



DIVISION OF FINANCE – PURCHASING DEPARTMENT

100 N. Broadway St, Suite 610 Wichita, KS 67202 • Phone (316) 660-7255 • Fax (316) 660-1839
PURCHASING@SEDGWICK.GOV • SEDGWICKCOUNTY.ORG

ADDENDUM #1 RFP #26-0037 SUBSTANCE USE DISORDER TREATMENT SERVICES

March 31, 2026

The following is to ensure that vendors have complete information prior to submitting a *Request for Proposal*. Here are some clarifications regarding the Substance Use Disorder Assessment, Evaluation, and Treatment Services:

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **Of the estimated 340 annual assessments, what percentage is expected to result in clients being referred to and engaged in SUD treatment services?**

Answer: 85%.

2. **Is there a pre-screening process completed prior to referral, or should providers anticipate that most/all referred individuals will meet criteria and require ongoing services?**

Answer: Yes, all youth complete the GAINS assessment, and most referrals will likely meet criteria for services.

3. **How many group sessions is each client expected to attend per week?**

Answer: One (1).

4. **What is the expected duration of each group session?**

Answer: One (1) hour.

5. **What is the anticipated or maximum group size per session?**

Answer: Typically, three (3) with a maximum of eight (8).

6. **Does the “4-hours per week” refer to group hours per client or total program hours?**

Answer: Four (4) hours onsite to provide four (4) groups and does not include assessments. It is possible we may need to add a fifth group if population increases.

Firms interested in submitting a *Request for Proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, April 14, 2026**. Late responses will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE RFP RESPONSE PAGE.”

A handwritten signature in black ink that reads "Britt Rosencutter". The signature is written in a cursive, slightly slanted style.

Britt Rosencutter
Purchasing Agent

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