really encourages everyone to complete it. Ann states at the next meeting it will be added to the agenda.

F. LEPC Compliance Report Submission

Ann states that she completed and submitted the annual compliance report and was grateful for Robert with KDEM for allowing the attendance at a joint exercise with the Oklahoma/Kansas pipeline as credit for the annual exercise requirement. Ann stated moving forward the LEPC will have their own tabletop exercise in November.

Julie states that the last commodity flow study (2014) has been done greater than 5 years ago and we have submitted for a grant for completing a new commodity flow study. Julie states that the study requires a lot of effort and resources. Ann states that one of the vendors states that the costs can be in excess of \$100,000 for a new study but if it was just an update \$30,000. Julie states that the study will help with preparedness and awareness for our county in lieu of the region. Julie states we will need to do a grant match and more than likely it will be a person resource. The last flow study is also on the website.



G. 2026 LEPC Exercise

Ann states that she would like to have a 5 year plan for exercises and have the table top exercises prepared by LEPC members. Ann states the goal is to ensure that the functions of the LEPC support emergency preparedness.

H. National LEPC/TERC Handbook

Ann provides a link to the full handbook and states chapter 12-14 are available as a handout. Ann states that moving forward any reference to the handbook will be to the National LEPC handbook.

I. Fall Initiative Sedgwick County FD1

Ann states that she is collaborating with Sedgwick County fire district 1 to implement a fall initiative program that mimics the program in Derby. Ann states that John Halley, Chief Hensley, Jessica and her met to discuss the need for fall awareness and a plan to assist with a reduction in community falls for those communities they serve. Ann states at this time it is in discussion and not moved forward. Ann states she will report at the4 next LEPC meeting any forward movement.

J. Round Table

Julie states that since the LEPC is all hazards that she brought flyers on the upcoming weather classes. The weather service will be presenting one on February 25th in Maize. Julie states that SCEM will be presenting the classes throughout the community. Julie states this is severe weather class not a spotter class.

Ann states that there was discussion on setting up an all hazardous meeting but discourages it since the LEPC is an all hazard meeting. Julie thinks we want to do an all hazardous after action meeting that can happen in between the LEPC meeting.

Ann states that she has flyers on some classes being offered by KDEM. Ann states that we really need to get good attendance at the meetings.

5. EDUCATION

Hydrochloric Acid and Caustic Soda Liquid

Jaron Barrett

OxyChem

Jaron provides handouts on Hydrochloric Acid and Caustic Soda. Jaron discuss the various names for each chemical, the placard that you may see and what it means. Jaron discusses the corrosive nature of each chemical and symptoms you may experience when coming in contact with each chemical. Jaron states that OxyChem produces both chemicals.

Jaron discusses how to respond to direct contact which includes washing the skin very well. Jaron states that there are respiratory hazards and mixing issues. Jaron states that an example is mixing bleach and ammonia which yields chlorine which can be deadly. Jaron states that there are several chemicals that interact with both.

Jaron states that these chemicals can be found in your home in the form of over the counter pain medications, bleach and cleaners.

Jaron states that hydrochloric acid has a high level of respiratory warning. Jaron discusses the signs and symptoms you may experience when exposed, how to respond to exposures, and some different methods to reduce exposure. Jaron states example include toilet bowl cleaners. Jaron states that these chemicals can be carried by rail or trailers. Jaron states to watch the placards and just be aware that even trucks like Walmart may not be aware of what they are carrying.



Jessica asks how a product that can melt through metal and corrode the skin be allow to be in products we ingest? John S states that it depends on the composition of the chemical-basically safe for household dose and then there is a corporate/facility amount. Julie S states in the ERG 1823 and 1789 are the placards you will see for these chemicals. Julie S states that the ERG is very helpful if you are not familiar with what the chemicals are.

6. PRESENTATION/Facility Tour:

Andy Hall states as boeing continues to transition over spirit there will be several changes seen. Andy states that currently there are about 12,500 employees with several thousand more positions being filled. He states there are about 1400 contractors on site. Andy states they have their own fire department and emergency response team. Andy states that there are about 42 monitored rails underground.

Andy states that at this time they can not do a tour of the facility.

7. ROUND TABLE:

Ann requests volunteers for upcoming chemical education. Justin Blew will do Sulfuric Acid on May 14th, Andy Hall will do Anhydrous Ammonia November 19th. John S offers chemical warfare for August 20th.

8. ADJOURNMENT: Meeting is adjourned at 3:45pm.

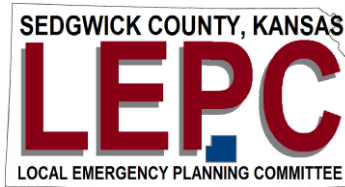
NEXT MEETING:

May 14th 2pm ON SITE AND ZOOM

**Presenter: Travis Parmley

Location: Haz-Mat Response, Inc

ZOOM: <https://us02web.zoom.us/j/86435401503>



Meeting Locations 2026
Via
Zoom and On-Location

February 19th 2pm ON SITE AND ZOOM

** Presenter: Andy Hall

Location: Spirit Aerosystems

3801 S Oliver

Wichita, Kansas 67210

May 14th 2pm ON SITE AND ZOOM

**Presenter: Travis Parmley

Location: Haz-Mat Response, Inc

August 20th 2pm ON SITE AND ZOOM

**Presenter: Ryan Gadbury

Location: Regional Training Center

November 19th 1pm ON SITE AND ZOOM

**Presenter: Sedgwick County Emergency Management

Location: SCEM EOC

*LUNCH to be provided at this Meeting

**THIS WILL BE OUR LEPC TABLE TOP EXERCISE DAY