



Fire District 1 **Steering Council Meeting**

7750 N. Wyandotte Way
Park City, KS 67147316-660-3473

July 02, 2026

Fire District 1 Attendees: Chief Doug Williams and Fire Marshal Brad Crisp

Fire District 1 Steering Council Expected Attendees: Kent Koehler/Bel Aire, Russ Lowen/Goddard, Susie Sutton/Haysville, **Vacant**/Maize, Katie Bowen/Park City, Jeff Witherspoon/Member at Large #2 SCAC, BJ Bryant/Member at Large #4 Aircraft Manufacturing, **Vacant**/Member at Large #1 Unincorporated Area, **Vacant**/Member at Large #3 Unincorporated Area

Special Guests:

Ben Adolphson

Overview of Discussions:

The Sedgwick County Fire District One Steering Council meeting was called to order by Vice Chairman Kent Koehler with a modified form of a roll call and the Pledge of Allegiance. Vice Chairman Ken Koehler then asked for approval of previous meeting minutes to which a motion was made to amend the written Overview of Discussion to correct the compensation and state it would not be a mid-year pay raise but rather a January raise of 8.15% by Susie Sutton to which the vote passed unanimously.

Chief Williams provided updates on aid agreements with five cities, noting that Cheney, Clearwater, and Colwich are likely to end agreements, while Valley Center and Mount Hope are considering their options.

A motion was made to approve the 2027 budget projection, including the projected 8.15% pay raise and additional position for a training officer and biennial physicals by Kent Koehler and was passed unanimously.

The strategic plan includes goals for governance, EMS, employee retention, and communication. The group also addressed challenges in internal communication and the impact of external stakeholders on survey results.

The meeting concluded with a motion to adjourn, setting the next meeting for August 6.

I. **Call to Order: Vice Chairman Kent Koehler at 1800**

II. **Roll Call**

<u>Steering Council</u>	Roll Call
Jeff Witherspoon	Arrived 1804
Katie Bowen	Present
BJ Bryant	Present
Russ Lowen	Present
Kent Koehler	Present
Susie Sutton	Present
<i>Vacant</i>	
<i>Vacant</i>	
<i>Vacant</i>	

III. Pledge of Allegiance

IV. Approval of previous meeting minutes

Motion: Amend the previous meeting minutes, Overview of the Discussion, concerning the compensation that it would not be a mid-year pay raise but rather a January raise of 8.15%.

Event:	Amend the Previous Meeting Minutes
Motion:	Kent Koehler
Second:	Katie Bowen
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Aye
Russ Lowen	Aye
Kent Koehler	Aye
Susie Sutton	Aye
<i>Vacant</i>	
<i>Vacant</i>	
<i>Vacant</i>	

V. Fire Chief Update

i. Project for Aid Agreements/Consolidation of Fire District

ii. 2027 Budget Update – Financial Forecast

Motion: Approve the 2027 budget with the projected pay raises, including the biennial physicals, and additional training officer.

Event:	Approve 2027 Budget Projections with stated additions
Motion:	Kent Koehler
Second:	Susie Sutton
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Aye
Russ Lowen	Aye
Kent Koehler	Aye
Susie Sutton	Aye
<i>Vacant</i>	
<i>Vacant</i>	
<i>Vacant</i>	

iii. Fire District Strategic Plan – Planning Workshop #2

VI. Meeting Adjournment

Event:	Meeting Adjournment
Motion:	Kent Koehler
Second:	Russ Lowen
Jeff Witherspoon	Aye
Katie Bowen	Aye
BJ Bryant	Aye
Russ Lowen	Aye
Kent Koehler	Aye
Susie Sutton	Aye
<i>Vacant</i>	
<i>Vacant</i>	
<i>Vacant</i>	

Meeting adjourned at 1857